

Head Start

Financial Report for the month of May 2025

(April 2025 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2025</i>							
Personnel	\$2,277,370.00	\$168,636.99	\$853,844.12	\$1,423,525.88	\$189,780.83	\$948,904.17	\$95,060.05
Fringe Benefits	\$659,071.00	\$40,216.62	\$206,060.08	\$453,010.92	\$54,922.58	\$274,612.92	\$68,552.84
Travel (4120)	\$10,000.00	(\$31.61)	\$3,660.03	\$6,339.97	\$833.33	\$4,166.67	\$506.64
Equipment	\$10,000.00	\$0.00	\$6,299.00	\$3,701.00	\$833.33	\$4,166.67	(\$2,132.33)
Supplies	\$209,369.00	\$18,883.62	\$47,840.73	\$161,528.27	\$17,447.42	\$87,237.08	\$39,396.35
Contractual	\$291,066.00	\$0.00	\$0.00	\$291,066.00	\$24,255.50	\$121,277.50	\$121,277.50
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$30,381.00	\$500.00	\$3,207.77	\$27,173.23	\$2,531.75	\$12,658.75	\$9,450.98
Indirect Cost	\$396,943.00	\$28,955.30	\$109,281.66	\$287,661.34	\$33,078.58	\$165,392.92	\$56,111.26
Other (4122)	\$608,806.00	\$79,955.79	\$321,588.72	\$287,217.28	\$50,733.83	\$253,669.17	(\$67,919.55)
Total	\$4,493,006.00	\$337,116.71	\$1,551,782.11	\$2,941,223.89	\$374,417.17	\$1,872,085.83	\$320,303.72
T&TA	\$40,381.00	\$468.39	\$6,867.80	\$33,513.20	\$3,365.08	\$16,825.42	\$9,957.62

USDA Reimbursements through March 2025

Estimated USDA Reimbursement for April 2025

\$49,728.49

\$16,442.33

Resulting (over)/under with USDA

\$386,474.54

* Total Over/Under without USDA

Accruals:

Actual year end payroll accrual \$95,000.00

\$4.00

Further Analysis	
Number of children	465
Number of classrooms	26

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$172,807.92	\$12,966.03	\$59,683.93	\$14,400.66	\$72,003.30	\$12,319.37
Per Child	\$9,662.38	\$724.98	\$3,337.17	\$805.20	\$4,025.99	\$688.83

IN-KIND (Non-Federal Share)				
	Needed	This month	Total	Still need
	\$1,133,347.00	\$147,025.85	\$730,363.84	\$402,983.16

Early Head Start

Financial Report for the month of April 2025

(March 2025 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2025</i>							
Personnel	\$147,373.00	\$10,201.11	\$51,795.45	\$95,577.55	\$12,281.08	\$61,405.42	\$9,609.97
Fringe Benefits	\$42,650.00	\$1,151.00	\$5,908.32	\$36,741.68	\$3,554.17	\$17,770.83	\$11,862.51
Travel (4120)	\$2,190.00	\$0.00	\$789.04	\$1,400.96	\$182.50	\$912.50	\$123.46
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$17,650.00	\$797.64	\$2,202.50	\$15,447.50	\$1,470.83	\$7,354.17	\$5,151.67
Contractual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$3,067.00	\$0.00	\$496.23	\$2,570.77	\$255.58	\$1,277.92	\$781.69
Indirect Cost	\$23,737.00	\$1,371.33	\$5,417.07	\$18,319.93	\$1,978.08	\$9,890.42	\$4,473.35
Other (4122)	\$27,344.00	\$2,477.17	\$9,435.31	\$17,908.69	\$2,278.67	\$11,393.33	\$1,958.02
Total	\$264,011.00	\$15,998.25	\$76,043.92	\$187,967.08	\$22,000.92	\$110,004.58	\$33,960.66
T&TA	\$5,257.00	\$0.00	\$1,285.27	\$3,971.73	\$438.08	\$2,190.42	\$905.15
Total							

USDA Reimbursements through March 2025

\$6,652.38

Estimated USDA Reimbursement for April 2025

\$2,214.89

Resulting (over)/under with USDA

\$42,827.93

* Total Over/Under without USDA

Accruals:

