

Head Start

Financial Report for the month of July 2024

(June 2024 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2024</i>							
Personnel	\$2,259,638.00	\$159,793.42	\$1,169,819.63	\$1,089,818.37	\$188,303.17	\$1,318,122.17	\$148,302.54
Fringe Benefits	\$559,846.00	\$40,547.18	\$289,578.12	\$270,267.88	\$46,653.83	\$326,576.83	\$36,998.71
Travel (4120)	\$10,000.00	\$1,346.36	\$8,163.67	\$1,836.33	\$833.33	\$5,833.33	(\$2,330.34)
Equipment	\$48,000.00	\$0.00	\$47,138.50	\$861.50	\$4,000.00	\$28,000.00	(\$19,138.50)
Supplies	\$245,000.00	\$11,663.60	\$93,614.26	\$151,385.74	\$20,416.67	\$142,916.67	\$49,302.41
Contractual	\$291,066.00	\$35,620.00	\$35,620.00	\$255,446.00	\$24,255.50	\$169,788.50	\$134,168.50
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$30,381.00	\$2,481.27	\$6,441.77	\$23,939.23	\$2,531.75	\$17,722.25	\$11,280.48
Other (4122)	\$1,049,075.00	\$168,339.09	\$594,207.10	\$454,867.90	\$87,422.92	\$611,960.42	\$17,753.32
Total	\$4,493,006.00	\$419,790.92	\$2,244,583.05	\$2,248,422.95	\$374,417.17	\$2,620,920.17	\$376,337.12
T&TA	\$40,381.00	\$3,827.63	\$14,605.44	\$25,775.56	\$3,365.08	\$23,555.58	\$8,950.14
Total							
USDA Reimbursements through May 2024							\$67,780.58
Estimated USDA Reimbursement for June 2024							\$0.00
							<u>\$444,117.70</u>
							Resulting (over)/under with USDA

* Total Over/Under without USDA

Accruals:

Actual year end payroll accrual \$95,000.00

\$4.00

Further Analysis

Number of children	465
Number of classrooms	26

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$172,807.92	\$16,145.80	\$86,330.12	\$14,400.66	\$100,804.62	\$14,474.50
Per Child	\$9,662.38	\$902.78	\$4,827.06	\$805.20	\$5,636.39	\$809.33

IN-KIND (Non-Federal Share)

Needed	This month	Total	Still need
\$1,133,347.00	\$63,721.17	\$908,323.84	\$225,023.16

Early Head Start

Financial Report for the month of July 2024

(June 2024 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2024</i>							
Personnel	\$150,316.00	\$11,498.25	\$73,898.38	\$76,417.62	\$12,526.33	\$87,684.33	\$13,785.95
Fringe Benefits	\$37,191.00	\$2,290.76	\$16,008.51	\$21,182.49	\$3,099.25	\$21,694.75	\$5,686.24
Travel (4120)	\$2,190.00	\$160.00	\$959.37	\$1,230.63	\$182.50	\$1,277.50	\$318.13
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$15,250.00	\$264.58	\$2,592.85	\$12,657.15	\$1,270.83	\$8,895.83	\$6,302.98
Contractual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$3,067.00	\$854.25	\$914.25	\$2,152.75	\$255.58	\$1,789.08	\$874.83
Other (4122)	\$55,997.00	\$7,929.43	\$21,291.48	\$34,705.52	\$4,666.42	\$32,664.92	\$11,373.44
Total	\$264,011.00	\$22,997.27	\$115,664.84	\$148,346.16	\$22,000.92	\$154,006.42	\$38,341.58
T&TA	\$5,257.00	\$1,014.25	\$1,873.62	\$3,383.38	\$438.08	\$3,066.58	\$1,192.96
Total							
USDA Reimbursements through May 2024							\$10,299.34
Estimated USDA Reimbursement for June 2024							\$262.49
							Resulting (over)/under with USDA
							\$48,903.41

* Total Over/Under without USDA

Accruals:

Actual year end payroll accrual \$5,900.00

Further Analysis	
Number of children	16
Number of classrooms	2

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$132,005.50	\$11,498.64	\$57,832.42	\$11,000.46	\$77,003.21	\$19,170.79
Per Child	\$16,500.69	\$1,437.33	\$7,229.05	\$1,375.06	\$9,625.40	\$2,396.35

IN-KIND (Non-Federal Share)				
	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$67,318.00	\$939.25	\$13,163.36	\$54,154.64

Community Services of Northeast Texas, Inc.
Credit Usage Report

Board Report -July 2024

Sam's Club

Purchases for		-
Payment due by	Pd on	-
Balance		<u>-</u>

American Express

Purchases for April 2024 & May 2024		15,319.81
Payment due by ---	Pd on 06/12/2024	<u>(15,319.81)</u>
Balance		-

