



## CALL TO ASSEMBLY

*Please rise.*

- **Pledge of Allegiance (US)** *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*
- **Pledge of Allegiance (Texas)** *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
- **Community Action Promise** *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*
- **Our Mission** *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*
- **Our Community Services Vision** *To be the leading organization in our region which empowers families to be self-reliant, educated, and healthy*
- **Our Head Start Vision** *To provide a system of education and encouragement which results in school-readiness for young children and their families*
- **Invocation**

# Board Meeting

Tuesday, June 24, 2025 @ 12:00 Noon

ETEC

510 Bonham, Jefferson, Texas 75657

*Cecelia Huff, Board Chairperson*

*Michelle Morehead, B.S., CCAP, NCRT, NCRI, Chief Executive Officer*

*If you need assistance with physical accessibility to the meeting, please call 430-218-8277*

## 1. Call Meeting to Order

## 2. Establishment of a Quorum

## 3. Approval of Agenda 6/24/2025\*

## 4. Approval of Minutes 5/20/2025\*

## 5. Chairman's Comments and Recognitions – Birthdays: DR- May 1<sup>st</sup>, MJ- June 26<sup>th</sup>,

## 6. Training

Public Meetings – Karen Keith, TDHCA

## 7. Committee Reports and Information

- A. Planning & Evaluation – Committee met on April 10, 2025.
- B. Personnel – Committee met on April 10, 2025.
- C. Finance – Committee met on April 10, 2025.
- D. Executive – This Committee meets only when necessary.
- E. Nominating – This Committee meets annually in October.
- F. By Laws- Committee met on April 10, 2025.

The Chair may make changes to committee rosters and/or develop new committees.

**\*\*Committees, other than Executive Committee, get named by the Board Chairperson**

## 8. Action Items

### A. Seat new board member(s), if any\*

We currently have a full board of directors; no new members at this time.

### B. Approve Consent Agenda\*

- 1) Head Start/EHS & PIR Reports..... (OS 5.9).....Misty Van Hooser
- 2) Community Services Report.....(OS 5.9).....Amy Perales
- 3) Human Resource Report.....(OS 5.9).....Rachel Kelsey
- 4) Service & HS Transportation Reports.....(OS 5.9) .....Robert Norton
- 5) Information Technology Report.....(OS 5.9).....David Buford
- 6) Financial Reports.....Shelley Mitchell

### C. Discuss/Approve Disposition of Kitchen Equipment (Naples and New Boston)

### D. Discuss/Approve Head Start Transportation Waiver Request 2025/2026 School Year

### E. Discuss/Approve Disposition of Vehicle #830 - 2008 Chevrolet Uplander

## 9. Staff Reports

Staff Reports are located under the consent agenda this month.

## **10. Chief Executive Officer's Report**

## **11. Discussion Items**

### **A. Presentations – CAPLAW Conference (Cecelia Huff, Ross Hyde, Bernie Yancey, Michelle Morehead)**

## **12. Audience Comments**

## **13. Executive Session**

**Reminder: According to Robert's Rules of Order, the minutes from Executive Session are reviewed and approved exclusively by those members who were present at the session. While there's an option to share the minutes with all members, the confidentiality of the discussions must be preserved.**

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and Section 551.074(1)(2) of the government codes

A. Consultation between the board and its attorney in those instances in which the board seeks the Attorney's advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality

B. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.

C. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.

D. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law

## **14. Required Action from Executive Session**

## **15. Adjourn Board Meeting**

\* Requires Board Vote

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Community Services of Northeast Texas, Inc.  
Board Meeting MINUTES  
May 20, 2025  
510 E Bonham, Jefferson, Texas 75657

**Board Members**

John Baxter, Treasurer - Present  
*Representing Texana Bank, Private Sector*

Cecelia Huff, Board Chair - Present  
*Representing Bowie County, Poverty Sector*

Ross Hyde - Present  
*Representing Titus County, Private Sector*

Jason Wright – Present  
*Representing Senator Ted Cruz, Public Sector*

Karen Jones – Present  
*Marion County Tax A/C*

Lindsay Hergert - Present  
*Representing Cass County Judge Travis Ransom, Public Sector*

Judge Doug Reeder, Vice-Chair - Absent  
*Morris County Judge, Public Sector*

Keri Winters, Secretary - Absent  
*Private Sector*

Teresa Thompson – Absent  
*Private*

Martavius Jones, Parliamentarian - Absent  
*Representing Camp County as Policy Council Liaison, Poverty Sector*

Angela Thompson – Absent  
*Representing Bowie County, Poverty Sector*

Harmony Roberson - Absent  
*Representing Cass County, Poverty Sector*

## **CALL TO ORDER**

Cecelia Huff, Board Chairperson called the meeting to order at 12:17 p.m.

Quorum: established 6 of 12, members present.

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## **AGENDA**

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Motion: John Baxter, Treasurer moved to accept the 5/20/2025 agenda with the training deleted

Second: Jason Wright

All in favor voted aye, none opposed, the motion carried unanimously

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## **MINUTES**

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4/22/2025 Board Meeting Minutes

Motion: Lindsay Hergert, Member moved to accept the 4/22/2025 minutes as presented.

Second: Ross Hyde, Member

All in favor voted aye, none opposed, the motion carried unanimously

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## **CHAIRMAN'S COMMENTS AND RECOGNITIONS**

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Cecelia said that she would recognize the birthday at next month's meeting since the member was not in attendance.

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## **TRAINING / PRESENTATIONS**

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**Public Meetings – Karen Keith, TDHCA**

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## **COMMITTEE REPORTS**

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- A. Planning & Evaluation – Committee met on April 10, 2025.
- B. Personnel – Committee met on April 10, 2025.
- C. Finance – Committee met on April 10, 2025.
- D. Executive – This Committee meets only when necessary.
- E. Nominating – This Committee meets annually in October.
- F. By Laws- Committee met on April 10, 2025.
- G. Head Start Strategic Planning Committee met. This will be discussed in Action Item 8.

The Chair may make changes to committee rosters and/or develop new committees.

**\*\*Committees, other than Executive Committee, get named by the Board Chairperson**

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## **Action Items**

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- A. Seat New Board Member(s)**

We currently have a full board of directors; no new members at this time.

**B. Approve Consent Agenda\***

- 1) Head Start/EHS & PIR Reports..... (OS 5.9).....Berny Harris
- 2) Community Services Report.....(OS 5.9).....Amy Perales
- 3) Human Resource Report.....(OS 5.9).....Jim Howard
- 4) Service & HS Transportation Reports..... (OS 5.9) .....Robert Norton
- 5) Information Technology Report.....(OS 5.9).....David Buford
- 6) Financial Reports.....Shelley Mitchell

Motion: Ross Hyde, Member

Second: Karen Jones, Member

All items reviewed and when asked, the Board stipulated that no further discussion was needed on the consent agenda and no items were requested to be removed.

All in favor voted aye, none opposed, the motion carried unanimously

**C. Discuss/Approve Cost Allocation Plan**

Michelle Morehead presented the changes to the cost allocation plan.

Motion: John Baxter, Treasurer made a motion to accept and approve as presented.

Second: Lindsay Hergert, Member

All in favor voted aye, none opposed, the motion carried unanimously

**D. Discuss/Approve Head Start Continuation Grant #06CH012925/02 \$6,003,319**

(\$4,757,017, T&TA \$45,638, NFS \$1,200,664, ICP \$593,998) **See Justification**

**Documents – ISD Partnership or Convert (17) Preschool Slots to (8) EHS Slots**

- a. Approve Change in Scope Amended Head Start Grant #06CH012925/01 for a conversion of (17) Preschool enrollment slots to (8) Early Head Start slots starting August 1, 2025:

Head Start Preschool Enrollment                      465 to 448

Early Head Start Enrollment                              16 to 24

Berny Harris presented the Head Start Continuation Grant.

Motion: John Baxter, Treasurer made a motion to accept and approve as presented.

Second: Ross Hyde, Member

All in favor voted aye, none opposed, the motion carried unanimously

**E. Discuss/Approve 2026 CSBG (Community Services Block Grant) CAP (Community Action Plan)**

Michelle Morehead presented the 2026 CSBG CAP

Motion: Ross Hyde, Member made a motion to accept and approve as presented.

Second: Karen Jones, Member

All in favor voted aye, none opposed, the motion carried unanimously

**F. Discuss/Approve** Consideration and possible approval of hiring Ann Manning and the Underwood Law Firm to serve as legal counsel for CSNT

Michelle Morehead presented the resume and qualifications of Ann Manning and the Underwood Law Firm.

Motion: Ross Hyde, Member made a motion to accept and approve as presented.

Second: John Baxter, Treasurer

All in favor voted aye, none opposed, the motion carried unanimously

**G. Discuss/Approve** CSNT Employee Handbook (Policies and Procedures)

Michelle Morehead presented the new CSNT Employee Handbook.

Motion: Karen Jones, Member made a motion to accept and approve as presented.

Second: Lindsay Hergert, Member

All in favor voted aye, none opposed, the motion carried unanimously

**H. Discuss/Approve** Strategic Plan including Program Goals 2025-2026

Berny Harris presented the Strategic Plan.

Motion: John Baxter, Treasurer made a motion to accept and approve as presented.

Second: Jason Wright, Member

All in favor voted aye, none opposed, the motion carried unanimously

**9. Staff Reports**

Staff reports are located under the consent agenda this month.

**10. Chief Executive Officer's Report**

Michelle Morehead presented information about the annual TACAA Conference, awarded/contracted RFP's, Attorney Engagement, new personnel policies and procedures, Head Start Management restructure due to pay parity- no one that wanted to stay with CSNT lost their jobs, no funding issues due to federal changes, just slower reimbursements, Family Empowerment Program updates, CAPLAW Conference information and 60 year celebration information.

**11. Discussion Items**

**A. Discuss** Spring Progress Report for the 2024-2025 Head Start Program Goals

Berny Harris presented the Spring Progress Report.

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**AUDIENCE COMMENTS**

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None

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**EXECUTIVE SESSION**

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The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and section 551.074(1)(2) of the government code.

- a. Consultation between the board and its attorney in those instances in which the board seeks the Attorney's advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality.
- b. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.
- c. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.
- d. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law.

Motion to exit Executive Session at 1:53 PM: John Baxter, Treasurer  
Second: Harmony Roberson, Member

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**REQUIRED ACTION FROM EXECUTIVE SESSION**

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No Executive Session

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**ADJOURN**

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Motion: Ross Hyde, Member motioned to adjourn at 12:47 pm  
Second: Lindsay Hergert, Member  
Hearing no descent, adjournment passed.

Approved by: \_\_\_\_\_, on \_\_\_\_\_, 2025  
(Board Secretary) (Date)





# 2024-2025 HEAD START PROGRAM INFORMATION REPORT

06CH012925 Community Services Of Northeast Texas, Inc.

## Grant Level Summary Report - 2 Programs

### GRANT INFORMATION

#### Agency Information

Agency Name	Community Services Of Northeast Texas, Inc.
Agency Address	124 N Main St Linden TX 75563-5210
Agency Phone Number	(903) 756 5596 - 218
Agency Fax Number	(903) 756 7294
Head Start Director Name	Ms. Misty VanHooser
Head Start Director Email	Misty.VanHooser@csntexas.org
Agency Web Site Address	<a href="http://www.csntexas.org">http://www.csntexas.org</a>

#### Program Type

a. Head Start	1
b. Early Head Start	1
c. Migrant Head Start	0

#### Agency Description

a. Grantee that Directly Operates Program(s) and has no Delegates.	2
b. Grantee that Directly Operates Programs and Delegates Service Delivery.	0
c. Grantee that Maintains Central Office Staff Only and Operates no Program(s) Directly.	0
d. Delegate Agency.	0
e. Grantee that Delegates all of its Programs; It Operates no Programs Directly and Maintains no Central Office Staff.	0

#### Number of Delegate Agencies

a. Reported by the grant holder	0
b. Actual number of delegate reports marked as complete	0

#### Agency Type

a. Community Action Agency (CAA)	2
b. School System	0
c. Private/Public Non-Profit (Non-CAA) (e.g., church or non-profit hospitals)	0
d. Private/Public For-Profit (e.g., for-profit hospitals)	0
e. Government Agency (Non-CAA)	0
f. Tribal Government or Consortium (American Indian/Alaska Native)	0

## Agency Affiliation

a. A secular or non-religious agency	2
b. A religiously affiliated agency or organization providing essentially secular services	0

## A. PROGRAM INFORMATION

### FUNDED INFORMATION

#### Funded enrollment by funding source

A.1 Funded Enrollment:	# of children / pregnant women
a. Head Start/Early Head Start Funded Enrollment, as identified on the NOA that captures the greatest part of the program year	481
b. Funded Enrollment from non-federal sources, i.e., state, local, private	0
c. Funded Enrollment from the MIECHV Grant Program using the Early Head Start home visiting model	0

#### Funded enrollment by program option

A.2 Center-based option	# of slots
a. Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	481
1. Of these, the number that are available for the full-working-day	0
2. Of these, the number that are available for the full-calendar-year	0
3. Of these, the number that are available for the full-working-day and full-calendar-year	0
b. Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	0
1. Of these, the number that are available for 3.5 hours per day for 128 days	0
2. Of these, the number that are available for a full working day	0
A.3 Home-based option	0
A.4 Family child care option	0
A.5 Locally designed option	0
	# of pregnant women slots
A.6 Pregnant women slots	0

#### Funded slots at child care partner

	# of slots
A.7 Total number of slots in the center-based or locally designed option	481
a. Of these, the total number of slots at a child care partner	0
A.8 Total funded enrollment at child care partners (includes center-based, locally designed, and family child care program options)	0

## CLASSES IN CENTER-BASED

	# of classes
A.9 Total number of center-based classes operated	28
a. Of these, the number of double session classes	0

## CUMULATIVE ENROLLMENT

### Children by Age

A.10 Children by age:	# of children
a. Under 1 year	0
b. 1 year old	3
c. 2 years old	15
d. 3 years old	235
e. 4 years old	277
f. 5 years and older	1
g. Total cumulative enrollment of children	531

### Pregnant women

	# of pregnant women
A.11 Cumulative enrollment of pregnant women	0

### Total cumulative enrollment

	# of children / pregnant women
A.12 Total cumulative enrollment	531

### Primary type of documentation used for determining eligibility

A.13 Report each enrollee only once by primary type of documentation used for determining eligibility:	# of children / pregnant women
a. Income at or below 100% of federal poverty line	216
b. Public assistance*	192
1. TANF documentation	1
2. SSI documentation	17
3. SNAP documentation	174
c. Foster care	15
d. Homeless	32
e. Eligibility based on other type of need, but not counted in A.13.a through d	45
f. Incomes between 100% and 130% of the federal poverty line, but not counted in A.13.a through e	31

### Prior enrollment

A.15 Enrolled in Head Start or Early Head Start for:	# of children
a. The second year	163
b. Three or more years	11

## Transition and turnover

	# of children
A.16 Total number of preschool children who left the program any time after classes or home visits began and did not re-enroll	68
a. Of the preschool children who left the program during the program year, the number of preschool children who were enrolled less than 45 days	11
	# of preschool children
A.17 Of the number of preschool children enrolled in Head Start at the end of the current enrollment year, the number projected to be entering kindergarten in the following school year	242

## Transition and turnover

	# of children
A.18 Total number of infants and toddlers who left the program any time after classes or home visits began and did not re-enroll	0
a. Of the infants and toddlers who left the program above, the number of infants and toddlers who were enrolled less than 45 days	0
b. Of the infants and toddlers who left the program during the program year, the number who aged out of Early Head Start	0
1. Of the infants and toddlers who aged out of Early Head Start, the number who entered a Head Start program	0
2. Of the infants and toddlers who aged out of Early Head Start, the number who entered another early childhood program	0
3. Of the infants and toddlers who aged out of Early Head Start, the number who did not enter another early childhood program	0
	# of pregnant women
A.19 Total number of pregnant women who left the program after receiving Early Head Start services but before the birth of their infant, and did not re-enroll	0
A.20 Number of pregnant women receiving Early Head Start services at the time their infant was born	0
a. Of the pregnant women enrolled when their infant was born, the number whose infant was subsequently enrolled in the program	0
b. Of the pregnant women enrolled when their infant was born, the number whose infant was not subsequently enrolled in the program	0

## Attendance

	# of children
A.22 The total number of children cumulatively enrolled in the center-based or family child care program option	531
a. Of these children, the number of children that were chronically absent	220
1. Of the children chronically absent, the number that stayed enrolled until the end of enrollment	155

## Child care subsidy

	# of children
A.24 The number of enrolled children for whom the program and/or its partners received a child care subsidy during the program year	0

## Ethnicity and race

A.25 Race and ethnicity	(1) Hispanic or Latino origin	(2) Non-Hispanic or Non-Latino origin
a. American Indian or Alaska Native	0	4
b. Asian	1	3
c. Black or African American	11	244
d. Native Hawaiian or other Pacific Islander	2	3
e. White	26	136
f. Bi-racial/Multi-racial	17	46
g. Other	36	2
		# of children / pregnant women
h. Unspecified ethnicity or race		0

## Primary language of family at home

A.26 Primary language of family at home:	# of children
a. English	492
1. Of these, the number of children acquiring/learning another language in addition to English	18
b. Spanish	37
c. Native Central American, South American, and Mexican Languages	0
d. Caribbean Languages	0
e. Middle Eastern & South Asian Languages	0
f. East Asian Languages	2
g. Native North American/Alaska Native Languages	0
h. Pacific Island Languages	0
i. European & Slavic Languages	0
j. African Languages	0
k. American Sign Language	0
l. Other	0
m. Unspecified	0