Actual year end payroll accrual \$6000.00

Further Analysis

Number of children	16
Number of classrooms	2

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$132,005.50	\$7,999.13	\$38,021.96	\$11,000.46	\$55,002.29	\$16,980.33
Per Child	\$16,500.69	\$999.89	\$4,752.75	\$1,375.06	\$6,875.29	\$2,122.54

IN-KIND (Non-Federal Share)				
	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$67,317.00	\$2,122.90	\$10,618.03	\$56,698.97

HEAD START and EARLY HEAD START NUTRITION PROGRAM

May 2025 Financial Report

For the month of April 2025

CACFP

		<u>Expenditures</u>	<u>Total To Date</u>
Operating Labor	\$	5,667.58	46,589.60
Administrative Labor		1,631.59	9,094.13
Food		14,632.96	81,664.14
Supplies & Equipment		832.03	18,644.57
Purchased Services		-	0.00
Financial Costs		-	0.00
Media Costs		-	0.00
Operating Org Cost		663.37	2,332.07
Other		371.25	371.25
Total	\$	23,798.78	\$ 158,695.76

TDHS REVENUE	18,657.22	110,233.37
(Income Starts October 2024)		

Community Services of Northeast Texas, Inc.
Credit Usage Report

Board Report -May 2025

Sam's Club

Purchases for April 2025		230.00
Payment due by 04/28/2005	Pd on 04/23/2025	<u>(230.00)</u>
Balance		-

American Express

Purchases for March 2025		4,430.21
Payment due by ---N/A	Pd on 04/02/2025	<u>(4,430.21)</u>
Balance		-

Texana Bank Line of Credit

Program
Highest April 2025 Balance
Current balance
Exp pay off date

Local Admin In House Line of Credit

Program	CEAP B
Highest April 2025 Balance	7,600.00
Current balance	
Exp pay off date	5/31/2025

CSNT Line of Credit

Program	CEAP A
Highest April 2025 Balance	52,060.00
Current balance	1,190.00
Exp pay off date	5/31/2025



COMMUNITY SERVICES OF NETEXAS
Account Number ending in



PAGE 1 of 5

Visit us at SamsClubCredit.com/businesscard or Call 1-800-203-5764

Payment Information



New Balance:
Total Minimum Payment Due:
Payment Due Date:

\$230.00
\$50.00
04/28/2025

Payments must be received by 5pm ET on
04/28/2025 if mailed, or by 11:59pm ET on
04/28/2025 for online and phone payments.

MEMBER SERVICE: For Account Information log on
to SamsClubCredit.com/businesscard. This account
is registered. See your online Administrator to
get a User ID & Password. Or call
toll-free 1-800-203-5764

To make a payment, please visit us online or mail
your payment using the coupon below. Payments
are also accepted at your local CheckFreePay* or
MoneyGram locations*. * Fees may apply.

Account Summary

Previous Balance as of 03/09/2025

Purchases/Debits

New Balance as of 04/08/2025

31 Day Billing Cycle from 03/09/2025 to 04/08/2025

\$0.00
+ 230.00
\$230.00

Credit Limit
Available Credit

\$3,400
\$3,170

PAID

APR 24 2025

BY:

RECEIVED

APR 14 2025

BY:

Skip the checkout line
with Scan & GoTM shopping!

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Then select the Scan & GoTM feature.



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Scan item barcodes as you go.



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Business Credit Card.



Head to the door.
Show your digital receipt and go.

Subject to credit approval.

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COMMUNITY SERVICES OF NETEXAS
Account Number ending in [REDACTED]



Visit us at SamsClubCredit.com/businesscard or Call 1-800-203-5764

PAGE 2 of 5

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SamsClub.com/NewItems



Transaction Detail

Date	Reference #	Description	Amount
Purchases and Other Debits			\$230.00
04/03	P9280002Y01AZE5DQ	SAM'S CLUB 008295 TEXARKANA TX	\$230.00
		ANNUAL MEMBERSHIP FEE	
		Total for SHELLY MITCHELL	\$230.00
Total Fees Charged This Period			\$0.00
Total Interest Charged This Period			\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(v) = Variable Rate

Type of Balance	Expiration Date	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge	Balance Method
Purchases	N/A	27.15% (v)	\$0.00	\$0.00	2D

Cardholder News and Information

If you are charged interest, the charge will never be less than the minimum interest charge disclosed in your terms and conditions. If you incurred interest less than this amount (please see above in the Interest Charge Calculation section) we will increase this charge to this amount.

