

Head Start

Financial Report for the month of January 2025

(December 2024 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2025</i>							
Personnel	\$2,277,370.00	\$85,445.81	\$85,445.81	\$2,191,924.19	\$189,780.83	\$189,780.83	\$104,335.02
Fringe Benefits	\$659,071.00	(\$5,593.19)	(\$5,593.19)	\$664,664.19	\$54,922.58	\$54,922.58	\$60,515.77
Travel (4120)	\$10,000.00	\$180.59	\$180.59	\$9,819.41	\$833.33	\$833.33	\$652.74
Equipment	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$833.33	\$833.33	\$833.33
Supplies	\$209,369.00	\$1,278.94	\$1,278.94	\$208,090.06	\$17,447.42	\$17,447.42	\$16,168.48
Contractual	\$291,066.00	\$0.00	\$0.00	\$291,066.00	\$24,255.50	\$24,255.50	\$24,255.50
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$30,381.00	\$582.00	\$582.00	\$29,799.00	\$2,531.75	\$2,531.75	\$1,949.75
Indirect Cost	\$396,943.00	\$0.00	\$0.00	\$396,943.00	\$33,078.58	\$33,078.58	\$33,078.58
Other (4122)	\$608,806.00	\$45,147.38	\$45,147.38	\$563,658.62	\$50,733.83	\$50,733.83	\$5,586.45
Total	\$4,493,006.00	\$127,041.53	\$127,041.53	\$4,365,964.47	\$374,417.17	\$374,417.17	\$247,375.64
T&TA	\$40,381.00	\$762.59	\$762.59	\$39,618.41	\$3,365.08	\$3,365.08	\$2,602.49
Total							
USDA Reimbursements through							\$0.00
Estimated USDA Reimbursement for December 2024							\$11,452.02
							<u>\$258,827.66</u>
							Resulting (over)/under with USDA

* Total Over/Under without USDA

Accruals: \$4.00
 Actual year end payroll accrual \$95,000.00

Further Analysis	
Number of children	465
Number of classrooms	26

<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>	
Per Classroom	\$172,807.92	\$4,886.21	\$4,886.21	\$14,400.66	\$14,400.66	\$9,514.45
Per Child	\$9,662.38	\$273.21	\$273.21	\$805.20	\$805.20	\$531.99

IN-KIND (Non-Federal Share)				
Needed	This month	Total	Still need	
\$1,133,347.00	\$141,786.81	\$141,786.81	\$991,560.19	

Early Head Start

Financial Report for the month of January 2025

(December 2024 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2025</i>							
Personnel	\$147,373.00	\$5,140.36	\$5,140.36	\$142,232.64	\$12,281.08	\$12,281.08	\$7,140.72
Fringe Benefits	\$42,650.00	(\$1,325.95)	(\$1,325.95)	\$43,975.95	\$3,554.17	\$3,554.17	\$4,880.12
Travel (4120)	\$2,190.00	\$5.58	\$5.58	\$2,184.42	\$182.50	\$182.50	\$176.92
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$17,650.00	\$0.00	\$0.00	\$17,650.00	\$1,470.83	\$1,470.83	\$1,470.83
Contractual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$3,067.00	\$18.00	\$18.00	\$3,049.00	\$255.58	\$255.58	\$237.58
Indirect Cost	\$23,737.00	\$0.00	\$0.00	\$23,737.00	\$1,978.08	\$1,978.08	\$1,978.08
Other (4122)	\$27,344.00	\$721.37	\$721.37	\$26,622.63	\$2,278.67	\$2,278.67	\$1,557.30
Total	\$264,011.00	\$4,559.36	\$4,559.36	\$259,451.64	\$22,000.92	\$22,000.92	\$17,441.56
T&TA	\$5,257.00	\$23.58	\$23.58	\$5,233.42	\$438.08	\$438.08	\$414.50
Total							
USDA Reimbursements through							\$0.00
Estimated USDA Reimbursement for December 2024							\$1,436.05
							\$18,877.61
							Resulting (over)/under with USDA

* Total Over/Under without USDA

Accruals:

Actual year end payroll accrual \$0.00

Further Analysis	
Number of children	16
Number of classrooms	2

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$132,005.50	\$2,279.68	\$2,279.68	\$11,000.46	\$11,000.46	\$8,720.78
Per Child	\$16,500.69	\$284.96	\$284.96	\$1,375.06	\$1,375.06	\$1,090.10

IN-KIND (Non-Federal Share)				
	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$67,317.00	\$2,149.40	\$2,149.40	\$65,167.60

HEAD START and EARLY HEAD START NUTRITION PROGRAM

January 2025 Financial Report

For the month of December 2024

CACFP

		<u>Expenditures</u>	<u>Total To Date</u>
Operating Labor	\$	2,790.17	20,238.21
Administrative Labor		666.74	3,499.37
Food		1,820.38	33,208.70
Supplies & Equipment			13,767.98
Purchased Services		-	0.00
Financial Costs		-	0.00
Media Costs		-	0.00
Operating Org Cost		-	625.00
Other		-	0.00
Total	\$	5,277.29	\$ 71,339.26

TDHS REVENUE 12,888.07 48,083.35
(Income Starts October 2024)

Community Services of Northeast Texas, Inc.