Texana Bank Line of Credit

Program		
Highest June 2024 Balance	-	
Current balance	-	-
Exp pay off date		

Local Admin In House Line of Credit

Program	CSBG A	VSN
Highest June 2024 Balance	12,007.54	37,896.00
Current balance	12,007.54	34,896.00
Exp pay off date	8/31/2024	8/31/2024

CSNT Line of Credit

Program	CSBG B	CEAP B	VSN
Highest June 2024 Balance	5,400.00	8,100.00	17,516.00



AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

MICHELLE MOREHEAD
CSNT INC
304 E. HOUSTON ST.
LINDEN, TX, 75563

Statement Date: 05/28/2024

Load Number: **110096**
Remittance Account Number: **3735984748-91900**
Corporate ID: **102313**

Account Summary

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

Previous Balance	Charges (+)	Credits (-)	Other Charges (+)	Debit Adjustment (+)	Other Credits (-)	Current Due	Payments (-)	Debit Remittances for Credit Balances (+)
\$1,350.45	\$15,719.81	(\$400.00)	\$0.00	\$0.00	\$0.00	\$15,319.81	(\$1,350.45)	\$0.00

TERMS - PAYABLE IN FULL UPON RECEIPT PER CORPORATE CONTRACT

Payment Due Date: 06/11/2024

Account Aging Summary

Current Due	\$15,319.81
30 Days Past Due	\$0.00
60 Days Past Due	\$0.00
90 + Days Past Due	\$0.00

Past due	Total Due Payable in US Dollars
\$0.00	By 06/11/2024
	\$15,319.81

Historical Balance Summary

Month	Balance
April	\$1,350.45
March	\$9,764.26
February	\$931.89

CPC Statement Contains

- Remittance Advice 4
- List of Accounts 5
- Transaction Details 6
- Important Account Information 8

Account Summary Page Explanation:

Load Number: This number identifies your remittance enabling accurate posting to your account. PLEASE INCLUDE THIS NUMBER WITH ALL PAYMENTS.

Statement Date: The cutoff date in which all transactions are included in this statement since the last statement date.

Payment Terms: The number of days past the Statement Date that payment is due to American Express. Based on your Company's contract and payment terms.

Due Date: The date payment is due to American Express. Based on your Company's contract and payment terms.

Previous Balance: Amount due prior to this statement. This should equal the Total Due from the previous statement.

Charges (+): All new Transactions for the purchase since the previous Statement Date.

Credits (-): Any credits from suppliers of purchases (i.e. Service Establishments) based on Card transactions.

Other Charges (+): Any other transactions not considered Charges or Debit Adjustments (e.g. membership fees, transactions fees, etc)

Debit Adjustments (+): Delinquency charges or any other adjustments to charges (e.g. reversals of temporary credits).

Other Credits (-): All other credits not in the Payments or Credits Summary (e.g. credits pending investigation of disputes, credits posted twice, reconciliation adjustments, etc).

Current Due: Total transactions for the statement month including the sum of (+) Charges, (-) Credits, (+) Other Charges, (+) Debit Adjustments and (-) Other Credits.

Payments (-): All Client Payments applied since last statement.

Debit Remittances for Credit Balances (+): Previous Cardmember credit balances, reimbursed to your Company, in the form of a debit payment.

Past Due: Total transactions previously due but unpaid (e.g. unpaid charges and underpayments from previous statements). A previous account credit balance can result in a credit amount in this box.

Total Due: This includes the sum of Previous Balance, (+) Current Due, (-) Payments and (+) Debit remittances for Credit Balance amounts. In addition, "Current Due" plus "Past Due" equals "Total Due". Pay this amount to return your account to a zero balance.

Remittance Advice and Remittance Methods:


Please include the Load Number on all forms of payment sent to American Express

ACH: Automated Clearing House	Federal Wire	Corporate On-line Payment	Paper Check
Mellon RT of New England, NA 1 Boston Place Boston, MA 02108 ABA #: 0110-0123-4 Account #: 09-1960 Please use CCD+ format and include Amex Load number	Chase Manhattan Bank New York, NY Account #: 910-2-753010 ABA #: 0210-0002-1 Account Address: Amex CPC Load # Remit Account: 15 digit remit account # PO Box 53891 Phoenix, AZ 85072	It is fast and easy to schedule your payments via Direct Debit. Please contact your American Express Representative at 1-800-492-4979 to enroll in Corporate On-line Payment	For accurate and timely tracking of payments, please remit your check, Load # and the remittance advice mailer to: American Express CPS Remittance Processing-Suite A 20500 Belshaw Ave, Carson, CA 90746

For electronic remittances, please contact your American Express Service representative for more details

Remittance Advice Mailer

Please include this sheet if remitting by paper check.
There are several options for electronic payment. Please contact
American Express at: 800-492-4979 for more details.