NOTICE: We may convert your payment into an electronic debit. See back of page one for details, Billing Rights and other important information.

Member News and Information

Interested in changing your due date for your Sam's Club® credit card account? Call the Credit Customer Service phone number, located on your billing statement and on the back of your Sam's Club® credit card, to determine eligibility and discuss available options.

Go green and support the environment with paperless statements! All you have to do is visit SamsClubCredit.com/businesscard to sign up. Register today to start receiving your statements online.

COMMUNITY SERVICES OF NETEXAS

ACCOUNT #: [REDACTED] DATE OF SALE #: 250403 P.O. #:
 INVOICE #: 999999 AUTHORIZATION #: CLUB #: 8295
 REFERENCE #: P9280002Y01AZE5DQ TRANSACTION #: 99999 REGISTER #: 99

S.K.U	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
SALES TAX		1.000		\$0.0000	\$0.00
000000101	ANNUAL MEMBERSHIP FEE	1.000	EA	\$50.0000	\$50.00
000000102	ANNUAL MEMBERSHIP FEE	1.000	EA	\$45.0000	\$45.00
000000102	ANNUAL MEMBERSHIP FEE	1.000	EA	\$45.0000	\$45.00
000000102	ANNUAL MEMBERSHIP FEE	1.000	EA	\$45.0000	\$45.00
000000102	ANNUAL MEMBERSHIP FEE	1.000	EA	\$45.0000	\$45.00
SUB \$230.00		TAX \$0.00		TOTAL INVOICE	\$230.00
				CREDITS TOTAL	\$0.00
				BALANCE DUE	\$230.00



Prepared For
MICHELLE MOREHEAD
CSNT INC

Account Number

Closing Date
03/30/25

Page 3 of 3

 **COPY**

Activity

Date reflects either transaction or posting date

Card Number XXXX-XXXX	Reference Code	Amount \$
03/11/25 CORPORATE REMITTANCE RECEIVED 03/11	05409000000	-10,142.31
03/26/25 BROOKSHIRES 110 0000 JEFFERSON TX REF# 00200001884 9036653601 03/25/25 GROCERY STORES ROC NUMBER 00200001884	00200001884	129.13
03/14/25 HOME2 SUITES HOME2 S BROWNWOOD TX FOL# 55042993 HOME2SUITES 03/14/25 ARRIVAL DATE DEPARTURE DATE 03/11/25 03/13/25 00 ROC NUMBER 55042993	89447400300	382.38
03/14/25 HOME2 SUITES HOME2 S BROWNWOOD TX FOL# 55042993 HOME2SUITES 03/14/25 ARRIVAL DATE DEPARTURE DATE 03/11/25 03/13/25 00 ROC NUMBER 55042993	89447400900	382.38
03/14/25 HOME2 SUITES HOME2 S BROWNWOOD TX FOL# 55042993 HOME2SUITES 03/14/25 ARRIVAL DATE DEPARTURE DATE 03/11/25 03/13/25 00 ROC NUMBER 55042993	89447401000	382.38
03/25/25 LINDEN DONUTS 545500 877-8144102 TX REF# 730115450849 VANNAKONG2013@ 03/25/25	73011545084	31.51
03/27/25 CLDTKN ONE STEP GPS, LLC. SAN FERNANDO C REF# CH_3R74OXGHM +18186592031 03/26/25		195.30
03/03/25 STARLINK INTERNET HAWTHORNE CA REF# M852W89B9XNZ COMPUTER NETWORK 03/03/25		120.00
03/28/25 TXT180COM 00-0803949 SAINT GEORGE UT REF# 310995350872 877-9898180 03/28/25	31099535087	335.40
Total for MICHELLE MOREHEAD	New Charges/Other Debits Payments/Other Credits	1,958.48 -10,142.31



Corporate Purchasing Cardmember Report

Sign-up For
Online Statements

www.americanexpress.com/gopaperless

Prepared For
MICHELLE MOREHEAD
CSNT INC

Account Number
XXXX-XXX [REDACTED]

Closing Date
03/30/25

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$	Do Not Pay
10,142.31	1,958.48	0.00	10,142.31	0.00	1,958.48	For important information regarding your account refer to page 2.