Credit Usage Report

Board Report -January 2025

Sam's Club

Purchases for December 2024		219.78
Payment due by 12/18/2024	Pd on 12/17/2024	<u>(219.78)</u>
Balance		-

American Express

Purchases for October 2024 and November 2024		16,951.86
Payment due by ---N/A	Pd on 12/04/2024	<u>(16,951.86)</u>
Balance		-

Texana Bank Line of Credit

Program	
Highest December 2024 Balance	-
Current balance	-
Exp pay off date	

Local Admin In House Line of Credit

Program	CSBG A	VSN
Highest December 2024 Balance	12,007.54	19,319.00
Current balance	12,007.54	19,319.00
Exp pay off date		

CSNT Line of Credit

Program	CSBG B
Highest December 2024 Balance	12,029.00
Current balance	12,029.00
Exp pay off date	1/31/2025

Payment Information

	New Balance:	\$219.78
	Total Minimum Payment Due:	\$50.00
	Payment Due Date:	12/28/2024

Payments must be received by 5pm ET on 12/28/2024 if mailed, or by 11:59pm ET on 12/28/2024 for online and phone payments.

MEMBER SERVICE: For Account Information log on to SamsClubCredit.com/businesscard. This account is registered. See your online Administrator to get a User ID & Password. Or call toll-free 1-800-203-5764

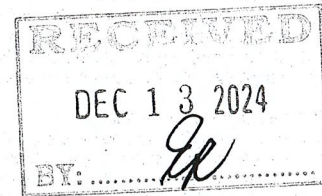
To make a payment, please visit us online or mail your payment using the coupon below. Payments are also accepted at your local CheckFreePay* or MoneyGram locations*. * Fees may apply.

Account Summary

Previous Balance as of 11/09/2024	\$0.00	Credit Limit	\$3,400
Purchases/Debits	+ 219.78	Available Credit	\$2,961
New Balance as of 12/08/2024	\$219.78		

30 Day Billing Cycle from 11/09/2024 to 12/08/2024

1-2



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Scan item barcodes as you go.



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Visit SamsClub.com/NewItems or scan the QR code to check them out.



Transaction Detail

Date	Reference #	Description	Amount
Purchases and Other Debits			\$219.78
12/05	P928000P501ME141X	SAM'S CLUB 008295 TEXARKANA TX SAM'S/WAL-MART PURCHASE(S) Total for Bernie Yancey	\$219.78
Total Fees Charged This Period			\$0.00
Total Interest Charged This Period			\$0.00

1-2

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account. (v) = Variable Rate

Type of Balance	Expiration Date	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge	Balance Method
Purchases	N/A	29.99% (v)	\$0.00	\$0.00	2D

Cardholder News and Information

NOTICE: We may convert your payment into an electronic debit. See back of page one for details, Billing Rights and other important information.

Member News and Information

Interested in changing your due date for your Sam's Club® credit card account? Call the Credit Customer Service phone number, located on your billing statement and on the back of your Sam's Club® credit card, to determine eligibility and discuss available options.

Go green and support the environment with paperless statements! All you have to do is visit SamsClubCredit.com/businesscard to sign up. Register today to start receiving your statements online.

COMMUNITYSERVICESOFNETEXAS

ACCOUNT #: [REDACTED] DATE OF SALE #: 241205 P.O. #:
 INVOICE#: 000000 AUTHORIZATION #: 000626 CLUB #: 8295
 REFERENCE #: P928000P501ME141X TRANSACTION #: 0 REGISTER #: 3

<u>S.K.U</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>EXT. PRICE</u>
SALES TAX		1.000		\$0.0000	\$0.00
380155648	GHIRARDELLI LANTERN	11.000	EA	\$19.9800	\$219.78
SUB \$219.78		TAX \$0.00		TOTAL INVOICE	\$219.78
				CREDITS TOTAL	\$0.00
				BALANCE DUE	\$219.78

Use blue or black ink,
detach & mail with your
check.