Load Number: 

Payments may be mailed to:
American Express
CPS Remittance Processing-Suite A
20500 Belshaw Ave,
Carson, CA 90746



AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

MICHELLE MOREHEAD
 CSNT INC
 304 E. HOUSTON ST.
 LINDEN, TX, 75563

Statement Date: 05/28/2024

Load Number: **173036**
 Remittance Account Number: **3785962788921000**
 Corporate ID: **02213**

Remittance Advice

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

Account Name	Employee ID	Cost Center	Account Aging	Account Number	Balance Due
CREW DYKES			90+	3785962788921000	\$8,302.56
MICHELLE MOREHEAD			30	3785962788921000	\$7,017.25
No. of Accounts: 2				BCA Subtotal: 3785962788921000	\$15,319.81

Total Accounts: 2

Remittance Account Total: \$15,319.81

Payment Due Date: 06/11/2024

Amount Owed (\$): \$15,319.81

Amount Paid (\$) \$



AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

MICHELLE MOREHEAD
 CSNT INC
 304 E. HOUSTON ST.
 LINDEN, TX, 75563

Statement Date: 05/28/2024

Load Number: **03093**
 Remittance Account Number: **67882982758-971002**
 Corporate ID: **102313**

List of Accounts

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

Account Number Account Name	Previous Balance	Charges Other Charges (+)	Credits Other Credits (-)	Debit Adjustment (+)	Current Due	Payments (-)	Debit Remittances For Credit Balances (+)
67882982758-971002 CREW DYKES	\$1,099.95	\$8,702.56 \$0.00	(\$400.00) \$0.00	\$0.00	\$8,302.56	(\$1,099.95)	\$0.00
67882982758-971002 MICHELLE MOREHEAD	\$250.50	\$7,017.25 \$0.00	\$0.00 \$0.00	\$0.00	\$7,017.25	(\$250.50)	\$0.00
No. of Accounts: 2					BCA Subtotal:	67882982758-971002	\$15,319.81

Total Accounts: 2

Remittance Account Total: \$15,319.81

Payment Due Date: 06/11/2024

Remittance Account Number: **0000000000**



AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

Account Number: **09656603782006**
 Account Name: **CREW DYKES**
 Employee ID:
 Universal ID:

Statement Date: **05/28/2024**

Previous Balance: **\$1,099.95**
 Cost Center:
 Spending Limit / Type: **\$50,000.00 /TRN,**
\$50,000.00 /MTH

Transaction Details

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

Service Establishment Name & Address	Ref. #	Supplier Ref.	Cardmember Ref #	Transaction Date	Processing Date	Transaction Amount
AMAZON MARKEPLACE NA PA SEATTLE WA98109	00000000000000	2KJGFLJE	111-3967619-04898	04/30/2024	04/30/2024	\$786.12
AMAZON MARKEPLACE NA PA SEATTLE WA98109	00000000000000	2Z4IQ00ZH	111-8349836-93594	04/30/2024	04/30/2024	\$786.12
RED RIVER WRECKER SE TEXARKANA	0073011764121			04/30/2024	05/01/2024	\$142.31
AMAZON MARKEPLACE NA PA SEATTLE WA98109	00000000000000	5IYPFEO42	111-3395140-71002	05/01/2024	05/06/2024	\$24.89
AMAZON.COM LLC SEATTLE WA98109	00000000000000	9XFNEQETH	111-5426991-93498	05/01/2024	05/06/2024	\$174.65
ROSEN SHINGLE ONLINE 407-9969939	00443520000000			05/03/2024	05/03/2024	(\$400.00)
AMAZON.COM LLC SEATTLE WA98109	00000000000000	3ROZGHMSY	111-6837481-71050	05/03/2024	05/06/2024	\$85.96
DALLASHR* REGIL85LOE DALLAS	NT_Q3AHAQSPG			05/06/2024	05/06/2024	\$869.00
HRSW HOUSING PLANO TX	f448986			05/06/2024	05/07/2024	\$258.23
AMAZON.COM LLC SEATTLE WA98109	00000000000000	3ZFR00YJS	111-6837481-71050	05/08/2024	05/09/2024	\$31.99
STARLINK INTERNET 06 HAWTHORNE	0073011004133			05/09/2024	05/11/2024	\$120.00
TECHSOUP 000000001 SAN FRANCISCO	ba1e27ff-6a			05/11/2024	05/12/2024	\$20.00
CORPORATE REMITTANCE RECEIVED	00054090000000			05/14/2024	05/15/2024	(\$1,099.95)
TECHSOUP 000000001 SAN FRANCISCO	754aa311-91			05/14/2024	05/15/2024	\$70.00
Courtyard By Marriot Dallas	L5			05/23/2024	05/23/2024	\$634.07
Courtyard By Marriot Dallas	L5			05/23/2024	05/23/2024	\$522.75
Courtyard By Marriot Dallas	L5			05/23/2024	05/23/2024	\$522.75
TEAMVIEWERGBHUS LARGO	#####GY0hlz			05/23/2024	05/23/2024	\$397.40
DOUBLETREE ABILENE T ABILENE	0062341900200			05/25/2024	05/25/2024	\$823.40
DOUBLETREE ABILENE T ABILENE	0062341900300			05/25/2024	05/25/2024	\$823.40
DOUBLETREE ABILENE T ABILENE	0062341900400			05/25/2024	05/25/2024	\$823.40
AMAZON MARKEPLACE NA PA SEATTLE WA98109	00000000000000	5C38CUAFQ	111-6187211-27802	05/25/2024	05/28/2024	\$786.12