## Dual language learners

	# of children
A.27 Total number of Dual Language Learners	57

## Transportation

	# of children
A.28 Number of children for whom transportation is provided to and from classes	158

## B. PROGRAM STAFF & QUALIFICATIONS

## TOTAL STAFF

### Staff by type

	(1) # of Head Start or Early Head Start staff	(2) # of contracted staff
B.1. Total number of staff members, regardless of the funding source for their salary or number of hours worked - Head Start/Early Head Start Staff	94	21
a. Of the total staff, the number who are current or former Head Start parents - Head Start/Early Head Start Staff	38	3

## TOTAL VOLUNTEERS

### Volunteers by type

	# of volunteers
B.2 Number of persons providing any volunteer services to the program during the program year	349
a. Of these, the number who are current or former Head Start or Early Head Start parents	330

## EDUCATION AND CHILD DEVELOPMENT STAFF

### Preschool classroom and assistant teachers (HS and Migrant programs)

	(1) # of classroom teachers	(2) # of assistant teachers
B.3 Total number of preschool education and child development staff by position	26	27
<i>Of the number of preschool education and child development staff by position, the number with the following:</i>		
a. Of the number of preschool education and child development staff by position, the number with the following: An advanced degree in: • early childhood education or • any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children	3	0
b. Of the number of preschool education and child development staff by position, the number with the following: A baccalaureate degree in one of the following: • early childhood education • any field and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children or • any field and is part of the Teach for America program and passed a rigorous early childhood content exam	23	2
c. Of the number of preschool education and child development staff by position, the number with the following: An associate degree in: • early childhood education or • a field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children	0	2
d. Of the number of preschool education and child development staff by position, the number with the following: A Child Development Associate (CDA) credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements	0	17
1. Of these, a CDA credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	0	7
e. Of the number of preschool education and child development staff by position, the number with the following: None of the qualifications listed in B.3.a through B.3.d	0	6

### Preschool classroom teachers program enrollment

	# of classroom teachers
B.4 Total number of preschool classroom teachers that do not meet qualifications listed in B.3.a or B.3.b	0
a. Of these preschool classroom teachers, the number enrolled in a degree program that would meet the qualifications described in B.3.a or B.3.b	0

### Preschool classroom assistant teachers program enrollment

	# of assistant teachers
B.5 Total number of preschool assistant teachers that do not have any qualifications listed in B.3.a through B.3.d	6

	# of assistant teachers
a. Of these preschool assistant teachers, the number enrolled in a degree, certification, credential, or licensure program that would meet one of the qualifications listed in B.3.a through B.3.d.	6

### Infant and toddler classroom teachers (EHS and Migrant programs)

	# of classroom teachers
B.6 Total number of infant and toddler classroom teachers	4
<i>Of the number of infant and toddler classroom teachers, the number with the following:</i>	
1. Early childhood education with a focus on infant and toddler development or 2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching infants and/or toddlers	0
1. Early childhood education with a focus on infant and toddler development or 2. Any field and coursework equivalent to a major relating to early childhood education with experience teaching infants and/or toddlers.	0
1. Early childhood education with a focus on infant and toddler development or 2. A field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching infants and/or toddlers	2
d. A Child Development Associate (CDA) credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements	2
1. Of these, a CDA credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	2
e. None of the qualifications listed in B.6.a through B.6.d	0

	# of classroom teachers
B.7 Total number of infant and toddler classroom teachers that do not have any qualifications listed in B.6.a through B.6.d	0
a. Of these infant and toddler classroom teachers, the number enrolled in a degree, certification, credential, or licensure program that would meet one of the qualifications listed in B.6.a through B.6.d.	0

### Home visitors and family child care provider staff qualifications

	# of home visitors
B.8 Total number of home visitors	0
a. Of these, the number of home visitors that have a home-based CDA credential or comparable credential, or equivalent coursework as part of an associate's, baccalaureate, or advanced degree	0
1. Of these, the number of home visitors that hold a baccalaureate or advanced degree	0
b. Of these, the number of home visitors that do not meet one of the qualifications described in B.8.a.	0
1. Of the home visitors in B.8.b, the number enrolled in a degree or credential program that would meet a qualification described in B.8.a.	0



	# of family child care providers
B.9 Total number of family child care providers	0
a. Of these, the number of family child care providers that have a Family Child Care CDA credential or state equivalent, or an associate, baccalaureate, or advanced degree in child development or early childhood education	0
1. Of these, the number of family child care providers that hold a baccalaureate or advanced degree in child development or early childhood education	0
b. Of these, the number of family child care providers that do not meet one of the qualifications described in B.9.a.	0
1. Of the family child care providers in B.9.b, the number enrolled in a degree or credential program that would meet a qualification described in B.9.a.	0

	# of child development specialists
B.10 Total number of child development specialists that support family child care providers	0
a. Of these, the number of child development specialists that have a baccalaureate degree in child development, early childhood education, or a related field	0
b. Of these, the number of child development specialists that do not meet one of the qualifications described in B.10.a.	0
1. Of the child development specialists in B.10.b, the number enrolled in a degree or credential program that would meet a qualification described in B.10.a.	0

## Ethnicity and race

B.13 Race and Ethnicity # of non-supervisory education and child development staff	(1) Hispanic or Latino origin	(2) Non-Hispanic or Non-Latino origin
a. American Indian or Alaska Native	0	1
b. Asian	0	0
c. Black or African American	0	35
d. Native Hawaiian or other Pacific Islander	0	0
e. White	2	17
f. Biracial/Multi-racial	0	1
g. Other	1	0
		# of non-supervisory education and child development staff
h. Unspecified ethnicity or race		0

## Language

	# of non-supervisory education and child development staff
B.14 The number who are proficient in a language(s) other than English.	2
a. Of these, the number who are proficient in more than one language other than English	0
B.15 Language groups in which staff are proficient:	# of non-supervisory education and child development staff
a. Spanish	2
b. Native Central American, South American, and Mexican Languages	0
c. Caribbean Languages	0
d. Middle Eastern and South Asian Languages	0
e. East Asian Languages	0
f. Native North American/Alaska Native Languages	0
g. Pacific Island Languages	0
h. European and Slavic Languages	0
i. African Languages	0
j. American Sign Language	0
k. Other	0
l. Unspecified	0

## STAFF TURNOVER

### All staff turnover

	(1) # of Head Start or Early Head Start staff	(2) # of contracted staff
B.16 Total number of staff who left during the program year (including turnover that occurred while the program was not in session, e.g., summer months)	11	10
a. Of these, the number who were replaced	10	10

### Education and child development staff turnover

	# of staff
B.17 The number of classroom teachers, preschool assistant teachers, family child care providers, and home visitors who left during the program year (including turnover that occurred while classes and home visits were not in session, e.g., during summer months)	21
a. Of these, the number who were replaced	20
b. Of these, the number who left while classes and home visits were in session	10
c. Of these, the number that were classroom teachers who left the program	5
B.18 Of the number of education and child development staff that left, the number that left for the following primary reason:	# of staff
a. Higher compensation	3
1. Of these, the number that moved to state pre-k or other early childhood program	3
b. Retirement or relocation	11
c. Involuntary separation	0
d. Other (e.g., change in job field, reason not provided)	3

	# of staff
B.19 Number of vacancies during the program year that remained unfilled for a period of 3 months or longer	0

## C. CHILD & FAMILY SERVICES

### HEALTH SERVICES

#### Health insurance - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.1 Number of all children with health insurance	486	477
a. Of these, the number enrolled in Medicaid and/or CHIP	414	407
b. Of these, the number enrolled in state-only funded insurance (e.g., medically indigent insurance), private insurance, or other health insurance	72	70
C.2 Number of children with no health insurance	45	54

#### Health insurance - pregnant women

	(1) # of pregnant women at enrollment	(2) # of pregnant women at end of enrollment
C.3 Number of pregnant women with at least one type of health insurance	0	0
a. Of these, the number enrolled in Medicaid	0	0
b. Of these, the number enrolled in state-only funded insurance (e.g., medically indigent insurance), private insurance, or other health insurance	0	0
C.4 Number of pregnant women with no health insurance	0	0

### Medical

#### Accessible health care - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.5 Number of children with an ongoing source of continuous, accessible health care provided by a health care professional that maintains the child's ongoing health record and is not primarily a source of emergency or urgent care	460	450
a. Of these, the number of children that have accessible health care through a federally qualified Health Center, Indian Health Service, Tribal and/or Urban Indian Health Program facility	5	5

#### Accessible health care - pregnant women

	(1) # of pregnant women at enrollment	(2) # of pregnant women at end of enrollment
C.6 Number of pregnant women with an ongoing source of continuous, accessible health care provided by a health care professional that maintains their ongoing health record and is not primarily a source of emergency or urgent care	0	0

## Medical services - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.7 Number of children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care	42	431
		# of children
C.8 Number of children diagnosed with any chronic condition by a health care professional, regardless of when the condition was first diagnosed		33
a. Of these, the number who received medical treatment for their diagnosed chronic health condition		30
b. Specify the primary reason that children with any chronic condition diagnosed by a health care professional did not receive medical treatment:		# of children
1. No medical treatment needed		2
2. No health insurance		0
3. Parents did not keep/make appointment		0
4. Children left the program before their appointment date		0
5. Appointment is scheduled for future date		1
6. Other		0
C.9 Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed:		# of children
a. Autism spectrum disorder (ASD)		0
b. Attention deficit hyperactivity disorder (ADHD)		0
c. Asthma		3
d. Seizures		1
e. Life-threatening allergies (e.g., food allergies, bee stings, and medication allergies that may result in systemic anaphylaxis)		0
f. Hearing Problems		29
g. Vision Problems		0
h. Blood lead level test with elevated lead levels >5 g/dL		0
i. Diabetes		0

## Body Mass Index (BMI) - children (HS and Migrant programs)

C.10 Number of children who are in the following weight categories according to the 2022 CDC BMI-for-age growth charts	# of children at enrollment
a. Underweight (BMI less than 5th percentile for child's age and sex)	67
b. Healthy weight (at or above 5th percentile and below 85th percentile for child's age and sex)	281
c. Overweight (BMI at or above 85th percentile and below 95th percentile for child's age and sex)	66
d. Obese (BMI at or above 95th percentile for child's age and sex)	91

## Immunization services - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.11 Number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age	492	496
C.12 Number of children who have been determined by a health care professional to have received all immunizations possible at this time, but who have not received all immunizations appropriate for their age	17	13
C.13 Number of children who meet their state's guidelines for an exemption from immunizations	11	12

## Medical and wellbeing services – pregnant women (EHS programs)

C.14 Indicate the number of pregnant women who received the following services while enrolled in EHS:	# of pregnant women
a. Prenatal health care	0
b. Postpartum health care	0
c. Scheduled a newborn visit within two weeks after the infant's birth	0
d. A professional oral health assessment, examination, and/or treatment	0
e. Mental health interventions and follow up	0
f. Education on fetal development	0
g. Education on the benefits of breastfeeding	0
h. Education on the importance of nutrition	0
i. Education on infant care and safe sleep practices	0
j. Education on the risks of alcohol, drugs, and/or smoking	0
k. Facilitating access to substance abuse treatment (i.e., alcohol, drugs, and/or smoking)	0

## Prenatal health - pregnant women (EHS programs)

C.15 Trimester of pregnancy in which the pregnant women served were enrolled:	# of pregnant women
a. 1st trimester (0-3 months)	0
b. 2nd trimester (3-6 months)	0
c. 3rd trimester (6-9 months)	0
C.16 Of the total served, the number whose pregnancies were identified as medically high risk by a physician or health care provider	0

## Newborn visit - pregnant women (EHS programs)

	# of pregnant women
C.17 Indicate the number of pregnant women that received a newborn visit	
a. Within two weeks after the infant's birth	0
b. Between two to six weeks after the infant's birth	0
c. After six weeks following the infant's birth	0

## ORAL HEALTH

### Accessible dental care - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.18. Number of children with continuous, accessible oral care provided by an oral health care professional which includes access to oral health preventive care and oral treatment - at enrollment	429	428

	# of children
C.19 Number of children who received oral health preventive care during the program year	422
C.20 Number of all children who have completed a professional oral examination during the program year	422
a. Of these, the number of children diagnosed as needing oral treatment during the program year	15
1. Of these, the number of children who received oral treatment during the program year	14
b. Specify the primary reason that children who needed oral treatment did not receive it:	# of children
1. Health insurance doesn't cover oral treatment	0
2. No oral care available in local area	0
3. Medicaid not accepted by dentist	0
4. Dentists in the area do not treat 3- to 5-year-old children	0
5. Dentists in the area do not treat children below age 3	0
6. Parents did not keep/make appointment	0
7. Children left the program before their appointment date	0
8. Appointment is scheduled for future date	0
9. No transportation	0
10. Other	1

### Mental health consultation

	# of staff
C.21 Total number of classroom teachers, home visitors, and family child care providers	30
a. Indicate the number of classroom teachers, home visitors, and family child care providers who received assistance from a mental health consultant through observation and consultation	30

## DISABILITIES SERVICES

### IDEA eligibility determination

	# of children
C.22 The total number of children referred for an evaluation to determine eligibility under the Individuals with Disabilities Education Act (IDEA) during the program year	50
a. Of these, the number who received an evaluation to determine IDEA eligibility	41
1. Of the children that received an evaluation, the number that were diagnosed with a disability under IDEA	18
2. Of the children that received an evaluation, the number that were not diagnosed with a disability under IDEA	23
1. Of these children, the number for which the program is still providing or facilitating individualized services and supports such as an individual learning plan or supports described under Section 504 of the Rehabilitation Act.	0

	# of children
b. Of these, the number who did not receive an evaluation to determine IDEA eligibility	9
C.23 Specify the primary reason that children referred for an evaluation to determine IDEA eligibility did not receive it:	# of children
a. The responsible agency assigned child to Response to Intervention (RTI)	3
b. Parent(s) refused evaluation	0
c. Evaluation is pending and not yet completed by responsible agency	5
d. Other	1

### Preschool disabilities services (HS and Migrant programs)

	# of children
C.24 Number of children enrolled in the program who had an Individualized Education Program (IEP), at any time during the program year, indicating they were determined eligible by the LEA to receive special education and related services under the IDEA	33
a. Of these, the number who were determined eligible to receive special education and related services:	# of children
1. Prior to this program year	14
2. During this program year	19
b. Of these, the number who have not received special education and related services	0

### Infant and toddler Part C early intervention services (EHS and Migrant programs)

	# of children
C.25 Number of children enrolled in the program who had an Individualized Family Service Plan (IFSP), at any time during the program year, indicating they were determined eligible by the Part C Agency to receive early intervention services under the IDEA	2
a. Of these, the number who were determined eligible to receive early intervention services:	# of children
1. Prior to this program year	0
2. During this enrollment year	2
b. Of these, the number who have not received early intervention services under IDEA	0

### Preschool primary disabilities (HS and Migrant programs)

C.26 Diagnosed primary disability:	(1) # of children determined to have this disability	(2) # of children receiving special services
a. Health impairment (i.e., meeting IDEA definition of "other health impairment")	1	1
b. Emotional disturbance	0	0
c. Speech or language impairments	20	20
d. Intellectual disabilities	0	0
e. Hearing impairment, including deafness	0	0
f. Orthopedic impairment	0	0
g. Visual impairment, including blindness	0	0
h. Specific learning disability	0	0
i. Autism	7	7
j. Traumatic brain injury	0	0
k. Non-categorical/developmental delay	4	4
l. Multiple disabilities (excluding deaf-blind)	1	1
m. Deaf-blind	0	0

## EDUCATION AND DEVELOPMENT TOOLS/APPROACHES

### Screening

	# of children
C.27 Number of all newly enrolled children since last year's PIR was reported	369
C.28 Number of all newly enrolled children who completed required screenings within 45 days for developmental, sensory, and behavioral concerns since last year's PIR was reported	247
a. Of these, the number identified as needing follow-up assessment or formal evaluation to determine if the child has a disability	26

## FAMILY AND COMMUNITY PARTNERSHIPS

### Number of families

	# of families at enrollment
C.34 Total number of families:	489
a. Of these, the number of two-parent families	172
b. Of these, the number of single-parent families	317
C.35 Of the total number of families, the number in which the parent/guardian figures are best described as:	# of families at enrollment
a. Parent(s) (e.g., biological, adoptive, stepparents)	469
1. Of these, the number of families with a mother only (biological, adoptive, stepmother)	306
2. Of these, the number of families with a father only (biological, adoptive, stepfather)	17
b. Grandparents	12
c. Relative(s) other than grandparents	2
d. Foster parent(s) not including relatives	5
e. Other	1

### Parent/guardian education

C.36 Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s):	# of families at enrollment
a. An advanced degree or baccalaureate degree	104
b. An associate degree, vocational school, or some college	58
c. A high school graduate or GED	260
d. Less than high school graduate	67

### Employment, Job Training, and School

C.37 Total number of families in which:	# of families at enrollment
a. At least one parent/guardian is employed, in job training, or in school at enrollment	332
1. Of these families, the number in which one or more parent/guardian is employed	327
2. Of these families, the number in which one or more parent/guardian is in job training (e.g., job training program, professional certificate, apprenticeship, or occupational license)	65
3. Of these families, the number in which one or more parent/guardian is in school (e.g., GED, associate degree, baccalaureate, or advanced degree)	65
b. Neither/No parent/guardian is employed, in job training, or in school at enrollment (e.g., unemployed, retired, or disabled)	157



C.38 Total number of families in which:	# of families at end of enrollment
a. At least one parent/guardian is employed, in job training, or in school at end of enrollment	219
1. Of these families, the number of families that were also counted in C.37.a (as having been employed, in job training, or in school at enrollment)	209
2. Of these families, the number of families that were also counted in C.37.b (as having not been employed, in job training, or in school at enrollment)	10
b. Neither/No parent/guardian is employed, in job training, or in school at end of enrollment (e.g., unemployed, retired, or disabled)	106
1. Of these families, the number of families that were also counted in C.37.a	4
2. Of these families, the number of families that were also counted in C.37.b	102