For your records only - do not pay.

For assistance or questions about your account, contact us at www.americanexpress.com/checkyourbill or call Customer Service at 1-800-492-4920.

Do not staple or use paper clips

Payment Coupon

Account Number [REDACTED]

MICHELLE MOREHEAD
CSNT INC
304 E HOUSTON ST
LINDEN TX 75563-5600

Enter 15 digit account
number on all payments.

See reverse side for instructions
on how to update your address,
phone number, or email.

Prepared For
MICHELLE MOREHEAD
CSNT INC

Account Number
XXXX-XXXX [REDACTED]

Page 2 of 3

Payments: The American Express® Corporate Purchasing Card statement is payable in full by your Company upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. The Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to the financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, Company authorizes us to initiate an electronic debit from its bank or asset account. When we process a check electronically, payment may be debited to the bank or asset account as soon as the same day we receive the check, and that cancelled check will not be received with that bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Purchasing Card, please note that you are eligible to pay your bill online.

Authorization for Electronic Payments: By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%.** This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-492-4920 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. If you have a dispute concerning goods and services purchased with the Corporate Purchasing Card, you should contact the merchant directly. If you are unable to obtain resolution, please contact us at 1-800-492-4920.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about.

Note: Your corporation, firm or organization may have its own policy or customized program, which takes precedence over any provision stated above.



Manage your Card account online at:
americanexpress.com/checkyourbill



For all further inquiries,
please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-492-4920.

International Collect:
1-336-393-1111

Hearing Impaired Services:
Dial Relay 711 and 1-800-492-4920

Large Print and Braille Statements:
1-800-492-4920



Customer Service
P.O. Box 53611
Phoenix, AZ
85072-3611

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



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Prepared For
BERNARD YANCEY
CSNT INC

Account Number
XXXX-XXXX-XXXX-XXXX

Closing Date
03/30/25

Page 3 of 3

Activity

Date reflects either transaction or posting date

Card Number XXXX-XXXX-XXXX-XXXX		Reference Code	Amount \$
03/10/25	HUMBLEFAX RIDGEWOOD NJ REF# CH_3R19DTCW3 +12019774168 03/10/25		120.00
03/28/25	VZWRLSS MY VZ VB P 800-922-0204 FL REF# B0TG00000000 BILL PAYMENT 03/27/25 ROC NUMBER B0TG000000000116 TAX \$235.17		2,351.73
Total for BERNARD YANCEY		New Charges/Other Debits Payments/Other Credits	2,471.73 0.00



Corporate Purchasing Cardmember Report

Sign-up For
Online Statements

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Prepared For
BERNARD YANCEY
CSNT INC

Account Number
XXXX-XXXX [REDACTED]

Closing Date
03/30/25

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$	Do Not Pay
0.00	2,471.73	0.00	0.00	0.00	2,471.73	For important information regarding your account refer to page 2.

For your records only - do not pay.

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Do not staple or use paper clips

Payment Coupon

Account Number [REDACTED]

Enter 15 digit account
number on all payments.

BERNARD YANCEY
CSNT INC
POB 427
LINDEN TX 75563

See reverse side for instructions
on how to update your address,
phone number, or email.

Prepared For
BERNARD YANCEY
CSNT INC

Account Number
XXXX-XXXX [REDACTED]

Page 2 of 3

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Authorization for Electronic Debit: We will process checks electronically, at first presentment and any representations, by transmitting the amount of the check, routing number, account number and check serial number to the financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, Company authorizes us to initiate an electronic debit from its bank or asset account. When we process a check electronically, payment may be debited to the bank or asset account as soon as the same day we receive the check, and that cancelled check will not be received with that bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Purchasing Card, please note that you are eligible to pay your bill online.

Authorization for Electronic Payments: By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

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Manage your Card account online at:
americanexpress.com/
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For all further inquiries,
please call the number
on the back of your
Card.

If your Card has been lost or stolen, please
call 1-800-492-4920.

International Collect:
1-336-393-1111

Hearing Impaired Services:
Dial Relay 711 and
1-800-492-4920

Large Print and Braille Statements:
1-800-492-4920



Customer Service
P.O. Box 53611
Phoenix, AZ
85072-3611

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.