Transaction Total for CREW DYKES - ~~3796386067282008~~

\$8,302.56



AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

Account Number: 3796 8723223006
Account Name: MICHELLE MOREHEAD
Employee ID:
Universal ID:

Statement Date: 05/28/2024

Previous Balance: \$250.50
Cost Center:
Spending Limit / Type: \$50,000.00 /TRN,
\$50,000.00 /MTH

Transaction Details

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

Service Establishment Name & Address	Ref. #	Supplier Ref.	Cardmember Ref #	Transaction Date	Processing Date	Transaction Amount
CORPORATE REMITTANCE RECEIVED	0005409000000			05/14/2024	05/15/2024	(\$250.50)
RED RIVER TOWING SER QUEEN CITY	0031099534136			05/15/2024	05/16/2024	\$2,850.00
SMK*SURVEYMONKEY.COM 971-231-1154	0045598192000			05/17/2024	05/18/2024	\$468.00
BUG-EES 38 ROYSE CITY TX75189	0000000000000			05/19/2024	05/20/2024	\$78.93
WAL-MART SUPERCENTER ABILENE	0041410079755			05/20/2024	05/20/2024	\$60.81
WAL-MART SUPERCENTER ABILENE	0041420037438			05/21/2024	05/21/2024	\$60.06
DOUBLETREE ABILENE T ABILENE	0062341900100			05/25/2024	05/25/2024	\$1,029.25
DOUBLETREE ABILENE T ABILENE	0062341900500			05/25/2024	05/25/2024	\$823.40
DOUBLETREE ABILENE T ABILENE	0062341904300			05/25/2024	05/25/2024	\$823.40
DOUBLETREE ABILENE T ABILENE	0062341904400			05/25/2024	05/25/2024	\$823.40

Transaction Total for MICHELLE MOREHEAD - 00000000000000000000

\$7,017.25

AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

Important Account Information

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

Payments:

Your American Express Corporate Purchasing Card statement is payable in full per contract terms. Payments received after 12:00 noon may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made with a single draft or check drawn on a U.S. bank and payable in U.S. dollars, or with a negotiable instrument payable in U.S. dollars and clearable through the U.S. banking system, or through an electronic payment method payable in U.S. dollars and clearable through the U.S. banking system. Your account number must be included on all payments. If payment does not conform to these requirements, crediting may be delayed and additional charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your payment into U.S. dollars, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit:

We will process checks electronically, at first presentment and any representations, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to your bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against your bank or asset account for the amount of the check.

Authorization for Electronic Payments:

By using pay by computer, pay by phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm MST may not be credited until the next day.

Transactions made in Foreign Currencies:

If you incur a charge in a foreign currency, it will be converted into U.S. dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently, the conversion rate we use for a charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest Interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, in each instance increased by 2.5%. This conversion rate may differ from rates in effect on the date of your charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

HEAD START and EHS NUTRITION PROGRAM

July 2024 Financial Report

For the month of June 2024

CACFP

		<u>Expenditures</u>	<u>Total To Date</u>
Operating Labor	\$	7,108.95	64,680.56
Administrative Labor		1,405.74	11,467.29
Food		544.43	81,663.83
Supplies & Equipment		-	6,191.52
Purchased Services		-	0.00
Financial Costs		-	0.00
Media Costs		-	0.00
Operating Org Cost		(400.00)	223.59
Other		-	369.17
Total	\$	8,659.12	\$ 164,595.96

TDHS REVENUE 262.49 108,793.06
(Income Starts October 2023)