C.39 Total number of families in which:	# of families at enrollment
a. At least one parent/guardian is a member of the United States military on active duty	6
b. At least one parent/guardian is a veteran of the United States military	10

## Federal or other assistance

	(1) # of families at enrollment	(2) # of families at end of enrollment
C.40. Total number of families receiving any cash benefits or other services under the Federal Temporary Assistance to Needy Families (TANF) Program	6	6
C.41. Total number of families receiving Supplemental Security Income (SSI)	31	31
C.42. Total number of families receiving services under the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	123	111
C.43. Total number of families receiving benefits under the Supplemental Nutrition Assistance Program (SNAP), formerly referred to as Food Stamps	228	225

## Family services

C.44 The number of families that received the following program service to promote family outcomes:	# of families
a. Emergency/crisis intervention (e.g., meeting immediate needs for food, clothing, or shelter)	14
b. Housing assistance (e.g., subsidies, utilities, repairs)	5
c. Asset building services (e.g., financial education, debt counseling)	89
d. Mental health services	11
e. Substance misuse prevention	2
f. Substance misuse treatment	0
g. English as a Second Language (ESL) training	14
h. Assistance in enrolling into an education or job training program	22
i. Research-based parenting curriculum	344
j. Involvement in discussing their child's screening and assessment results and their child's progress	418
k. Supporting transitions between programs (i.e., EHS to HS, HS to kindergarten)	419
l. Education on preventive medical and oral health	413
m. Education on health and developmental consequences of tobacco product use	199
n. Education on nutrition	420
o. Education on postpartum care (e.g., breastfeeding support)	4
p. Education on relationship/marriage	12
q. Assistance to families of incarcerated individuals	2
C.45 Of these, the number of families who were counted in at least one of the services listed above	426

## Father engagement

C.46 Number of fathers/father figures who were engaged in the following activities during this program year:	# of father/ father figures
a. Family assessment	152
b. Family goal setting	156
c. Involvement in child's Head Start child development experiences (e.g., home visits, parent-teacher conferences, etc.)	164
d. Head Start program governance, such as participation in the Policy Council or policy committees	26
e. Parenting education workshops	33

## Homelessness services

	# of families
C.47 Total number of families experiencing homelessness that were served during the enrollment year	29
	# of children
C.48 Total number of children experiencing homelessness that were served during the enrollment year	29
	# of families
C.49 Total number of families experiencing homelessness that acquired housing during the enrollment year	4

## Foster care and child welfare

	# of children
C.50 Total number of enrolled children who were in foster care at any point during the program year	20
C.51 Total number of enrolled children who were referred to Head Start/Early Head Start services by a child welfare agency	6

## D. GRANT LEVEL QUESTIONS

### INTENSIVE COACHING

	# of education and child development staff
D.1 The number of education and child development staff (i.e., teachers, preschool assistant teachers, home visitors, family child care providers) that received intensive coaching	13
	# of coaches
D.2 The number of individuals that provided intensive coaching, whether by staff, consultants, or through partnership	2

### MANAGEMENT STAFF SALARIES

D.3 Management staff:	<sup>(3)</sup> Number of Management Staff in this Position
a. Executive Director	1
b. Head Start and/or Early Head Start Director	1
c. Education Manager/Coordinator	3
d. Health Services Manager/Coordinator	1
e. Family & Community Partnerships Manager/Coordinator	1
f. Disability Services Manager/Coordinator	1
g. Fiscal Officer	1

### EDUCATION MANAGEMENT STAFF QUALIFICATIONS

	# of education managers/coordinators
D.4 Total number of education managers/coordinators	3
a. Of these, the number of education manager/coordinators with a baccalaureate or advanced degree in early childhood education or a baccalaureate or advanced degree and equivalent coursework in early childhood education with early education teaching experience	3
b. Of these, the number of education manager/coordinators that do not meet one of the qualifications in D.4.a	0
1. Of the education manager/coordinators in D.4.b, the number enrolled in a program that would meet a qualification described in D.4.a	0

## FAMILY SERVICES STAFF QUALIFICATIONS

	# of family services staff
D.5 Total number of family services staff:	17
a. Of these, the number that have a credential, certification, associate, baccalaureate, or advanced degree in social work, human services, family services, counseling, or a related field	17
b. Of these, the number that do not meet one of the qualifications described in D.5.a	0
1. Of the family services staff in D.5.b, the number enrolled in a degree or credential program that would meet a qualification described in D.5.a.	0
2. Of the family services staff in D.5.b, the number hired before November 7, 2016	0

## FORMAL AGREEMENTS FOR COLLABORATION

	# of partners or agencies
D.6 Total number of child care partners in which a formal agreement was in effect	0
D.7 Total number of LEAs in the service area	23
a. Of these, the total number of LEAs in which a formal agreement was in effect to coordinate services for children with disabilities	8
b. Of these, the total number of LEAs in which a formal agreement was in effect to coordinate transition services	8
D.8 Total number of Part C agencies in the service area	5
a. Of these, the total number of Part C agencies in which a formal agreement was in effect to coordinate services for children with disabilities	5



# Office of Head Start - Early Head Start Services Snapshot

Community Services Of Northeast Texas, Inc. (2024-2025)

Date

6/6/2025

## Funded Enrollment

Number of enrollment slots the program is funded to serve.

	# of funded enrollment slots	% of funded enrollment slots
Total Funded Enrollment	16	100.00%

## Funded Enrollment by Program Option

	# of funded enrollment slots	% of funded enrollment slots
Center-based	16	100.00%
Home-based	0	0%
Family Child Care	0	0%
Locally Designed	0	0%

## Detail - Center-based Funded Enrollment

	# of center-based funded enrollment slots	% of center-based funded enrollment slots
Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	16	100.00%
Of these, the number that are available for the full-working-day and full-calendar-year	0	
Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	0	0%
Of these, the number that are available for 3.5 hours per day for 128 days	0	
Of these, the number that are available for a full working day	0	

## Total Cumulative Enrollment

	# of participants	% of participants
Total Cumulative Enrollment	16	100.00%

## Participants by Age

	# of participants	% of participants
Under 1 Year Old	0	0.00%
1 Year Old	3	18.75%
2 Years Old	13	81.25%
3 Years Old	0	0.00%
Pregnant Women	0	0.00%

## Homelessness Services

	# of children	% of children
Total number of children experiencing homelessness that were served during the enrollment year	2	12.50%

## Foster Care

	# of children	% of children
Total number of enrolled children who were in foster care at any point in the program year	2	12.50%

## Prior Enrollment of Children

	# of children	% of children
The second year	7	43.75%
Three or more years	0	0.00%

## Ethnicity And Race

	# of Hispanic or Latino Origin participants	% of Hispanic or Latino Origin participants	# of Non-Hispanic or Non-Latino Origin participants	% of Non-Hispanic or Non-Latino Origin participants
American Indian or Alaska Native	0	0.00%	0	0.00%
Asian	0	0.00%	0	0.00%
Black or African American	0	0.00%	10	62.50%
Native Hawaiian or Pacific Islander	0	0.00%	0	0.00%
White	2	12.50%	3	18.75%
Biracial or Multi-Racial	0	0.00%	0	0.00%
Other Race	1	6.25%	0	0.00%
Unspecified Race	0	0.00%	0	0.00%

## Primary Language of Parents at Home

	# of children	% of children
English	14	87.50%
Of these, the number of children acquiring/learning another language in addition to English	0	0.00%
Spanish	2	12.50%
Central American, South American, or Mexican Languages	0	0.00%
Caribbean Languages	0	0.00%
Middle Eastern or South Asian Languages	0	0.00%
East Asian Languages	0	0.00%
Native North American or Alaska Native Languages	0	0.00%
Pacific Island Languages	0	0.00%
European or Slavic Languages	0	0.00%
African Languages	0	0.00%
American Sign Language	0	0.00%
Other Languages	0	0.00%
Unspecified Languages	0	0.00%

## Health Services

Services to All Children at Beginning of Enrollment Year Compared to End of Enrollment Year (based on Cumulative Enrollment)	# at Beginning of Enrollment Year	% at Beginning of Enrollment Year	# at End of Enrollment Year	% at End of Enrollment Year
Children with health insurance	16	100.00%	15	93.75%
Children with accessible health care	16	100.00%	16	100.00%
Children with up-to-date immunizations or all possible immunizations to date, or exempt	16	100.00%	16	100.00%
Children with accessible dental care	16	100.00%	16	100.00%

## Disabilities Services

	<i># of children</i>	<i>% of children</i>
Children with an Individualized Family Service Plan (IFSP), indicating they were determined eligible to receive early intervention services	1	6.25%

## Family Services

	<i># of families</i>	<i>% of families</i>
Total Number of Families	16	100.00%

	<i># of families</i>	<i>% of families</i>
Families Who Received at Least One Family Service	7	43.75%

## Specific Services

	<i># of families</i>	<i>% of families</i>
Emergency or Crisis Intervention	0	0.00%
Housing Assistance	0	0.00%
Asset Building Services	0	0.00%
Mental Health Services	0	0.00%
Substance Misuse Prevention	0	0.00%
Substance Misuse Treatment	0	0.00%
English as a Second Language (ESL) Training	1	6.25%
Assistance in enrolling into an education or job training program	0	0.00%
Research-based parenting curriculum	7	43.75%
Involvement in discussing their child's screening and assessment results and their child's progress	7	43.75%
Supporting transitions between programs	7	43.75%
Education on preventive medical and oral health	7	43.75%
Education on health and developmental consequences of tobacco product use	0	0.00%
Education on nutrition	7	43.75%
Education on postpartum care	0	0.00%
Education on relationship/marriage	0	0.00%
Assistance to families of incarcerated individuals	0	0.00%



# Office of Head Start - Head Start Services Snapshot

Community Services Of Northeast Texas, Inc. (2024-2025)

Date

6/6/2025

## Funded Enrollment

Number of enrollment slots the program is funded to serve.

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Total Funded Enrollment	465	100.00%

## Funded Enrollment by Program Option

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Center-based	465	100.00%
Home-based	0	0%
Family Child Care	0	0%
Locally Designed	0	0%

## Detail - Center-based Funded Enrollment

	<i># of center-based funded enrollment slots</i>	<i>% of center-based funded enrollment slots</i>
Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	455	97.85%
Of these, the number that are available for the full-working-day and full-calendar-year	0	
Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	0	0%
Of these, the number that are available for 3.5 hours per day for 128 days	0	
Of these, the number that are available for a full working day	0	

## Total Cumulative Enrollment

	<i># of participants</i>	<i>% of participants over Funded Enrollment</i>
Total Cumulative Enrollment	515	10.75%

## Participants by Age

	<i># of participants</i>	<i>% of participants</i>
1 Year Old	0	0.00%
2 Years Old	2	0.39%
3 Years Old	235	45.63%
4 Years Old	277	53.79%
5 Years Old	1	0.19%



## Homelessness Services

	<i># of children</i>	<i>% of children</i>
Total number of children experiencing homelessness that were served during the enrollment year	27	5.24%

## Foster Care

	<i># of children</i>	<i>% of children</i>
Total number of enrolled children who were in foster care at any point in the program year	18	3.50%

## Prior Enrollment of Children

	<i># of children</i>	<i>% of children</i>
The second year	156	30.29%
Three or more years	11	2.14%

## Ethnicity And Race

	<i># of Hispanic or Latino Origin participants</i>	<i>% of Hispanic or Latino Origin participants</i>	<i># of Non-Hispanic or Non-Latino Origin participants</i>	<i>% of Non-Hispanic or Non-Latino Origin participants</i>
American Indian or Alaska Native	0	0.00%	4	0.78%
Asian	1	0.19%	3	0.58%
Black or African American	11	2.14%	234	45.44%
Native Hawaiian or Pacific Islander	0	0.00%	0	0.00%
White	26	5.05%	136	26.41%
Biracial or Multi-Racial	16	3.11%	46	8.93%
Other Race	36	6.99%	2	0.39%
Unspecified Race	0	0.00%	0	0.00%

## Primary Language of Parents at Home

	<i># of children</i>	<i>% of children</i>
English	478	92.82%
Of these, the number of children acquiring/learning another language in addition to English	18	
Spanish	35	6.80%
Central American, South American, or Mexican Languages	0	0.00%
Caribbean Languages	0	0.00%
Middle Eastern or South Asian Languages	0	0.00%
East Asian Languages	2	0.39%
Native North American or Alaska Native Languages	0	0.00%
Pacific Island Languages	0	0.00%
European or Slavic Languages	0	0.00%
African Languages	0	0.00%
American Sign Language	0	0.00%
Other Languages	0	0.00%
Unspecified Languages	0	0.00%

## Health Services

<i>Services to All Children at Beginning of Enrollment Year Compared to End of Enrollment Year (based on Cumulative Enrollment)</i>	<i># at Beginning of Enrollment Year</i>	<i>% at Beginning of Enrollment Year</i>	<i># at End of Enrollment Year</i>	<i>% at End of Enrollment Year</i>
Children with health insurance	470	91.26%	462	89.71%
Children with accessible health care	444	86.21%	434	84.27%
Children with up-to-date immunizations or all possible immunizations to date, or exempt	477	92.62%	480	93.20%
Children with accessible dental care	413	80.19%	412	80.00%

## Disabilities Services

	<i># of children</i>	<i>% of children</i>
Children with an Individualized Education Program (IEP), indicating they were determined eligible to receive special education and related services	33	7.10%

## Family Services

	<i># of families</i>	<i>% of families</i>
Total Number of Families	473	100.00%

	<i># of families</i>	<i>% of families</i>
Families Who Received at Least One Family Service	419	88.58%

## Specific Services

	<i># of families</i>	<i>% of families</i>
Emergency or Crisis Intervention	14	2.96%
Housing Assistance	5	1.06%
Asset Building Services	89	18.82%
Mental Health Services	11	2.33%
Substance Misuse Prevention	2	0.42%
Substance Misuse Treatment	0	0.00%
English as a Second Language (ESL) Training	13	2.75%
Assistance in enrolling into an education or job training program	22	4.65%
Research-based parenting curriculum	337	71.25%
Involvement in discussing their child's screening and assessment results and their child's progress	411	86.89%
Supporting transitions between programs	412	87.10%
Education on preventive medical and oral health	406	85.84%
Education on health and developmental consequences of tobacco product use	199	42.07%
Education on nutrition	413	87.32%
Education on postpartum care	4	0.85%
Education on relationship/marriage	12	2.54%
Assistance to families of incarcerated individuals	2	0.42%

# COMMUNITY SERVICES REPORT

OUR CEAP PROGRAM HAS BEEN VERY BUSY.

Summer is here, and we know the hotter days are coming.

Our intake specialists are processing quicker than the summer rain showers.

OUR CSBG PROGRAM IS HOTTER THAN A TEXAS SUMMER DAY

*We have over 50 clients on our TOPS program.*

*We are excited to see how far they come.*

Most of us don't think twice about having a picnic at the beach. However, many of our clients don't have food for a picnic, and most don't have food for the day. WE need to make a bigger impact on food insecurity in our service area.

IF YOU WOULD LIKE TO DONATE OR KNOW OF A COMPANY  
THAT WOULD LIKE TO HELP STOCK THE SHELVES,  
PLEASE CALL AMY AT 903-717-7301 OR  
KARI AT 903-717-7305.

THIS MIGHT BE A SMALL FOOD PANTRY,  
BUT IT MAKES A BIG IMPACT ON THE  
COUNTIES WE SERVE.



## Some of the Items Needed

\*Canned Vegetables and fruit \*Canned Tomatoes (sauce, diced, whole) \*Canned Spaghetti Sauce \*Small and large cans of soup \*Canned Pasta (Chef Boyardee (any kind)) \*Canned Meat (Chicken, Spam, Ham, etc) \*Meat Entrees (Hormel Completes, Dinty Moore, etc.) \*Dry beans (any kind) \*Rice \*Small boxes of Mac & Cheese \*Peanut Butter \*Jelly (any kind) \*Dry Milk \*Evaporated Milk \*Shelf stable milk \*Oatmeal (quick or instant) \*Pancake Mix \*Pancake Syrup \*Crackers (any kind)

# Service Department Report

MAY 2025

## Service Department

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Department makeup

4 full time employees

0 temporary employees

0 Head Start employees under temporary supervision.

## Head Start Transportation

---

Cost per child to transport: 0

Transportation Costs:

	Children	Staff		Children	Staff
Vehicle Maintenance cost (Campus)			YTD =		
Vehicle Maintenance cost (Buses)			YTD =		
Vehicle Maintenance cost (Exec. Office)			YTD =		
Vehicle fuel cost (Gas Campus)		284.89	YTD =		1863.60
Vehicle fuel cost (Exec. Office)		456.89	YTD =		2926.43
Vehicle fuel cost (BUS CAMPUS)		83.87	YTD =		300.36
Vehicle insurance cost (Buses)			YTD =		
Vehicle driver cost buses			YTD =		
Total transportation cost:		825.65			
Total number transported:		0			



## **Employee Count Updates**

Please note report information is as of 5/31/2025:

	<b>Total Employees</b>	<b>Full Time</b>	<b>Part Time</b>	<b>Sub/Temp</b>
<b>Head Start</b>	70	63		7
<b>Early Head Start</b>	5	5		
<b>CSBG/CEAP</b>	6	6		
<b>ICP</b>	6	6		
<b>Totals</b>	87	80		7

May Hires: 0

May Terminations: 3 (Full Time, HS)

## **Wipfli HRO Updates**

- Testing new onboarding process with new hires
- Reviewing hiring process (including completing initial screenings)
- Leveraging HRIS to digitalize performance review process
- H.S.A. corrections completed
- Employee classifications updated
- Handbook finalized & signed by current employees; remainder to sign after summer leave



# **I.T. REPORT (JUNE)**

**DAVID BUFORD**

**I.T. COORDINATOR**

## **IT DEPARTMENT UPDATE**

- **HOTSPOT DEVICES:** ALL HOTSPOT DEVICES HAVE BEEN UPDATED, AND WE ARE CURRENTLY IN THE PROCESS OF DISTRIBUTING THEM TO EMPLOYEES WHO REQUIRE THEM.
- **WINDOWS 11 UPGRADE:** THE ROLLOUT OF WINDOWS 11 IS STILL UNDERWAY. MICROSOFT HAS EXTENDED THE SUPPORT FOR WINDOWS 10 UNTIL **OCTOBER 14, 2025**, GIVING US ADDITIONAL TIME TO COMPLETE THIS UPGRADE ACROSS ALL PCS.
- **OFFICE TRANSITIONS:**
  - **NEW BOSTON, NAPLES :** NEARLY ALL IT EQUIPMENT HAS BEEN REMOVED FROM THE NEW BOSTON LOCATION.