Account Number	[REDACTED]
New Balance	\$219.78
Total Minimum Payment Due	\$50.00
Payment Due Date	12/28/2024

Amount Enclosed \$

VIEW AND PAY YOUR BILL ONLINE!
SamsClubCredit.com/businesscard

No other correspondence please.
Print new address or email changes on back.

COMMUNITYSERVICESOFNETEXAS
MICHELLE MOREHEAD
PO BOX 427
LINDEN TX 75563-0427

13696
Q211



Make SAM'S CLUB/SYNCHRONY BANK
Payment P.O. BOX 669825
to: DALLAS, TX 75266-0782





COPY



Corporate Purchasing Cardmember Report

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Online Statements**

www.americanexpress.com/gopaperless

Prepared For
MICHELLE MOREHEAD
CSNT INC

Account Number
XXXXXXXXXXXX13006

Closing Date
11/28/24

Page 1 of 4

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$	Do Not Pay
5,594.69	16,129.57	0.00	5,594.69	0.00	16,129.57	For important information regarding your account refer to page 2.

For your records only - do not pay.

For assistance or questions about your account, contact us at www.americanexpress.com/checkyourbill or call Customer Service at 1-800-492-4920.

Do not staple or use paper clips
Payment Coupon

MICHELLE MOREHEAD
CSNT INC
304 E HOUSTON ST
LINDEN TX 75563-5600

Account Number XXXXXXXXXXXXXXX13006

Enter 15 digit account number on all payments.

See reverse side for instructions on how to update your address, phone number, or email.

Payments: The American Express® Corporate Purchasing Card statement is payable in full by your Company upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. The Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to the financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, Company authorizes us to initiate an electronic debit from its bank or asset account. When we process a check electronically, payment may be debited to the bank or asset account as soon as the same day we receive the check, and that cancelled check will not be received with that bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Purchasing Card, please note that you are eligible to pay your bill online.

Authorization for Electronic Payments: By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-492-4920 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. If you have a dispute concerning goods and services purchased with the Corporate Purchasing Card, you should contact the merchant directly. If you are unable to obtain resolution, please contact us at 1-800-492-4920.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about.

Note: Your corporation, firm or organization may have its own policy or customized program, which takes precedence over any provision stated above.



Manage your Card account online at:
americanexpress.com/
checkyourbill



For all further inquiries, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-492-4920.

International Collect:
1-336-393-1111

Hearing Impaired Services:
Dial Relay 711 and
1-800-492-4920

Large Print and Braille Statements:
1-800-492-4920



Customer Service
P.O. Box 53611
Phoenix, AZ
85072-3611

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Prepared For
MICHELLE MOREHEAD
CSNT INC

Account Number
XXXXXXXXXXXXXXXXXXXX

Closing Date
11/28/24

Activity

Date reflects either transaction or posting date

Card Number	Reference Code	Amount \$
11/05/24 CORPORATE REMITTANCE RECEIVED 11/05	06566000000	-5,594.69
10/30/24 BUS PARTS WAREHOUSE SYRACUSE NY REF# 43030054 315-728-3270 10/29/24 Bus Parts ROC NUMBER 43030054	43030054000	119.51
11/04/24 BUTTERBALLTURKEYGIFT WEST CHICAGO IL 26227447 706348908024 75563- 11/04/24 GIFTCHECKS ROC NUMBER 26227447 TAX \$194.44	26227447000	2,625.00
11/15/24 EMBASSY SUITES DALLA DALLAS TX FOL# 1095030 EMBASSY SUITE 11/15/24 ARRIVAL DATE DEPARTURE DATE 11/14/24 11/14/24 00 ROC NUMBER 1095030	76732108500	2,934.90
11/28/24 HYATT PLACE DALLAS N DALLAS TX FOL# 00838045 HYATT PLACE 11/27/24 ARRIVAL DATE DEPARTURE DATE 11/24/24 11/27/24 00 ROOM RATE \$100.00 ROC NUMBER 00838045	04441100000	404.07
11/28/24 HYATT PLACE DALLAS N DALLAS TX FOL# 00840006 HYATT PLACE 11/27/24 ARRIVAL DATE DEPARTURE DATE 11/24/24 11/27/24 00 ROOM RATE \$100.00 ROC NUMBER 00840006	04441200000	404.07
11/28/24 HYATT PLACE DALLAS N DALLAS TX FOL# 01068787 HYATT PLACE 11/27/24 ARRIVAL DATE DEPARTURE DATE 11/24/24 11/27/24 00 ROOM RATE \$100.00 ROC NUMBER 01068787	04448200000	404.07
11/19/24 NATIONAL COMMUNITY A WASHINGTON DC REF# 730110043249 TARA CLARK@NCAL 11/18/24	73011004324	3,995.00
11/02/24 OMNI CORPUS CHRISTI CORP CHRISTI TX FOL# 15030490 OMNI HOTELS 11/02/24 ARRIVAL DATE DEPARTURE DATE 11/01/24 11/01/24 00 ROC NUMBER 15030490	60393605900	184.55
11/02/24 OMNI CORPUS CHRISTI CORP CHRISTI TX FOL# 15030311 OMNI HOTELS 11/02/24 ARRIVAL DATE DEPARTURE DATE 11/01/24 11/01/24 00 ROC NUMBER 15030311	60393606000	208.36
11/02/24 OMNI CORPUS CHRISTI CORP CHRISTI TX FOL# 15030491 OMNI HOTELS 11/02/24 ARRIVAL DATE DEPARTURE DATE 11/01/24 11/01/24 00 ROC NUMBER 15030491	60393611700	184.55
11/02/24 OMNI CORPUS CHRISTI CORP CHRISTI TX FOL# 15030295 OMNI HOTELS 11/02/24 ARRIVAL DATE DEPARTURE DATE 11/01/24 11/01/24 00 ROC NUMBER 15030295	60393612100	208.36