OVERALL, THE TRANSITION PROCESS HAS BEEN SMOOTH, AND WE APPRECIATE EVERYONE'S COOPERATION DURING THIS PERIOD OF CHANGE.



COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet  
As of 5/31/2025

Assets

CASH IN BANK CHECKING	0.00
HEAD START CHECKING	1,000.00
DHS MEALS CHECKING	0.00
CSBG/CEAP/WX CHECKING	0.00
WEATHERIZATION CHECKING	0.00
DISBURSEMENTS CHECKING	0.00
FEMA CHECKING	0.00
ETCOG CHECKING	0.00
OLD - CEAP CHECKING (Do Not Use)	0.00
CEAP CHECKING (Do Not Use)	0.00
PAYROLL CASH ACCOUNT	0.00
IP Grant Checking	0.00
HOUSING CHECKING	0.00
LOCAL ADMIN CHECKING	0.00
CASH DONATIONS - LINDEN	0.00
CSBG Checking	0.00
CEAP Checking	0.00
Upshur Rural Checking	0.00
TLC Checking	0.00
CSBG 2012 SP	0.00
JEFFERSON CHECKING	0.00
BECKVILLE SR. CHECKING	0.00
CARTHAGE SR. CHECKING	0.00
HALLSVILLE SR. CHECKING	0.00
MARSHALL SR. CHECKING	0.00
WESTEND CHECKING	0.00
PITTSBURG SR. CHECKING	0.00
WASKOM SR. CHECKING	0.00
NEWSOME SR. CHECKING	0.00
CEAP UB CASH ACCOUNT	0.00
SALVATION ARMY CHECKING	1,242.54
HS ARRA CHECKING	0.00
CSBG ARRA CHECKING	0.00
CHILD CARE WELLNESS CHECKING	0.00
CSBG UB CHECKING	0.00
PARENT FUND CHECKING	0.00
CBA UNITED HEALTH	0.00
CBA CIGNA HEALTH SPRING	0.00
CSBG DISCRETIONARY	0.00
TEXANA ACCOUNTS PAYABLE DISBURSEMENT	0.00
TEXANA ACCOUNTS PAYABLE DISBURSEMENT 2	380,529.13
NEW DISBURSEMENT CHECKING	0.00
TEXANA CSBG A CHECKING	0.00
TEXANA CSBG B CHECKING	785.09
TEXANA CSBG DISCRETIONARY CHECKING	0.00
TEXANA HEAD START CHECKING	0.00

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet  
As of 5/31/2025

TEXANA CEAP A CHECKING	331.90
TEXANA CEAP B CHECKING	(71,412.85)
TEXANA CBA UNITED HEALTH CARE CHECKING	0.00
TEXANA CBA CIGNA HEALTH SPRING CHECKING	0.00
TEXANA UPSHUR RURAL CHECKING	0.00
TEXANA TLC CHECKING	0.00
TEXANA LOCAL ADMINISTRATIVE CHECKING	0.00
TEXANA PAYROLL CASH ACCOUNT	0.00
TEXANA CLIENT FUNDS FOR SSA BENEFITS	0.00
TEXANA TBRA CHECKING	0.00
TEXANA POSTAL ACCOUNT CHECKING	0.00
TEXANA VET SERVICES NOW	0.00
TEXANA BANK YOUTH EMPOWERMENT CHECKING	0.00
TEXANA CSBG CARES CHECKING	0.00
TEXANA CEAP CARES CHECKING	0.00
TEXANA NEW PAYROLL CASH ACCOUNT	17,909.37
TEXANA EARLY HEAD START CHECKING	0.00
TEXANA CEAP ARP CHECKING	0.00
TEXANA INDIRECT COST RATE CHECKING	112,245.34
TEXANA ATMOS ENERGY 'SHARE THE WARMTH' PROGRAM CHECKING	0.00
TEXANA ORGANIZATION PAYEE FUNDS	0.00
TEXANA LOW INCOME HOUSEHOLD WATER ASSISTANCE CHECKING	0.00
TEXANA TEXAS HOMEOWNER ASSISTANCE FUND	0.00
TEXANA IN HOUSE LINE OF CREDIT CHECKING	0.00
ACCOUNTS RECEIVABLE - AISD	0.00
ACCOUNTS RECEIVABLE - Employee Reimbursement	0.00
ACCOUNTS RECEIVABLE - LKISD	0.00
ACCOUNTS RECEIVALBE - BISD	160.70
ACCOUNTS RECEIVABLE	0.00
GRANT RECEIVABLE	413,990.89
GRANT RECEIVABLE-ATC	0.00
GRANT RECEIVABLE-TIT	0.00
INDIRECT COST RECEIVABLE	57,324.85
EMPLOYEE ADVANCE	0.00
GRANTS RECEIVABLE - USDA	(2,648.28)
PROMISES TO GIVE	0.00
DUE FROM OTHER FUNDS	0.00
DUE FROM DHS MEALS	0.00
DUE FROM WEATHERIZATION	0.00
DUE FROM FEMA	0.00
DUE FROM ETCOG	0.00
DUE FROM CEAP	0.00
DUE FROM DHS TRANSPORTATION	0.00
DUE FROM HOUSING	0.00
DUE FROM LOCAL ADMIN	0.00
RENTAL HOME DEPOSITS	0.00
ACCUMULATED AMORTIZATION	(226,442.87)
PREPAID RENT	8,704.50



## COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet  
As of 5/31/2025

Prepaid Expense	0.00
PREPAID WORKERS COMP	0.00
PREPAID INSURANCE	(632.87)
PREPAID MAINTENANCE	0.00
Total Current Assets	693,087.44
Long Term Assets	
PROPERTY & EQUIPMENT	3,158,094.33
LAND	0.00
BUILDINGS	0.00
EQUIPMENT	0.00
ACCUMULATED DEPRECIATION	(1,710,669.05)
RIGHT TO USE ASSETS	407,969.68
	1,855,394.96
Total Assets	2,548,482.40
Current Liabilities	
ACCOUNTS PAYABLE	0.00
ACCOUNTS PAYABLE-OLD BOX	0.00
ACCOUNTS PAYABLE - REALWORLD	0.00
ACCOUNTS PAYABLE - ACCR & ADJ	0.00
ACCOUNTS PAYABLE - VALLEY	0.00
GRANT PAYABLE	0.00
NEW ACCOUNTS PAYABLE	0.00
TEXANA ACCOUNTS PAYABLE	257,342.58
STATE UNEMPLOYMENT TAXES	0.00
Sales Tax Payable	0.00
WORKERS COMP PAYABLE	0.00
SUPPLEMENTAL INSURANCE PAYABLE	313.92
EMPLOYEE PORTION HLTH INS PAYABLE	0.00
Employee Insurance Repayment	0.00
Short Term Disability Payable	0.00
Long Term Disability Payable	0.00
DENTAL INSURANCE PAYABLE	0.00
VISION INSURANCE PAYABLE	0.00
HSA CONTRIBUTIONS PAYABLE	0.00
CAFETERIA PLAN PAYABLE	0.00
AUL CONTRIBUTIONS PAYABLE	0.00
LIFE/DISABILITY INSURANCE	0.00
COBRA PREMIUMS PAYABLE	0.00
RETIREMENT PAYABLE	0.00
GARNISHED WAGES PAYABLE	0.00
INSURANCE W/H	0.00
MISCELLANEOUS PAYABLE	0.00
PAYROLL LIABILITIES - AUDIT	0.00
ACCRUED LIABILITIES	0.00
NOTE PAYABLE	0.00
DEFERRED REVENUE	0.00
RECIPROCAL ADJUSTMENT - ACCT 2000	0.00
RECIPROCAL ADJUSTMENT - ACCOUNT 2007	0.00

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet  
As of 5/31/2025

ACCRUED INTEREST PAYABLE	0.00
ACCRUED PAYROLL	0.00
ACCRUED VACATION	202,522.68
LEASE PAYABLE	181,858.73
CONTINGENT LIABILITY	0.00
CONTINGENCY WX-QUESTIONED COST	0.00
DUE TO OTHER FUNDS	0.00
DUE TO HEADSTART	0.00
DUE TO DHS MEALS	0.00
DUE TO CSBG	0.00
DUE TO FEMA	0.00
DUE TO DHS TRANSPORTATION	0.00
DUE TO LOCAL ADMIN	0.00
DUE TO STATE	0.00
Total Current Liabilities	642,037.91
Net Assets	
NET ASSETS	82,720.97
NET ASSETS - EQUIPMENT	0.00
NET ASSETS - NON FEDERAL	0.00
NET ASSETS - SFSP	0.00
NET ASSETS - CHIPS	0.00
NET ASSETS - PROPERTY	0.00
PRIOR PERIOD ADJUSTMENTS	0.00
Total Current Net Assets	82,720.97
Excess Revenues over Expenditures	1,823,723.52
Total Liabilities and Net Assets	2,548,482.40

# Head Start

## Financial Report for the month of June 2025

(May 2025 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2025</i>							
Personnel	\$2,277,370.00	\$160,097.25	\$1,013,941.37	\$1,263,428.63	\$189,780.83	\$1,138,685.00	\$124,743.63
Fringe Benefits	\$659,071.00	\$41,437.42	\$247,497.50	\$411,573.50	\$54,922.58	\$329,535.50	\$82,038.00
Travel (4120)	\$10,000.00	\$174.49	\$3,834.52	\$6,165.48	\$833.33	\$5,000.00	\$1,165.48
Equipment	\$10,000.00	\$0.00	\$6,299.00	\$3,701.00	\$833.33	\$5,000.00	(\$1,299.00)
Supplies	\$209,369.00	\$33,665.72	\$81,506.45	\$127,862.55	\$17,447.42	\$104,684.50	\$23,178.05
Contractual	\$291,066.00	\$0.00	\$0.00	\$291,066.00	\$24,255.50	\$145,533.00	\$145,533.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$30,381.00	\$2,630.42	\$5,838.19	\$24,542.81	\$2,531.75	\$15,190.50	\$9,352.31
Indirect Cost	\$396,943.00	\$30,046.96	\$139,328.62	\$257,614.38	\$33,078.58	\$198,471.50	\$59,142.88
Other (4122)	\$608,806.00	\$110,961.51	\$432,550.23	\$176,255.77	\$50,733.83	\$304,403.00	(\$128,147.23)
Total	\$4,493,006.00	\$379,013.77	\$1,930,795.88	\$2,562,210.12	\$374,417.17	\$2,246,503.00	\$315,707.12
T&TA	\$40,381.00	\$2,804.91	\$9,672.71	\$30,708.29	\$3,365.08	\$20,190.50	\$10,517.79
Total							
USDA Reimbursements through April 2025							\$66,170.82
Estimated USDA Reimbursement for May 2025							\$8,116.42
Resulting (over)/under with USDA							\$389,994.36

\* Total Over/Under without USDA

Accruals:

\$4.00

Actual year end payroll accrual \$95,000.00

<b>Further Analysis</b>	
Number of children	465
Number of classrooms	26

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$172,807.92	\$14,577.45	\$74,261.38	\$14,400.66	\$86,403.96	\$12,142.58
Per Child	\$9,662.38	\$815.08	\$4,152.25	\$805.20	\$4,831.19	\$678.94

IN-KIND (Non-Federal Share)				
	Needed	This month	Total	Still need
	\$1,133,347.00	\$143,105.77	\$873,469.61	\$259,877.39

# Early Head Start

## Financial Report for the month of June 2025

(May 2025 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2025</i>							
Personnel	\$147,373.00	\$8,872.13	\$60,667.58	\$86,705.42	\$12,281.08	\$73,686.50	\$13,018.92
Fringe Benefits	\$42,650.00	\$1,167.53	\$7,075.85	\$35,574.15	\$3,554.17	\$21,325.00	\$14,249.15
Travel (4120)	\$2,190.00	\$5.40	\$794.44	\$1,395.56	\$182.50	\$1,095.00	\$300.56
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$17,650.00	\$1,258.89	\$3,461.39	\$14,188.61	\$1,470.83	\$8,825.00	\$5,363.61
Contractual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$3,067.00	\$60.00	\$556.23	\$2,510.77	\$255.58	\$1,533.50	\$977.27
Indirect Cost	\$23,737.00	\$1,449.09	\$6,866.16	\$16,870.84	\$1,978.08	\$11,868.50	\$5,002.34
Other (4122)	\$27,344.00	\$3,910.72	\$13,346.03	\$13,997.97	\$2,278.67	\$13,672.00	\$325.97
Total	\$264,011.00	\$16,723.76	\$92,767.68	\$171,243.32	\$22,000.92	\$132,005.50	\$39,237.82
T&TA	\$5,257.00	\$65.40	\$1,350.67	\$3,906.33	\$438.08	\$2,628.50	\$1,277.83
Total							
USDA Reimbursements through April 2025							\$8,867.27
Estimated USDA Reimbursement for May 2025							\$1,814.58
Resulting (over)/under with USDA							\$49,919.67

\* Total Over/Under without USDA

### Accruals:

Actual year end payroll accrual \$6000.00

<b>Further Analysis</b>	
Number of children	16
Number of classrooms	2

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$132,005.50	\$8,361.88	\$46,383.84	\$11,000.46	\$66,002.75	\$19,618.91
Per Child	\$16,500.69	\$1,045.24	\$5,797.98	\$1,375.06	\$8,250.34	\$2,452.36

### IN-KIND (Non-Federal Share)

	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$67,317.00	\$1,963.25	\$12,581.28	\$54,735.72

# CSBG 2025

## Financial Report for the month of June 2025

CSBG Current Program (May 2025 Expenditures)

% of contract	42%
% of money	6%

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>Community Services Block Grant (CSBG) 12 month program ending 12/31/2025</i>							
Personnel	\$175,976.00	5,425.48	\$5,425.48	\$170,550.52	\$14,664.67	\$73,323.33	\$67,897.85
Fringe Benefits	70,051.67	2,086.29	\$2,086.29	67,965.38	5,837.64	29,188.20	27,101.91
Travel*	10,054.50	41.25	\$41.25	10,013.25	837.88	4,189.38	4,148.13
Equipment	5,989.00	82.27	\$82.27	5,906.73	499.08	2,495.42	2,413.15
Supplies	15,746.00	313.61	\$313.61	15,432.39	1,312.17	6,560.83	6,247.22
Contractual	3,266.00	286.13	\$286.13	2,979.87	272.17	1,360.83	1,074.70
Other	108,353.13	17,938.35	\$17,938.35	90,414.78	9,029.43	45,147.14	27,208.79
Indirect Costs	43,270.70	0.00	\$0.00	43,270.70	3,605.89	18,029.46	18,029.46
Total	\$432,707.00	\$26,173.38	\$26,173.38	\$406,533.62	\$36,058.92	\$180,294.58	\$154,121.20

# CEAP 2025

## Financial Report for the month of June 2025

CEAP Current Program (May 2025 Expenditures)

% of contract	42%
% of money	57%

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>		<u>Contract Budget</u>			
						Minimum		Maximum	
<i>Comprehensive Energy Assistance Program (CEAP) 12 month program ending 12/31/2025</i>									
Administration*	\$201,858.00	11,834.60	\$33,463.94	\$168,394.06	2%	\$16,821.50	min	\$99,396.25	max \$65,932.31
Household Crisis**	1,123,528.00	0.00	\$0.00	1,123,528.00		152,458.92	min	1,123,528.00	max 1,123,528.00
Utility Assistance**	1,123,528.00	545,246.53	\$1,524,589.18	(401,061.18)		152,458.92	min	1,123,528.00	max (401,061.18)
Program Services	344,405.00	21,460.19	\$45,112.25	299,292.75	3%	28,700.42	min	125,576.11	max 80,463.86
Training Travel	2,500.00	0.00	\$0.00	2,500.00		0.00	min	2,500.00	max 2,500.00
Total	\$2,795,819.00	\$578,541.32	\$1,603,165.37	\$1,192,653.63		\$350,439.75		\$2,474,528.37	\$871,363.00



# CEAP SUPPLEMENTAL

## Financial Report for the month of June 2025

CEAP Current Program (May 2025 Expenditures)

% of contract	42%
% of money	96%

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>		<u>Contract Budget</u>			
<i>Comprehensive Energy Assistance Program (CEAP) 12 month program ending 12/31/2025</i>						Minimum	Maximum		
Administration*	\$7,760.00	0.00	\$0.00	\$7,760.00	0%	\$646.67	min	\$6,381.84	max \$6,381.84
Household Crisis**	43,235.00	0.00	\$0.00	43,235.00		10,293.30	min	43,235.00	max 43,235.00
Utility Assistance**	43,235.00	3,861.74	\$102,932.97	(59,697.97)		10,293.30	min	43,235.00	max (59,697.97)
Program Services	13,254.00	0.00	\$0.00	13,254.00	0%	1,104.50	min	8,234.64	max 8,234.64
Training Travel	0.00	0.00	\$0.00	0.00		0.00	min	0.00	max 0.00
Total	\$107,484.00	\$3,861.74	\$102,932.97	\$4,551.03		\$22,337.76		\$101,086.48	(1,846.49)

# CSBG D 2024 -2025

## Financial Report for the month of June 2025

CSBG Current Program (May 2025 Expenditures)

% of contract	85%
% of money	20%

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>Community Services Block Grant Discretionary (CSBG D) 12 month program ending 08/31/2025</i>							
Personnel	\$5,600.00	0.00	\$2,979.54	\$2,620.46	\$280.00	\$4,760.00	\$1,780.46
Fringe Benefits	3,120.00	0.00	\$266.67	2,853.33	156.00	2,652.00	2,385.33
Travel*	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00
Equipment	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00
Supplies	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00
Contractual	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00
Direct Client Services	81,280.00	3,440.67	\$16,509.34	64,770.66	4,064.00	69,088.00	52,578.66
Indirect Costs	10,000.00	0.00	\$0.00	10,000.00	500.00	8,500.00	8,500.00
Total	\$100,000.00	\$3,440.67	\$19,755.55	\$80,244.45	\$5,000.00	\$85,000.00	\$65,244.45

# CSBG 2024

## Financial Report for the month of June 2025

CSBG Current Program (May 2025 Expenditures)

% of contract	94%
% of money	100%

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>Community Services Block Grant (CSBG) 12 month program ending 06/30/2025</i>							
Personnel	\$0.00	0.00	\$179,115.24	(\$179,115.24)	\$0.00	\$0.00	(\$179,115.24)
Fringe Benefits	0.00	0.00	\$34,159.58	(34,159.58)	0.00	0.00	(34,159.58)
Travel*	0.00	0.00	\$5,720.28	(5,720.28)	0.00	0.00	(5,720.28)
Equipment	0.00	0.00	\$2,954.70	(2,954.70)	0.00	0.00	(2,954.70)
Supplies	0.00	0.00	\$4,111.69	(4,111.69)	0.00	0.00	(4,111.69)
Contractual	0.00	0.00	\$5,900.13	(5,900.13)	0.00	0.00	(5,900.13)
Other	0.00	5,415.83	\$161,203.38	(161,203.38)	0.00	0.00	(161,203.38)
Indirect Costs	0.00	0.00	\$43,685.00	(43,685.00)	0.00	0.00	(43,685.00)
<b>Total</b>	<b>\$436,850.00</b>	<b>\$5,415.83</b>	<b>\$436,850.00</b>	<b>\$0.00</b>	<b>\$24,269.44</b>	<b>\$412,580.56</b>	<b>(\$24,269.44)</b>

# CEAP 2024

## Financial Report for the month of June 2025

CEAP Current Program (May 2025 Expenditures)

% of contract	94%
% of money	100%

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>		<u>Contract Budget</u>			
<i>Comprehensive Energy Assistance Program (CEAP) 12 month program ending 04/30/2025</i>						<u>Minimum</u>		<u>Maximum</u>	
Administration*	\$274,343.00	0.00	\$274,343.00	\$0.00	7%	\$15,241.28	min	\$235,585.62	max (\$38,757.38)
Household Crisis**	1,527,364.00	0.00	\$77,691.56	1,449,672.44		323,290.79	min	1,527,364.00	max 1,449,672.44
Utility Assistance**	1,527,364.00	0.00	\$3,155,216.35	(1,627,852.35)		323,290.79	min	1,527,364.00	max (1,627,852.35)
Program Services	468,197.00	0.00	\$292,495.38	175,701.62	9%	26,010.94	min	282,032.26	max (10,463.12)
Training Travel	2,500.00	0.00	\$21.71	2,478.29		0.00	min	2,500.00	max 2,478.29
<b>Total</b>	<b>\$3,799,768.00</b>	<b>\$0.00</b>	<b>\$3,799,768.00</b>	<b>\$0.00</b>		<b>\$687,833.80</b>		<b>\$3,574,845.88</b>	<b>(\$224,922.12)</b>

HEAD START and EARLY HEAD START NUTRITION PROGRAM

June 2025 Financial Report

For the month of May 2025

CACFP

		<u>Expenditures</u>	<u>Total To Date</u>
Operating Labor	\$	5,647.53	52,237.13
Administrative Labor		1,533.70	10,627.83
Food		12,085.80	93,749.94
Supplies & Equipment		4,830.54	23,475.11
Purchased Services		-	0.00
Financial Costs		-	0.00
Media Costs		-	0.00
Operating Org Cost		1,330.20	3,662.27
Other		-	371.25
Total	\$	25,427.77	\$ 184,123.53

TDHS REVENUE	9,931.00	120,164.37
(Income Starts October 2024)		



**Community Services of Northeast Texas, Inc.**  
*Credit Usage Report*

**Board Report -June 2025**

Sam's Club

Purchases for May 2025		3.47
Payment due by May 28, 2025	Pd on 05/20/2025	<u>(3.47)</u>
Balance		-

American Express

Purchases for April 2025		8,517.55
Payment due by ---N/A	Pd on 05/08/2025	<u>(8,517.55)</u>
Balance		-

Texana Bank Line of Credit

Program	
Highest May 2025 Balance	
Current balance	-
Exp pay off date	

Payment Information



New Balance: \$3.47  
Total Minimum Payment Due: \$3.47  
Payment Due Date: 05/28/2025

Payments must be received by 5pm ET on 05/28/2025 if mailed, or by 11:59pm ET on 05/28/2025 for online and phone payments.

MEMBER SERVICE: For Account Information log on to [SamsClubCredit.com/businesscard](https://SamsClubCredit.com/businesscard). This account is registered. See your online Administrator to get a User ID & Password. Or call toll-free 1-800-203-5764

To make a payment, please visit us online or mail your payment using the coupon below. Payments are also accepted at your local CheckFreePay\* or MoneyGram locations\*. \* Fees may apply.

RECEIVED

MAY 13 2025

BY:

*ER*

Account Summary

Previous Balance as of 04/09/2025	\$230.00	Credit Limit	\$3,400
Payments	- 230.00	Available Credit	\$3,396
Interest Charges	+ 3.47		
New Balance as of 05/08/2025	\$3.47		

30 Day Billing Cycle from 04/09/2025 to 05/08/2025

1-2

Skip the checkout line  
with Scan & Go™ shopping!

Download the Sam's Club app.  
Then select the Scan & Go™ feature.



Shop and scan.  
Scan item barcodes as you go.



Pay with your Sam's Club  
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Head to the door.  
Show your digital receipt and go.

\*Subject to credit approval.

Synchrony Bank does not provide, endorse or guarantee any Sam's Club services or policies.

**Come see what's new at Sam's Club!**Don't miss a single new product. Just scan the QR code or go to  
[SamsClub.com/NewItems](http://SamsClub.com/NewItems)**Transaction Detail**

Date	Reference #	Description	Amount
<b>Payments</b>			<b>-\$230.00</b>
04/29	P9280003R00ZTVDNB	PAYMENT - THANK YOU	-\$230.00
<b>Total Fees Charged This Period</b>			<b>\$0.00</b>
<b>Total Interest Charged This Period</b>			<b>\$3.47</b>
05/08	*INTEREST CHARGE*	PURCHASES \$3.47	\$3.47

1-2

**Interest Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(v) = Variable Rate

Type of Balance	Expiration Date	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge	Balance Method
Purchases	N/A	27.15% (v)	\$155.57	\$3.47	2D

**Cardholder News and Information**

If you are charged interest, the charge will never be less than the minimum interest charge disclosed in your terms and conditions. If you incurred interest less than this amount (please see above in the Interest Charge Calculation section) we will increase this charge to this amount.

**NOTICE:** We may convert your payment into an electronic debit. See back of page one for details, Billing Rights and other important information.

**Member News and Information**

Interested in changing your due date for your Sam's Club® credit card account? Call the Credit Customer Service phone number, located on your billing statement and on the back of your Sam's Club® credit card, to determine eligibility and discuss available options.

Go green and support the environment with paperless statements! All you have to do is visit [SamsClubCredit.com/businesscard](http://SamsClubCredit.com/businesscard) to sign up. Register today to start receiving your statements online.

Use blue or black ink,  
detach & mail with your  
check.

Account Number

New Balance \$3.47

Total Minimum Payment Due \$3.47

Payment Due Date 05/28/2025

Amount  
Enclosed \$

No other correspondence please.  
Print new address or email changes on back.

VIEW AND PAY YOUR BILL ONLINE!  
[SamsClubCredit.com/businesscard](http://SamsClubCredit.com/businesscard)

COMMUNITYSERVICESOFNETEXAS  
MICHELLE MOREHEAD  
PO BOX 427  
LINDEN TX 75563-0427

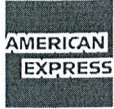
19480  
Q202



Make SAM'S CLUB/SYNCHRONY BANK  
Payment P.O. BOX 669825  
to: DALLAS, TX 75266-0782



 COPY



## Corporate Purchasing Cardmember Report

Sign-up For  
Online Statements

[www.americanexpress.com/gopaperless](http://www.americanexpress.com/gopaperless)

Prepared For  
MICHELLE MOREHEAD  
CSNT INC

Account Number  
XXXX-XXXX-XXXX-XXXX  
Closing Date  
04/29/25

Page 1 of 3


Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$	Do Not Pay
1,958.48	6,976.41	0.00	1,958.48	184.55	6,791.86	For important information regarding your account refer to page 2.

For your records only - do not pay.

For assistance or questions about your account, contact us at [www.americanexpress.com/checkyourbill](http://www.americanexpress.com/checkyourbill) or call Customer Service at 1-800-492-4920.

Do not staple or use paper clips  
**Payment Coupon**

MICHELLE MOREHEAD  
CSNT INC  
304 E HOUSTON ST  
LINDEN TX 75563-5600

Account Number 

Enter 15 digit account  
number on all payments.

See reverse side for instructions  
on how to update your address,  
phone number, or email.



**Payments:** The American Express® Corporate Purchasing Card statement is payable in full by your Company upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. The Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

**Authorization for Electronic Debit:** We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to the financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, Company authorizes us to initiate an electronic debit from its bank or asset account. When we process a check electronically, payment may be debited to the bank or asset account as soon as the same day we receive the check, and that cancelled check will not be received with that bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Purchasing Card, please note that you are eligible to pay your bill online.

**Authorization for Electronic Payments:** By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%.** This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**In Case of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-492-4920 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. If you have a dispute concerning goods and services purchased with the Corporate Purchasing Card, you should contact the merchant directly. If you are unable to obtain resolution, please contact us at 1-800-492-4920.

**When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about.

**Note:** Your corporation, firm or organization may have its own policy or customized program, which takes precedence over any provision stated above.



**Manage your Card account online at:**  
americanexpress.com/  
checkyourbill



**For all further inquiries,**  
please call the number  
on the back of your  
Card.

**If your Card has been lost or stolen,** please  
call 1-800-492-4920.

**International Collect:**  
1-336-393-1111

**Hearing Impaired Services:**  
Dial Relay 711 and  
1-800-492-4920

**Large Print and Braille Statements:**  
1-800-492-4920



**Customer Service**  
P.O. Box 53611  
Phoenix, AZ  
85072-3611

#### Change of Address, phone number, email

- Online at [www.americanexpress.com/updatecontactinfo](http://www.americanexpress.com/updatecontactinfo)
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

**Please do not add any written communication or address change on this stub.**



Prepared For  
MICHELLE MOREHEAD  
CSNT INC

Account Number  
XXXX-XXXX

Closing Date  
04/29/25

Page 3 of 3

## Activity

Date reflects either transaction or posting date

Card Number XXXX-XXXX	Reference Code	Amount \$
04/09/25 CORPORATE REMITTANCE RECEIVED 04/09	0540900000	-1,958.48
04/23/25 CHICK-FIL-A 04667 00 MARSHALL TX REF# 000147088 9032022222 04/22/25	00014708800	406.25
04/19/25 HILTON HOTELS ANATOL DALLAS TX FOL# 3565170 HILTON HOTELS 04/19/25 ARRIVAL DATE DEPARTURE DATE 04/15/25 04/18/25 00 ROC NUMBER 3565170	55500121200	665.10
04/19/25 HILTON HOTELS ANATOL DALLAS TX FOL# 3565167 HILTON HOTELS 04/19/25 ARRIVAL DATE DEPARTURE DATE 04/15/25 04/18/25 00 ROC NUMBER 3565167	55500153700	665.10
04/11/25 LOWES.COM 0907 NORTH WILKESBORO NC INV # 704 28659 04/10/25 STORE # 0907 PHONE # 800-445-6937 DATE: 2025-04-10 PO # INVOICE # 70498 TAX: 0.00 TOTAL: 4113.97 ROC NUMBER INV # 70498 R		4,113.97
04/17/25 OMNI CORPUS CHRISTI CORP CHRISTI TX FOL# 15030491 OMNI HOTELS 04/17/25 ARRIVAL DATE DEPARTURE DATE 04/16/25 04/16/25 00 ROC NUMBER 15030491	60325624300	-184.55 Credit
04/27/25 CLDTKN ONE STEP GPS, LLC. SAN FERNANDO C REF# CH_3RIJB5GHM +18186592031 04/26/25		195.30
04/12/25 RED RIVER WRECKER SE TEXARKANA TX REF# 730117651019 DAVIDAKIN@REDRI 04/11/25	73011765101	650.00
04/11/25 VENICE PIZZA HOUSE LINDEN TX REF# 852841451019 903-756-3031 04/10/25 ROC NUMBER 8528414510198000	85284145101	99.50
04/29/25 WAL-MART SUPERCENTER CORPUS CHRISTI TX REF# 511900742668 DISCOUNT STORE 04/29/25	51190074266	181.19
<b>Total for MICHELLE MOREHEAD</b>		
New Charges/Other Debits		6,976.41
Payments/Other Credits		-2,143.03



COPY



Corporate Purchasing Cardmember Report

Sign-up For  
Online Statements

[www.americanexpress.com/gopaperless](http://www.americanexpress.com/gopaperless)

Prepared For  
BERNARD YANCEY  
CSNT INC

Account Number  
XXXX-XXXX-XXXX-XXXX

Closing Date  
04/29/25

Page 1 of 3

					Balance	Do Not Pay
					Due \$	
Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	1,725.69	For important information regarding your account refer to page 2.
2,471.73	1,725.69	0.00	2,471.73	0.00		

For your records only - do not pay.

For assistance or questions about your account, contact us at [www.americanexpress.com/checkyourbill](http://www.americanexpress.com/checkyourbill) or call Customer Service at 1-800-492-4920.

Do not staple or use paper clips  
**Payment Coupon**

BERNARD YANCEY  
CSNT INC  
POB 427  
LINDEN TX 75563

Account Number [REDACTED]

Enter 15 digit account  
number on all payments.

See reverse side for instructions  
on how to update your address,  
phone number, or email.



**Payments:** The American Express® Corporate Purchasing Card statement is payable in full by your Company upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. The Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

**Authorization for Electronic Debit:** We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to the financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, Company authorizes us to initiate an electronic debit from its bank or asset account. When we process a check electronically, payment may be debited to the bank or asset account as soon as the same day we receive the check, and that cancelled check will not be received with that bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Purchasing Card, please note that you are eligible to pay your bill online.

**Authorization for Electronic Payments:** By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**In Case of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-492-4920 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. If you have a dispute concerning goods and services purchased with the Corporate Purchasing Card, you should contact the merchant directly. If you are unable to obtain resolution, please contact us at 1-800-492-4920.

**When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about.

**Note:** Your corporation, firm or organization may have its own policy or customized program, which takes precedence over any provision stated above.