Continued on reverse

Prepared For
MICHELLE MOREHEAD
CSNT INC

Account Number
[REDACTED]

Activity Continued		Reference Code	Amount \$
11/02/24	OMNI CORPUS CHRISTI CORP CHRISTI TX FOL# 15030278 OMNI HOTELS 11/02/24 ARRIVAL DATE DEPARTURE DATE 11/01/24 11/01/24 00 ROC NUMBER 15030278	60393618000	208.36
11/03/24	STARLINK INTERNET HAWTHORNE CA REF# 750f5051-32f COMPUTER NETWOR 11/03/24		120.00
11/12/24	VISTAPRINT WALTHAM MA VP_HBLR9K VP_HBLR9KDP 755630 11/11/24 ROC NUMBER VP_HBLR9KDP		2,055.41
11/21/24	VISTAPRINT WALTHAM MA VP_Z8SZ26 VP_Z8SZ26FH 75563 11/21/24 ROC NUMBER VP_Z8SZ26FH		185.46
11/21/24	VISTAPRINT WALTHAM MA VP_5FVBNP VP_5FVBNP8R 75563 11/21/24 ROC NUMBER VP_5FVBNP8R		1,887.90
Total for MICHELLE MOREHEAD		New Charges/Other Debits Payments/Other Credits	16,129.57 -5,594.69

**Corporate Purchasing Cardmember Report****Sign-up For
Online Statements**www.americanexpress.com/gopaperlessPrepared For
**BERNARD YANCEY
CSNT INC**

Account Number

Closing Date
11/28/24

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$	Do Not Pay
44.25 CR	866.55	0.00	0.00	0.00	822.30	For important information regarding your account refer to page 2.

For your records only - do not pay.

For assistance or questions about your account, contact us at www.americanexpress.com/checkyourbill or call Customer Service at **1-800-492-4920**.Do not staple or use paper clips
Payment Coupon**BERNARD YANCEY
CSNT INC
POB 427
LINDEN TX 75563**

Account Number



Enter 15 digit account number on all payments.

See reverse side for instructions on how to update your address, phone number, or email.

Payments: The American Express® Corporate Purchasing Card statement is payable in full by your Company upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. The Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to the financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, Company authorizes us to initiate an electronic debit from its bank or asset account. When we process a check electronically, payment may be debited to the bank or asset account as soon as the same day we receive the check, and that cancelled check will not be received with that bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Purchasing Card, please note that you are eligible to pay your bill online.

Authorization for Electronic Payments: By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

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For all further inquiries, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-492-4920.

International Collect:
1-336-393-1111

Hearing Impaired Services:
Dial Relay 711 and
1-800-492-4920

Large Print and Braille Statements:
1-800-492-4920



Customer Service
P.O. Box 53611
Phoenix, AZ
85072-3611

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Prepared For
BERNARD YANCEY
CSNT INC

Account Number
[REDACTED]

Closing Date
11/28/24

Activity

Date reflects either transaction or posting date

Card Number		Reference Code	Amount \$
11/01/24	The Westin Alexandri Alexandria VA FOL# 926690 WESTIN 11/01/24 ARRIVAL DATE DEPARTURE DATE 10/28/24 10/31/24 00 ROC NUMBER 926690	92669000000	866.55
Total for BERNARD YANCEY		New Charges/Other Debits	866.55
		Payments/Other Credits	0.00