**Manage your Card account online at:**  
americanexpress.com/  
checkyourbill



**For all further inquiries,** please call the number on the back of your Card.

**If your Card has been lost or stolen,** please call 1-800-492-4920.

**International Collect:**  
1-336-393-1111

**Hearing Impaired Services:**  
Dial Relay 711 and  
1-800-492-4920

**Large Print and Braille Statements:**  
1-800-492-4920



**Customer Service**  
P.O. Box 53611  
Phoenix, AZ  
85072-3611

### Change of Address, phone number, email

- Online at [www.americanexpress.com/updatecontactinfo](http://www.americanexpress.com/updatecontactinfo)
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

**Please do not add any written communication or address change on this stub.**



Prepared For  
BERNARD YANCEY  
CSNT INC

Account Number  
XXXX-XXXX [REDACTED]

Closing Date  
04/29/25

Page 3 of 3

## Activity

Date reflects either transaction or posting date

Card Number XXXX-XXXX [REDACTED]		Reference Code	Amount \$
04/09/25	CORPORATE REMITTANCE RECEIVED 04/09	05409000000	-2,471.73
04/10/25	BLS*IFAX LONDON REF# 000384639331 COMPUTER STORE 04/10/25	00038463933	1,140.30
04/09/25	GOTOCOM*GOTOMYPC GOTO.COM MA REF# 43829064R92E ONLINE SVCS 04/09/25		70.50
04/11/25	Sheraton New Orleans New Orleans LA FOL# 5247998 SHERATON 04/11/25 ARRIVAL DATE DEPARTURE DATE 04/07/25 04/10/25 00 ROC NUMBER 5247998	52479980000	179.89
04/04/25	STARLINK INTERNET STARLINK.COM CA REF# wJSEC2I5jWTT 3106828100 04/03/25		120.00
04/12/25	TECHSOUP 000000001 SAN FRANCISCO CA REF# 4ea272ab-62 4156339300 04/11/25 REFER TO RECEIPT ROC NUMBER 4ea272ab-62		20.00
04/15/25	TECHSOUP 000000001 SAN FRANCISCO CA REF# aa87cf03-4e 4156339300 04/14/25 REFER TO RECEIPT ROC NUMBER aa87cf03-4e		70.00
04/12/25	WIPFLI LLP WIPFLI LL MADISON WI REF# 321739251019 CIVIC & SOCIAL 04/10/25	32173925101	125.00
<b>Total for BERNARD YANCEY</b>		New Charges/Other Debits Payments/Other Credits	1,725.69 -2,471.73

## Board Check Register 2025

1045 - TEXANA  
ACCOUNTS  
PAYABLE  
DISBURSEMENT 2

CHECK REGISTER FOR THE MONTH OF MAY 2025

Check Number	Effective Date	Vendor Name	Check Amount	Description
V01107	05/01/25	MUTUAL OF OMAHA PAYMENT PROCESSING CENTER	4,202.97	Employee Insurance
81951	05/08/25	AT&T	1,600.05	Phone / Internet
81952	05/08/25	BLOOMBURG WATER SUPPLY	59.32	Utilities
81953	05/08/25	CITY OF HUGHES SPRINGS	440.06	Utilities
81954	05/08/25	CITY OF LINDEN	91.91	Utilities
81955	05/08/25	CITY OF NEW BOSTON	277.04	Utilities
81956	05/08/25	CITY OF PITTSBURG	360.91	Utilities
81957	05/08/25	CONN AUTO SUPPLY	13.00	Vehicle Repair
81958	05/08/25	EMILY CAPPS	57.12	Policy Mileage
81959	05/08/25	GREG'S MIRACLE MART	240.14	Vehicle Fuel
81960	05/08/25	LAUREN ENGLISH	39.20	Policy Mileage
81961	05/08/25	MCI	68.79	Phone / Internet
81962	05/08/25	NIAKESHA DOUGLAS	375.00	HS Readiness Meeting
81963	05/08/25	PEST-PRO SERVICES INC	110.00	Pest Control
81964	05/08/25	POTATO PATCH - ATLANTA	75.00	HS Readiness Meeting
81965	05/08/25	S.W. ARKANSAS TELE. CO-OP	253.24	Phone / Internet
81966	05/08/25	TERESA THOMPSON	39.20	Policy Mileage
81967	05/08/25	UNIVERSITY OF CONNECTICUT	75.00	HS Training
81968	05/08/25	WASTE MANAGEMENT CORPORATE SERVICES, INC.	202.19	Utilities
V01108	05/08/25	AMERICAN EXPRESS	6,791.86	Michelle - Travel
V01109	05/08/25	AMERICAN EXPRESS	1,725.69	Bernie - Supplies
V01110	05/08/25	BEN E KEITH CO	510.88	HS Grocery
V01111	05/08/25	BEN E KEITH CO	435.70	HS Grocery
V01112	05/08/25	BEN E KEITH CO	822.95	HS Grocery
V01113	05/08/25	BEN E KEITH CO	15.10	HS Grocery
V01114	05/08/25	BEN E KEITH CO	406.85	HS Grocery
V01115	05/08/25	BEN E KEITH CO	538.69	HS Grocery
V01116	05/08/25	BEN E KEITH CO	407.29	HS Grocery
V01117	05/08/25	BEN E KEITH CO	665.92	HS Grocery
V01118	05/08/25	BEN E KEITH CO	563.31	HS Grocery
V01119	05/08/25	BEN E KEITH CO	472.71	HS Grocery
V01120	05/08/25	BEN E KEITH CO	348.13	HS Grocery
V01121	05/08/25	BEN E KEITH CO	637.62	HS Grocery
V01122	05/08/25	BEN E KEITH CO	477.98	HS Grocery
V01123	05/08/25	BEN E KEITH CO	693.43	HS Grocery
V01124	05/08/25	BENEFITS TECHNOLOGY RESOURCES LLC	1,050.00	Subscription
V01125	05/08/25	CAMCO ELEVATOR INC	150.00	Bldg Maint
V01126	05/08/25	CENTERPOINT ENERGY ENTEX	63.56	Utilities
V01127	05/08/25	ODP BUSINESS SOLUTIONS, LLC	103.47	HS Classroom Supplies
V01128	05/08/25	ODP BUSINESS SOLUTIONS, LLC	36.63	Office Supplies
V01129	05/08/25	ODP BUSINESS SOLUTIONS, LLC	115.79	Office Supplies
V01130	05/08/25	RELIABLE ALARM SERVICE, LLC	45.00	Bldg Maint
V01131	05/08/25	REPUBLIC SERVICES #070	116.63	Utilities
V01132	05/08/25	STAPLES	51.65	Office Supplies
V01133	05/08/25	VANCO SYSTEMS, INC.	949.65	Copier Lease/Usage
V01134	05/08/25	VESTIS GROUP , INC	63.88	HS Safety Mats
V01135	05/08/25	VESTIS GROUP , INC	30.69	HS Safety Mats
V01136	05/08/25	VESTIS GROUP , INC	30.57	HS Safety Mats
V01137	05/08/25	VESTIS GROUP , INC	30.91	HS Safety Mats

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Check Number	Effective Date	Vendor Name	Check Amount	Description
V01138	05/08/25	WILLIAM MICHAEL BERRY	459.50	Bldg Maint
V01139	05/08/25	WIPFLI LLP	34,450.00	Accounting Software upgrade
81969	05/14/25	4 CHANGE ENERGY	3,886.07	Client Assistance
81970	05/14/25	AMBIT ENERGY	5,790.11	Client Assistance
81971	05/14/25	AMERIGAS DALLAS	392.05	Client Assistance
81972	05/14/25	AMIGO ENERGY	1,800.00	Client Assistance
81973	05/14/25	AP GAS & ELECTRIC (TX), LLC	2,400.00	Client Assistance
81974	05/14/25	APPEGATE HEATING & AIR CONDITIONING, LLC	675.00	Bldg Maint
81978	05/14/25	ATMOS ENERGY	14,521.21	Client Assistance
81979	05/14/25	AUDREY N ALEXANDER	290.00	Client Assistance
81980	05/14/25	BIG COUNTRY TREE SERVICE, LLC	3,550.00	Grounds/Lawn care
81981	05/14/25	BLUE MARLIN INVESTMENT PROPERTIES, LLC	1,279.00	Client Assistance
81982	05/14/25	CASS COUNTY CITIZENS JOURNAL-SUN	200.00	Advertising
81988	05/14/25	CENTERPOINT ENERGY	22,357.25	Client Assistance
81989	05/14/25	CHAMPION ENERGY SERVICES	3,600.00	Client Assistance
81990	05/14/25	CHARIOT ENERGY	1,301.92	Client Assistance
81991	05/14/25	CIRRO ENERGY	6,941.41	Client Assistance
81992	05/14/25	CITY OF DAINGERFIELD	186.00	Utilities
81993	05/14/25	CITY OF LINDEN	216.00	Client Assistance
81994	05/14/25	CITY OF MOUNT PLEASANT	11.00	Client Assistance
81995	05/14/25	CONSTELLATION NEW ENERGY, INC	1,421.66	Client Assistance
81996	05/14/25	CREEKSIDE HOLDINGS LLC	588.00	Client Assistance
81997	05/14/25	DEBERRY BUTANE COMPANY	480.00	Client Assistance
81999	05/14/25	DIRECT ENERGY	17,972.94	Client Assistance
82000	05/14/25	FERRELL GAS	2,549.55	Client Assistance
82001	05/14/25	FRONTIER	1,500.00	Client Assistance
82002	05/14/25	GEXA ENERGY	3,000.00	Client Assistance
82003	05/14/25	GRANT MORELAND LP LLC	200.00	Client Assistance
82004	05/14/25	GREEN MOUNTAIN ENERGY	4,802.75	Client Assistance
82005	05/14/25	H&M PROPERTIES	449.00	Client Assistance
82006	05/14/25	Heartland Village - MAIN OFFICE	637.00	Client Assistance
82007	05/14/25	HUGHES SPRINGS ISD	360.00	HS Meals
82008	05/14/25	JIMMY MITCHELL	980.00	Client Assistance
82009	05/14/25	JOHN BAXTER	21.00	Board Mileage
82010	05/14/25	JUST ENERGY	12,333.57	Client Assistance
82011	05/14/25	LAKERIDGE APARTMENTS	3,082.67	Client Assistance
82012	05/14/25	LAMAR CO-OP	8,543.56	Client Assistance
82013	05/14/25	LARRY NEELEY	390.00	Bldg Maint
82014	05/14/25	LINDA SUE BEST	655.00	Client Assistance
82015	05/14/25	LINDEN FUEL CENTER	868.03	Vehicle Fuel
82016	05/14/25	LINDSAY HERGERT	46.20	Board Mileage
82017	05/14/25	MARGARETT JOHNSON	805.00	Client Assistance
82018	05/14/25	MARIA B GUERRERO	500.00	Client Assistance
82019	05/14/25	NATHAN BELL, LLC	196.00	Client Assistance
82020	05/14/25	NELSON PROPANE	1,339.74	Client Assistance
82021	05/14/25	OMKAR INVESTMENT LLC	67.80	Client Assistance
82022	05/14/25	Patricia Jones	350.00	Client Assistance
82023	05/14/25	PENSTAR POWER, LLC	1,676.03	Client Assistance
82024	05/14/25	PHILADELPHIA INSURANCE CO	4,167.00	Crime Insurance

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82025	05/14/25	PTL VILLAGE LLC	2,332.00	Client Assistance
82026	05/14/25	RELIABLE MANAGEMENT	704.00	Client Assistance
82028	05/14/25	RELIANT ENERGY	23,994.01	Client Assistance
82029	05/14/25	RENEWED HOPE HOMES	627.00	Client Assistance
82030	05/14/25	RENTONE LLC	453.00	Client Assistance
82031	05/14/25	RHYTHM OPS, LLC	3,497.90	Client Assistance
82032	05/14/25	S E BURTON ENTERPRISES	612.00	Client Assistance
82033	05/14/25	SKAGGS TRAVEL STOPS INC.	38.47	Vehicle Fuel
82034	05/14/25	SPARK ENERGY, LLC	1,500.00	Client Assistance
82035	05/14/25	STREAM	3,237.02	Client Assistance
82038	05/14/25	SUMMIT UTILITIES OF ARKANSAS	11,545.44	Client Assistance
82039	05/14/25	TYANA RIDER	33.60	Policy Mileage
82040	05/14/25	TARA ENERGY	1,129.45	Client Assistance
82041	05/14/25	TERESA THOMPSON	96.60	Board Mileage
82042	05/14/25	TEXARKANA PROPANE	600.00	Client Assistance
82043	05/14/25	TEXARKANA WATER UTILITIES	150.00	Client Assistance
82044	05/14/25	THE PROPANE CO.	2,301.93	Client Assistance
82045	05/14/25	TNT Properties of Texarkana	1,100.00	Client Assistance
82046	05/14/25	TRICO LUMBER CO.	4.99	Bldg Maint
82047	05/14/25	TRIEAGLE ENERGY	1,804.11	Client Assistance
82055	05/14/25	TXU-ASSISTANCE GROUP	94,658.15	Client Assistance
82060	05/14/25	UPSHUR RURAL ELEC. CORP.	68,980.41	Client Assistance
82061	05/14/25	WELCH GAS DAINGERFIELD	300.00	Client Assistance
82062	05/14/25	WINDSTREAM	300.33	Phone / Internet
82063	05/14/25	WOOD CO. ELECTRIC COOP.	3,600.00	Client Assistance
V01140	05/14/25	ABERNATHY COMPANY	391.00	Janitorial Supplies
V01141	05/14/25	ABILA	1,296.06	Subscription
V01142	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01143	05/14/25	AEP-SWEPCO-EA	374.15	Client Assistance
V01144	05/14/25	AEP-SWEPCO-EA	892.52	Client Assistance
V01145	05/14/25	AEP-SWEPCO-EA	1,321.23	Client Assistance
V01146	05/14/25	AEP-SWEPCO-EA	53.82	Client Assistance
V01147	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01148	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01149	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01150	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01151	05/14/25	AEP-SWEPCO-EA	1,000.00	Client Assistance
V01152	05/14/25	AEP-SWEPCO-EA	991.74	Client Assistance
V01153	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01154	05/14/25	AEP-SWEPCO-EA	33.33	Client Assistance
V01155	05/14/25	AEP-SWEPCO-EA	1,024.22	Client Assistance
V01156	05/14/25	AEP-SWEPCO-EA	21.40	Client Assistance
V01157	05/14/25	AEP-SWEPCO-EA	1,511.68	Client Assistance
V01158	05/14/25	AEP-SWEPCO-EA	256.51	Client Assistance
V01159	05/14/25	AEP-SWEPCO-EA	796.86	Client Assistance
V01160	05/14/25	AEP-SWEPCO-EA	418.90	Client Assistance
V01161	05/14/25	AEP-SWEPCO-EA	150.62	Client Assistance
V01162	05/14/25	AEP-SWEPCO-EA	1,596.25	Client Assistance
V01163	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance

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Check Number	Effective Date	Vendor Name	Check Amount	Description
V01164	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01165	05/14/25	AEP-SWEPCO-EA	826.47	Client Assistance
V01166	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01167	05/14/25	AEP-SWEPCO-EA	195.96	Client Assistance
V01168	05/14/25	AEP-SWEPCO-EA	343.72	Client Assistance
V01169	05/14/25	AEP-SWEPCO-EA	1,077.91	Client Assistance
V01170	05/14/25	AEP-SWEPCO-EA	1,515.65	Client Assistance
V01171	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01172	05/14/25	AEP-SWEPCO-EA	718.50	Client Assistance
V01173	05/14/25	AEP-SWEPCO-EA	900.00	Client Assistance
V01174	05/14/25	AEP-SWEPCO-EA	59.95	Client Assistance
V01175	05/14/25	AEP-SWEPCO-EA	1,409.55	Client Assistance
V01176	05/14/25	AEP-SWEPCO-EA	438.11	Client Assistance
V01177	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01178	05/14/25	AEP-SWEPCO-EA	287.57	Client Assistance
V01179	05/14/25	AEP-SWEPCO-EA	979.39	Client Assistance
V01180	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01181	05/14/25	AEP-SWEPCO-EA	41.00	Client Assistance
V01182	05/14/25	AEP-SWEPCO-EA	1,000.00	Client Assistance
V01183	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01184	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01185	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01186	05/14/25	AEP-SWEPCO-EA	644.83	Client Assistance
V01187	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01188	05/14/25	AEP-SWEPCO-EA	694.65	Client Assistance
V01189	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01190	05/14/25	AEP-SWEPCO-EA	307.97	Client Assistance
V01191	05/14/25	AEP-SWEPCO-EA	892.12	Client Assistance
V01192	05/14/25	AEP-SWEPCO-EA	192.86	Client Assistance
V01193	05/14/25	AEP-SWEPCO-EA	1,081.32	Client Assistance
V01194	05/14/25	AEP-SWEPCO-EA	9.76	Client Assistance
V01195	05/14/25	AEP-SWEPCO-EA	910.45	Client Assistance
V01196	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01197	05/14/25	AEP-SWEPCO-EA	93.92	Client Assistance
V01198	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01199	05/14/25	AEP-SWEPCO-EA	222.70	Client Assistance
V01200	05/14/25	AEP-SWEPCO-EA	1,000.00	Client Assistance
V01201	05/14/25	AEP-SWEPCO-EA	1,017.94	Client Assistance
V01202	05/14/25	AEP-SWEPCO-EA	179.04	Client Assistance
V01203	05/14/25	AEP-SWEPCO-EA	1,183.11	Client Assistance
V01204	05/14/25	AEP-SWEPCO-EA	370.55	Client Assistance
V01205	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01206	05/14/25	AEP-SWEPCO-EA	1,453.41	Client Assistance
V01207	05/14/25	AEP-SWEPCO-EA	142.39	Client Assistance
V01208	05/14/25	AEP-SWEPCO-EA	945.37	Client Assistance
V01209	05/14/25	AEP-SWEPCO-EA	1,128.43	Client Assistance
V01210	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01211	05/14/25	AEP-SWEPCO-EA	1,409.55	Client Assistance
V01212	05/14/25	AEP-SWEPCO-EA	24.75	Client Assistance

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Check Number	Effective Date	Vendor Name	Check Amount	Description
V01213	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01214	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01215	05/14/25	AEP-SWEPCO-EA	345.12	Client Assistance
V01216	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01217	05/14/25	AEP-SWEPCO-EA	237.05	Client Assistance
V01218	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01219	05/14/25	AEP-SWEPCO-EA	55.34	Client Assistance
V01220	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01221	05/14/25	AEP-SWEPCO-EA	1,230.70	Client Assistance
V01222	05/14/25	AEP-SWEPCO-EA	326.58	Client Assistance
V01223	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01224	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01225	05/14/25	AEP-SWEPCO-EA	1,338.08	Client Assistance
V01226	05/14/25	AEP-SWEPCO-EA	825.79	Client Assistance
V01227	05/14/25	AEP-SWEPCO-EA	638.49	Client Assistance
V01228	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01229	05/14/25	AEP-SWEPCO-EA	176.24	Client Assistance
V01230	05/14/25	AEP-SWEPCO-EA	164.36	Client Assistance
V01231	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01232	05/14/25	AEP-SWEPCO-EA	800.00	Client Assistance
V01233	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01234	05/14/25	AEP-SWEPCO-EA	1,033.46	Client Assistance
V01235	05/14/25	AEP-SWEPCO-EA	1,509.45	Client Assistance
V01236	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01237	05/14/25	AEP-SWEPCO-EA	158.33	Client Assistance
V01238	05/14/25	AEP-SWEPCO-EA	98.15	Client Assistance
V01239	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01240	05/14/25	AEP-SWEPCO-EA	802.98	Client Assistance
V01241	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01242	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01243	05/14/25	AEP-SWEPCO-EA	675.29	Client Assistance
V01244	05/14/25	AEP-SWEPCO-EA	1,715.00	Client Assistance
V01245	05/14/25	AEP-SWEPCO-EA	123.44	Client Assistance
V01246	05/14/25	AEP-SWEPCO-EA	720.39	Client Assistance
V01247	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01248	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01249	05/14/25	AEP-SWEPCO-EA	462.14	Client Assistance
V01250	05/14/25	AEP-SWEPCO-EA	761.02	Client Assistance
V01251	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01252	05/14/25	AEP-SWEPCO-EA	923.41	Client Assistance
V01253	05/14/25	AEP-SWEPCO-EA	1,000.00	Client Assistance
V01254	05/14/25	AEP-SWEPCO-EA	222.02	Client Assistance
V01255	05/14/25	AEP-SWEPCO-EA	1,157.40	Client Assistance
V01256	05/14/25	AEP-SWEPCO-EA	102.79	Client Assistance
V01257	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01258	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01259	05/14/25	AEP-SWEPCO-EA	261.98	Client Assistance
V01260	05/14/25	AEP-SWEPCO-EA	790.58	Client Assistance
V01261	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance

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## CHECK REGISTER FOR THE MONTH OF MAY 2025

Check Number	Effective Date	Vendor Name	Check Amount	Description
V01262	05/14/25	AEP-SWEPCO-EA	1,579.64	Client Assistance
V01263	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01264	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01265	05/14/25	AEP-SWEPCO-EA	34.94	Client Assistance
V01266	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01267	05/14/25	AEP-SWEPCO-EA	64.40	Client Assistance
V01268	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01269	05/14/25	AEP-SWEPCO-EA	1,105.10	Client Assistance
V01270	05/14/25	AEP-SWEPCO-EA	714.57	Client Assistance
V01271	05/14/25	AEP-SWEPCO-EA	1,158.61	Client Assistance
V01272	05/14/25	AEP-SWEPCO-EA	932.06	Client Assistance
V01273	05/14/25	AEP-SWEPCO-EA	117.98	Client Assistance
V01274	05/14/25	AEP-SWEPCO-EA	312.94	Client Assistance
V01275	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01276	05/14/25	AEP-SWEPCO-EA	161.28	Client Assistance
V01277	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01278	05/14/25	AEP-SWEPCO-EA	1,703.62	Client Assistance
V01279	05/14/25	AEP-SWEPCO-EA	154.23	Client Assistance
V01280	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01281	05/14/25	AEP-SWEPCO-EA	1,196.18	Client Assistance
V01282	05/14/25	AEP-SWEPCO-EA	1,481.58	Client Assistance
V01283	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01284	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01285	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01286	05/14/25	AEP-SWEPCO-EA	849.68	Client Assistance
V01287	05/14/25	AEP-SWEPCO-EA	1,158.61	Client Assistance
V01288	05/14/25	AEP-SWEPCO-EA	840.87	Client Assistance
V01289	05/14/25	AEP-SWEPCO-EA	9.53	Client Assistance
V01290	05/14/25	AEP-SWEPCO-EA	1,546.69	Client Assistance
V01291	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01292	05/14/25	AEP-SWEPCO-EA	124.67	Client Assistance
V01293	05/14/25	AEP-SWEPCO-EA	1,109.90	Client Assistance
V01294	05/14/25	AEP-SWEPCO-EA	1,000.00	Client Assistance
V01295	05/14/25	AEP-SWEPCO-EA	577.05	Client Assistance
V01296	05/14/25	AEP-SWEPCO-EA	1,100.00	Client Assistance
V01297	05/14/25	AEP-SWEPCO-EA	60.38	Client Assistance
V01298	05/14/25	AEP-SWEPCO-EA	238.80	Client Assistance
V01299	05/14/25	AEP-SWEPCO-EA	1,000.00	Client Assistance
V01300	05/14/25	AEP-SWEPCO-EA	167.03	Client Assistance
V01301	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01302	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01303	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01304	05/14/25	AEP-SWEPCO-EA	600.00	Client Assistance
V01305	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01306	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01307	05/14/25	AEP-SWEPCO-EA	384.50	Client Assistance
V01308	05/14/25	AEP-SWEPCO-EA	1,272.41	Client Assistance
V01309	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01310	05/14/25	AEP-SWEPCO-EA	308.13	Client Assistance



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## CHECK REGISTER FOR THE MONTH OF MAY 2025

Check Number	Effective Date	Vendor Name	Check Amount	Description
V01311	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01312	05/14/25	AEP-SWEPCO-EA	1,000.00	Client Assistance
V01313	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01314	05/14/25	AEP-SWEPCO-EA	112.61	Client Assistance
V01315	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01316	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01317	05/14/25	AEP-SWEPCO-EA	33.61	Client Assistance
V01318	05/14/25	AEP-SWEPCO-EA	1,165.82	Client Assistance
V01319	05/14/25	AEP-SWEPCO-EA	640.82	Client Assistance
V01320	05/14/25	AEP-SWEPCO-EA	1,409.55	Client Assistance
V01321	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01322	05/14/25	AEP-SWEPCO-EA	1,045.44	Client Assistance
V01323	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01324	05/14/25	AEP-SWEPCO-EA	47.47	Client Assistance
V01325	05/14/25	AEP-SWEPCO-EA	660.67	Client Assistance
V01326	05/14/25	AEP-SWEPCO-EA	1,000.00	Client Assistance
V01327	05/14/25	AEP-SWEPCO-EA	834.44	Client Assistance
V01328	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01329	05/14/25	AEP-SWEPCO-EA	895.69	Client Assistance
V01330	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01331	05/14/25	AEP-SWEPCO-EA	493.15	Client Assistance
V01332	05/14/25	AEP-SWEPCO-EA	19.21	Client Assistance
V01333	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01334	05/14/25	AEP-SWEPCO-EA	965.48	Client Assistance
V01335	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01336	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01337	05/14/25	AEP-SWEPCO-EA	247.28	Client Assistance
V01338	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01339	05/14/25	AEP-SWEPCO-EA	291.90	Client Assistance
V01340	05/14/25	AEP-SWEPCO-EA	1,039.82	Client Assistance
V01341	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01342	05/14/25	AEP-SWEPCO-EA	1,035.37	Client Assistance
V01343	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01344	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01345	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01346	05/14/25	AEP-SWEPCO-EA	231.12	Client Assistance
V01347	05/14/25	AEP-SWEPCO-EA	701.47	Client Assistance
V01348	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01349	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01350	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01351	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01352	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01353	05/14/25	AEP-SWEPCO-EA	836.08	Client Assistance
V01354	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01355	05/14/25	AEP-SWEPCO-EA	472.19	Client Assistance
V01356	05/14/25	AEP-SWEPCO-EA	1,129.17	Client Assistance
V01357	05/14/25	AEP-SWEPCO-EA	612.46	Client Assistance
V01358	05/14/25	AEP-SWEPCO-EA	828.89	Client Assistance
V01359	05/14/25	AEP-SWEPCO-EA	244.66	Client Assistance

## Board Check Register 2025

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## CHECK REGISTER FOR THE MONTH OF MAY 2025

Check Number	Effective Date	Vendor Name	Check Amount	Description
V01360	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01361	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01362	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01363	05/14/25	AEP-SWEPCO-EA	1,352.60	Client Assistance
V01364	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01365	05/14/25	AEP-SWEPCO-EA	32.25	Client Assistance
V01366	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01367	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01368	05/14/25	AEP-SWEPCO-EA	126.00	Client Assistance
V01369	05/14/25	AEP-SWEPCO-EA	817.15	Client Assistance
V01370	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01371	05/14/25	AEP-SWEPCO-EA	579.83	Client Assistance
V01372	05/14/25	AEP-SWEPCO-EA	1,186.07	Client Assistance
V01373	05/14/25	AEP-SWEPCO-EA	1,063.89	Client Assistance
V01374	05/14/25	AEP-SWEPCO-EA	986.88	Client Assistance
V01375	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01376	05/14/25	AEP-SWEPCO-EA	240.02	Client Assistance
V01377	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01378	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01379	05/14/25	AEP-SWEPCO-EA	978.41	Client Assistance
V01380	05/14/25	AEP-SWEPCO-EA	1,000.00	Client Assistance
V01381	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01382	05/14/25	AEP-SWEPCO-EA	1,134.32	Client Assistance
V01383	05/14/25	AEP-SWEPCO-EA	1,023.12	Client Assistance
V01384	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01385	05/14/25	AEP-SWEPCO-EA	231.09	Client Assistance
V01386	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01387	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01388	05/14/25	AEP-SWEPCO-EA	611.78	Client Assistance
V01389	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01390	05/14/25	AEP-SWEPCO-EA	1,111.64	Client Assistance
V01391	05/14/25	AEP-SWEPCO-EA	1,356.96	Client Assistance
V01392	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01393	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01394	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01395	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01396	05/14/25	AEP-SWEPCO-EA	667.94	Client Assistance
V01397	05/14/25	AEP-SWEPCO-EA	1,054.33	Client Assistance
V01398	05/14/25	AEP-SWEPCO-EA	850.05	Client Assistance
V01399	05/14/25	AEP-SWEPCO-EA	965.29	Client Assistance
V01400	05/14/25	AEP-SWEPCO-EA	528.95	Client Assistance
V01401	05/14/25	AEP-SWEPCO-EA	1,008.57	Client Assistance
V01402	05/14/25	AEP-SWEPCO-EA	75.16	Client Assistance
V01403	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01404	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01405	05/14/25	AEP-SWEPCO-EA	226.46	Client Assistance
V01406	05/14/25	AEP-SWEPCO-EA	1,061.76	Client Assistance
V01407	05/14/25	AEP-SWEPCO-EA	691.82	Client Assistance
V01408	05/14/25	AEP-SWEPCO-EA	736.94	Client Assistance

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## CHECK REGISTER FOR THE MONTH OF MAY 2025

Check Number	Effective Date	Vendor Name	Check Amount	Description
V01409	05/14/25	AEP-SWEPCO-EA	1,703.62	Client Assistance
V01410	05/14/25	AEP-SWEPCO-EA	944.77	Client Assistance
V01411	05/14/25	AEP-SWEPCO-EA	194.14	Client Assistance
V01412	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01413	05/14/25	AEP-SWEPCO-EA	13.13	Client Assistance
V01414	05/14/25	AEP-SWEPCO-EA	1,230.80	Client Assistance
V01415	05/14/25	AEP-SWEPCO-EA	31.60	Client Assistance
V01416	05/14/25	AEP-SWEPCO-EA	1,118.28	Client Assistance
V01417	05/14/25	AEP-SWEPCO-EA	845.34	Client Assistance
V01418	05/14/25	AEP-SWEPCO-EA	978.90	Client Assistance
V01419	05/14/25	AEP-SWEPCO-EA	907.78	Client Assistance
V01420	05/14/25	AEP-SWEPCO-EA	564.82	Client Assistance
V01421	05/14/25	AEP-SWEPCO-EA	36.18	Client Assistance
V01422	05/14/25	AEP-SWEPCO-EA	1,000.00	Client Assistance
V01423	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01424	05/14/25	AEP-SWEPCO-EA	295.00	Client Assistance
V01425	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01426	05/14/25	AEP-SWEPCO-EA	141.33	Client Assistance
V01427	05/14/25	AEP-SWEPCO-EA	1,026.27	Client Assistance
V01428	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01429	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01430	05/14/25	AEP-SWEPCO-EA	1,294.03	Client Assistance
V01431	05/14/25	AEP-SWEPCO-EA	1,186.07	Client Assistance
V01432	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01433	05/14/25	AEP-SWEPCO-EA	606.62	Client Assistance
V01434	05/14/25	AEP-SWEPCO-EA	1,800.00	Client Assistance
V01435	05/14/25	AEP-SWEPCO-EA	78.84	Client Assistance
V01436	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance
V01437	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01438	05/14/25	AEP-SWEPCO-EA	1,551.51	Client Assistance
V01439	05/14/25	AEP-SWEPCO-EA	21.58	Client Assistance
V01440	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01441	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01442	05/14/25	AEP-SWEPCO-EA	1,415.16	Client Assistance
V01443	05/14/25	AEP-SWEPCO-EA	1,051.33	Client Assistance
V01444	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01445	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01446	05/14/25	AEP-SWEPCO-EA	1,288.87	Client Assistance
V01447	05/14/25	AEP-SWEPCO-EA	1,409.55	Client Assistance
V01448	05/14/25	AEP-SWEPCO-EA	791.14	Client Assistance
V01449	05/14/25	AEP-SWEPCO-EA	40.40	Client Assistance
V01450	05/14/25	AEP-SWEPCO-EA	1,100.45	Client Assistance
V01451	05/14/25	AEP-SWEPCO-EA	1,087.59	Client Assistance
V01452	05/14/25	AEP-SWEPCO-EA	86.37	Client Assistance
V01453	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01454	05/14/25	AEP-SWEPCO-EA	1,000.00	Client Assistance
V01455	05/14/25	AEP-SWEPCO-EA	1,677.48	Client Assistance
V01456	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01457	05/14/25	AEP-SWEPCO-EA	1,500.00	Client Assistance

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## CHECK REGISTER FOR THE MONTH OF MAY 2025

Check Number	Effective Date	Vendor Name	Check Amount	Description
V01458	05/14/25	AEP-SWEPCO-EA	734.08	Client Assistance
V01459	05/14/25	AEP-SWEPCO-EA	979.13	Client Assistance
V01460	05/14/25	AEP-SWEPCO-EA	1,174.55	Client Assistance
V01461	05/14/25	AEP-SWEPCO-EA	698.21	Client Assistance
V01462	05/14/25	AEP-SWEPCO-EA	1,697.47	Client Assistance
V01463	05/14/25	AEP-SWEPCO-EA	71.68	Client Assistance
V01464	05/14/25	AEP-SWEPCO-EA	847.24	Client Assistance
V01465	05/14/25	AEP-SWEPCO-EA	131.00	Client Assistance
V01466	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01467	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01468	05/14/25	AEP-SWEPCO-EA	568.28	Client Assistance
V01469	05/14/25	AEP-SWEPCO-EA	291.83	Client Assistance
V01470	05/14/25	AEP-SWEPCO-EA	56.00	Client Assistance
V01471	05/14/25	AEP-SWEPCO-EA	72.00	Client Assistance
V01472	05/14/25	AEP-SWEPCO-EA	250.00	Client Assistance
V01473	05/14/25	AEP-SWEPCO-EA	283.00	Client Assistance
V01474	05/14/25	AEP-SWEPCO-EA	157.75	Client Assistance
V01475	05/14/25	AEP-SWEPCO-EA	23.70	Client Assistance
V01476	05/14/25	AEP-SWEPCO-EA	818.83	Client Assistance
V01477	05/14/25	AEP-SWEPCO-EA	131.99	Client Assistance
V01478	05/14/25	AEP-SWEPCO-EA	35.20	Client Assistance
V01479	05/14/25	AEP-SWEPCO-EA	686.30	Client Assistance
V01480	05/14/25	AEP-SWEPCO-EA	352.85	Client Assistance
V01481	05/14/25	AEP-SWEPCO-EA	107.20	Client Assistance
V01482	05/14/25	AEP-SWEPCO-EA	42.72	Client Assistance
V01483	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01484	05/14/25	AEP-SWEPCO-EA	1,200.00	Client Assistance
V01485	05/14/25	BOWIE CASS	1,000.10	Client Assistance
V01486	05/14/25	BOWIE CASS	804.64	Client Assistance
V01487	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01488	05/14/25	BOWIE CASS	1,554.64	Client Assistance
V01489	05/14/25	BOWIE CASS	1,500.00	Client Assistance
V01490	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01491	05/14/25	BOWIE CASS	807.95	Client Assistance
V01492	05/14/25	BOWIE CASS	1,500.00	Client Assistance
V01493	05/14/25	BOWIE CASS	421.42	Client Assistance
V01494	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01495	05/14/25	BOWIE CASS	1,800.00	Client Assistance
V01496	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01497	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01498	05/14/25	BOWIE CASS	346.74	Client Assistance
V01499	05/14/25	BOWIE CASS	1,500.00	Client Assistance
V01500	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01501	05/14/25	BOWIE CASS	251.58	Client Assistance
V01502	05/14/25	BOWIE CASS	971.47	Client Assistance
V01503	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01504	05/14/25	BOWIE CASS	1,500.00	Client Assistance
V01505	05/14/25	BOWIE CASS	800.00	Client Assistance
V01506	05/14/25	BOWIE CASS	1,500.00	Client Assistance

## Board Check Register 2025

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## CHECK REGISTER FOR THE MONTH OF MAY 2025

Check Number	Effective Date	Vendor Name	Check Amount	Description
V01507	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01508	05/14/25	BOWIE CASS	156.97	Client Assistance
V01509	05/14/25	BOWIE CASS	1,800.00	Client Assistance
V01510	05/14/25	BOWIE CASS	1,092.20	Client Assistance
V01511	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01512	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01513	05/14/25	BOWIE CASS	313.46	Client Assistance
V01514	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01515	05/14/25	BOWIE CASS	600.00	Client Assistance
V01516	05/14/25	BOWIE CASS	1,417.68	Client Assistance
V01517	05/14/25	BOWIE CASS	1,500.00	Client Assistance
V01518	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01519	05/14/25	BOWIE CASS	1,800.00	Client Assistance
V01520	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01521	05/14/25	BOWIE CASS	1,394.17	Client Assistance
V01522	05/14/25	BOWIE CASS	202.12	Client Assistance
V01523	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01524	05/14/25	BOWIE CASS	45.73	Client Assistance
V01525	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01526	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01527	05/14/25	BOWIE CASS	997.68	Client Assistance
V01528	05/14/25	BOWIE CASS	1,440.13	Client Assistance
V01529	05/14/25	BOWIE CASS	1,800.00	Client Assistance
V01530	05/14/25	BOWIE CASS	79.45	Client Assistance
V01531	05/14/25	BOWIE CASS	729.19	Client Assistance
V01532	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01533	05/14/25	BOWIE CASS	600.00	Client Assistance
V01534	05/14/25	BOWIE CASS	200.53	Client Assistance
V01535	05/14/25	BOWIE CASS	1,407.36	Client Assistance
V01536	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01537	05/14/25	BOWIE CASS	1,800.00	Client Assistance
V01538	05/14/25	BOWIE CASS	1,800.00	Client Assistance
V01539	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01540	05/14/25	BOWIE CASS	1,125.57	Client Assistance
V01541	05/14/25	BOWIE CASS	111.79	Client Assistance
V01542	05/14/25	BOWIE CASS	971.50	Client Assistance
V01543	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01544	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01545	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01546	05/14/25	BOWIE CASS	1,469.13	Client Assistance
V01547	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01548	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01549	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01550	05/14/25	BOWIE CASS	1,800.00	Client Assistance
V01551	05/14/25	BOWIE CASS	313.35	Client Assistance
V01552	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01553	05/14/25	BOWIE CASS	1,409.34	Client Assistance
V01554	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01555	05/14/25	BOWIE CASS	1,200.00	Client Assistance

## Board Check Register 2025

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## CHECK REGISTER FOR THE MONTH OF MAY 2025

Check Number	Effective Date	Vendor Name	Check Amount	Description
V01556	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01557	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01558	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01559	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01560	05/14/25	BOWIE CASS	1,800.00	Client Assistance
V01561	05/14/25	BOWIE CASS	1,800.00	Client Assistance
V01562	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01563	05/14/25	BOWIE CASS	39.45	Client Assistance
V01564	05/14/25	BOWIE CASS	1,500.00	Client Assistance
V01565	05/14/25	BOWIE CASS	234.48	Client Assistance
V01566	05/14/25	BOWIE CASS	1,492.13	Client Assistance
V01567	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01568	05/14/25	BOWIE CASS	1,500.00	Client Assistance
V01569	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01570	05/14/25	BOWIE CASS	1,245.57	Client Assistance
V01571	05/14/25	BOWIE CASS	204.89	Client Assistance
V01572	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01573	05/14/25	BOWIE CASS	885.05	Client Assistance
V01574	05/14/25	BOWIE CASS	225.09	Client Assistance
V01575	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01576	05/14/25	BOWIE CASS	1,800.00	Client Assistance
V01577	05/14/25	BOWIE CASS	1,191.21	Client Assistance
V01578	05/14/25	BOWIE CASS	928.23	Client Assistance
V01579	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01580	05/14/25	BOWIE CASS	208.45	Client Assistance
V01581	05/14/25	BOWIE CASS	1,011.86	Client Assistance
V01582	05/14/25	BOWIE CASS	900.00	Client Assistance
V01583	05/14/25	BOWIE CASS	1,053.46	Client Assistance
V01584	05/14/25	BOWIE CASS	1,280.21	Client Assistance
V01585	05/14/25	BOWIE CASS	255.61	Client Assistance
V01586	05/14/25	BOWIE CASS	1,064.60	Client Assistance
V01587	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01588	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01589	05/14/25	BOWIE CASS	82.55	Client Assistance
V01590	05/14/25	BOWIE CASS	1,800.00	Client Assistance
V01591	05/14/25	BOWIE CASS	185.10	Client Assistance
V01592	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01593	05/14/25	BOWIE CASS	212.56	Client Assistance
V01594	05/14/25	BOWIE CASS	1,675.20	Client Assistance
V01595	05/14/25	BOWIE CASS	296.12	Client Assistance
V01596	05/14/25	BOWIE CASS	791.14	Client Assistance
V01597	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01598	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01599	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01600	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01601	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01602	05/14/25	BOWIE CASS	1,339.35	Client Assistance
V01603	05/14/25	BOWIE CASS	1,116.33	Client Assistance
V01604	05/14/25	BOWIE CASS	1,200.00	Client Assistance

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Check Number	Effective Date	Vendor Name	Check Amount	Description
V01605	05/14/25	BOWIE CASS	1,293.90	Client Assistance
V01606	05/14/25	BOWIE CASS	1,500.00	Client Assistance
V01607	05/14/25	BOWIE CASS	1,800.00	Client Assistance
V01608	05/14/25	BOWIE CASS	1,500.00	Client Assistance
V01609	05/14/25	BOWIE CASS	1,200.00	Client Assistance
V01610	05/14/25	BOWIE CASS	1,000.00	Client Assistance
V01611	05/14/25	BOWIE CASS	1,579.76	Client Assistance
V01612	05/14/25	BOWIE CASS	972.17	Client Assistance
V01613	05/14/25	BOWIE CASS	1,800.00	Client Assistance
V01614	05/14/25	BOWIE CASS	701.52	Client Assistance
V01615	05/14/25	BOWIE CASS	297.31	Client Assistance
V01616	05/14/25	CECELIA HUFF	134.40	Board Mileage
V01617	05/14/25	CENTERPOINT ENERGY ENTEX	106.53	Utilities
V01618	05/14/25	ERICK BALLESTEROS	3,350.00	Grounds/Lawn care
V01619	05/14/25	ETEX TELEPHONE CORP, INC.	4,767.69	Phone / Internet
V01620	05/14/25	FARMER ELECTRIC	711.75	Client Assistance
V01621	05/14/25	FARMER ELECTRIC	1,200.00	Client Assistance
V01622	05/14/25	FARMER ELECTRIC	1,200.00	Client Assistance
V01623	05/14/25	FARMER ELECTRIC	1,200.00	Client Assistance
V01624	05/14/25	FARMER ELECTRIC	552.00	Client Assistance
V01625	05/14/25	FARMER ELECTRIC	1,448.24	Client Assistance
V01626	05/14/25	FARMER ELECTRIC	1,000.90	Client Assistance
V01627	05/14/25	FARMER ELECTRIC	675.77	Client Assistance
V01628	05/14/25	FARMER ELECTRIC	1,144.56	Client Assistance
V01629	05/14/25	KATHY JO RODGERS	258.00	Client Assistance
V01630	05/14/25	KIM'S CONVENIENCE STORES	41.51	Vehicle Fuel
V01631	05/14/25	MCADAMS PROPANE COMPANY	305.00	Client Assistance
V01632	05/14/25	MCADAMS PROPANE COMPANY	401.63	Client Assistance
V01633	05/14/25	MCADAMS PROPANE COMPANY	200.00	Client Assistance
V01634	05/14/25	MCQUEEN PROPANE INC	580.00	Client Assistance
V01635	05/14/25	MCQUEEN PROPANE INC	199.10	Client Assistance
V01636	05/14/25	MCQUEEN PROPANE INC	221.56	Client Assistance
V01637	05/14/25	MCQUEEN PROPANE INC	75.78	Client Assistance
V01638	05/14/25	MOORE PEST CONTROL	220.00	Pest Control
V01639	05/14/25	MOORE PEST CONTROL	170.00	Pest Control
V01640	05/14/25	MOORE PEST CONTROL	235.00	Pest Control
V01641	05/14/25	NARROW PATH PROPERTY MANAGEMENT	795.00	Client Assistance
V01642	05/14/25	ODP BUSINESS SOLUTIONS, LLC	114.35	Office Supplies
V01643	05/14/25	ODP BUSINESS SOLUTIONS, LLC	204.75	HS Classroom Supplies
V01644	05/14/25	PADDY PROPERTIES	542.00	Client Assistance
V01645	05/14/25	PAM MCMICHEAL	308.00	Client Assistance
V01646	05/14/25	PINE TERRACE APARTMENT	287.00	Client Assistance
V01647	05/14/25	RPM STAFFING PROFESSIONALS, INC.	1,850.58	Program Staffing
V01648	05/14/25	RPM STAFFING PROFESSIONALS, INC.	1,883.70	Program Staffing
V01649	05/14/25	SOUTHWESTERN ELECTRIC POWER	216.65	Utilities
V01650	05/14/25	WEX HEALTH, INC.	675.00	Employee Insurance
82064	05/20/25	A & R SERVICE CENTER LLC	79.00	Vehicle Repair
82065	05/20/25	AT&T	98.56	Phone / Internet
82066	05/20/25	ATMOS ENERGY	262.95	Client Assistance

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Check Number	Effective Date	Vendor Name	Check Amount	Description
82067	05/20/25	B & S TRUE VALUE HARDWARE	99.93	Bldg Maint
82068	05/20/25	BERNIE YANCEY	488.18	Travel Per Diem
82069	05/20/25	CENTERPOINT ENERGY	200.00	Client Assistance
82070	05/20/25	CITY OF JEFFERSON WATER .	96.08	Utilities
82071	05/20/25	CITY OF MOUNT PLEASANT	108.77	Client Assistance
82072	05/20/25	CITY OF PITTSBURG	50.00	Client Assistance
82073	05/20/25	CT BOOK HOLDINGS LLC	1,307.80	HS Classroom Supplies
82074	05/20/25	DISCOUNT SCHOOL SUPPLY	9,269.52	HS Classroom Supplies
82075	05/20/25	GEXA ENERGY	952.01	Client Assistance
82076	05/20/25	HUGHES SPRINGS ISD	1,095.00	Rent & HS Meals
82077	05/20/25	IGNITE YOUTH CLUB, INC	400.00	Client Assistance
82078	05/20/25	JJ KELLER & ASSOCIATES, INC	1,374.48	Labor Law Poster
82079	05/20/25	KINDER ELITE ACADEMY LLC	280.00	Client Assistance
82080	05/20/25	LOLA MCGEE	999.00	HS Mental Health
82081	05/20/25	MICHELLE MOREHEAD	322.00	Travel Per Diem
82082	05/20/25	NAPLES HARDWARE & SUPPLIES LLC	62.52	Bldg Maint
82083	05/20/25	PEWITT ELEMENTARY	30.00	HS Meals
82084	05/20/25	R. MORGAN, LLC	1,150.00	Rent
82085	05/20/25	RELIANT ENERGY	1,200.00	Client Assistance
82086	05/20/25	ROSS HYDE	645.44	Travel Per Diem
82087	05/20/25	SAM'S CLUB	3.47	Membership fee
82088	05/20/25	SCHOOL NURSE SUPPLY, INC.	564.00	HS Classroom Supplies
82089	05/20/25	SCHOOL NURSE SUPPLY, INC.	39.45	HS Classroom Supplies
82090	05/20/25	SCHOOL NURSE SUPPLY, INC.	841.64	HS Classroom Supplies
82091	05/20/25	SCHOOL NURSE SUPPLY, INC.	171.74	HS Classroom Supplies
82092	05/20/25	STREAM	1,746.38	Client Assistance
82093	05/20/25	SUMMIT UTILITIES OF ARKANSAS	2,428.62	Client Assistance
82094	05/20/25	TRI SPECIAL UTILITY DISTRICT	75.33	Client Assistance
82095	05/20/25	TRICO LUMBER CO.	19.99	Bldg Maint
82096	05/20/25	TURNER DAVID K	1,150.00	Rent
82097	05/20/25	TXU-ASSISTANCE GROUP	1,800.00	Client Assistance
82098	05/20/25	UPSHUR RURAL ELEC. CORP.	1,622.49	Client Assistance
82099	05/20/25	WINDSTREAM	351.64	Phone / Internet
V01651	05/20/25	AEP-SWEPKO-EA	1,000.00	Client Assistance
V01652	05/20/25	AEP-SWEPKO-EA	1,200.00	Client Assistance
V01653	05/20/25	AEP-SWEPKO-EA	163.94	Client Assistance
V01654	05/20/25	AEP-SWEPKO-EA	1,000.00	Client Assistance
V01655	05/20/25	AEP-SWEPKO-EA	800.00	Client Assistance
V01656	05/20/25	AEP-SWEPKO-EA	1,800.00	Client Assistance
V01657	05/20/25	AEP-SWEPKO-EA	111.57	Client Assistance
V01658	05/20/25	AEP-SWEPKO-EA	1,308.09	Client Assistance
V01659	05/20/25	AEP-SWEPKO-EA	804.18	Client Assistance
V01660	05/20/25	AEP-SWEPKO-EA	276.29	Client Assistance
V01661	05/20/25	AEP-SWEPKO-EA	1,300.00	Client Assistance
V01662	05/20/25	AEP-SWEPKO-EA	1,500.00	Client Assistance
V01663	05/20/25	AEP-SWEPKO-EA	1,055.97	Client Assistance
V01664	05/20/25	AREA WIDE PROPERTIES	1,400.00	Rent
V01665	05/20/25	ATLANTA INDEPENDENT SCHOOL DIST	1,857.34	Kitchen Equipment
V01666	05/20/25	ATLANTA ISD	700.00	Rent



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## CHECK REGISTER FOR THE MONTH OF MAY 2025

Check Number	Effective Date	Vendor Name	Check Amount	Description
V01667	05/20/25	ATLANTA ISD FOOD SERVICE	530.00	HS Meals
V01668	05/20/25	BOWIE CASS	1,250.02	Client Assistance
V01669	05/20/25	BOWIE CASS	87.68	Client Assistance
V01670	05/20/25	BOWIE CASS	1,200.00	Client Assistance
V01671	05/20/25	BOWIE CASS	418.83	Client Assistance
V01672	05/20/25	CAMCO ELEVATOR INC	150.00	Bldg Maint
V01673	05/20/25	CECELIA HUFF	719.36	Travel Per Diem
V01674	05/20/25	CENTERPOINT ENERGY ENTEX	53.81	Utilities
V01675	05/20/25	CENTERPOINT ENERGY ENTEX	52.53	Utilities
V01676	05/20/25	GLENN B. LANIER	240.00	Rent
V01677	05/20/25	HEALTHCARE EXPRESS LLP	294.00	Pre Employment Health
V01678	05/20/25	HOPE FIRE EXTINGUISHER SERVICE, INC/ KLEEN KING	28.95	Bldg Maint
V01679	05/20/25	LAKESHORE LEARNING MATERIALS	652.65	HS Classroom Supplies
V01680	05/20/25	LAKESHORE LEARNING MATERIALS	474.05	HS Classroom Supplies
V01681	05/20/25	LAKESHORE LEARNING MATERIALS	521.55	HS Classroom Supplies
V01682	05/20/25	LAKESHORE LEARNING MATERIALS	356.10	HS Classroom Supplies
V01683	05/20/25	LAKESHORE LEARNING MATERIALS	4,650.92	HS Classroom Supplies
V01684	05/20/25	MOUNTAIN VALLEY OF TEXARKANA	148.00	Dept Bottle Water
V01685	05/20/25	RPM STAFFING PROFESSIONALS, INC.	1,693.26	Program Staffing
V01686	05/20/25	SOUTHWESTERN ELECTRIC POWER	674.04	Utilities
V01687	05/20/25	SOUTHWESTERN ELECTRIC POWER	672.01	Utilities
V01688	05/20/25	SOUTHWESTERN ELECTRIC POWER	182.35	Utilities
V01689	05/20/25	SOUTHWESTERN ELECTRIC POWER	106.09	Utilities
V01690	05/20/25	SOUTHWESTERN ELECTRIC POWER	202.33	Utilities
V01691	05/20/25	SOUTHWESTERN ELECTRIC POWER	38.80	Utilities
V01692	05/20/25	STAPLES	89.69	Office Supplies
V01693	05/20/25	STAPLES	38.99	Office Supplies
V01694	05/20/25	TEACHSTONE TRAINING LLC	1,080.00	HS Training
V01695	05/20/25	TEXARKANA INDEPENDENT SCHOOL DISTRICT	3,882.00	Rent
V01696	05/20/25	TEXARKANA ISD CATERING DEPT	165.30	HS Meals
V01697	05/20/25	TEXARKANA ISD CATERING DEPT	3,604.48	HS Meals
V01698	05/20/25	VESTIS GROUP , INC	63.88	HS Safety Mats
V01699	05/20/25	VESTIS GROUP , INC	30.69	HS Safety Mats
V01700	05/20/25	VESTIS GROUP , INC	30.57	HS Safety Mats
V01701	05/20/25	VESTIS GROUP , INC	30.91	HS Safety Mats
V01702	05/20/25	VESTIS GROUP , INC	63.88	HS Safety Mats
V01703	05/20/25	VESTIS GROUP , INC	30.69	HS Safety Mats
V01704	05/20/25	VESTIS GROUP , INC	27.47	HS Safety Mats
V01705	05/20/25	VESTIS GROUP , INC	27.47	HS Safety Mats
V01706	05/20/25	WILLIAMS CHAPEL BAPTIST CHURCH	1,000.00	Rent
82100	05/28/25	A & R SERVICE CENTER LLC	457.08	Vehicle Repair
82101	05/28/25	ACE HARDWARE NEW BOSTON	50.32	Bldg Maint
82102	05/28/25	ALFORD AIR CONDITIONING AND HEATING LLC	227.00	Client Assistance
82103	05/28/25	B & S TRUE VALUE HARDWARE	80.72	Bldg Maint
82104	05/28/25	CHUBB	5,234.00	Director & Office Insurance
82105	05/28/25	CITY OF LINDEN	343.32	Utilities
82106	05/28/25	CONN AUTO SUPPLY	39.84	Bldg Maint
82107	05/28/25	DAINGERFIELD - LONE STAR ISD	300.00	HS Meals
82108	05/28/25	JOHN BAXTER	21.00	Board Mileage

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## CHECK REGISTER FOR THE MONTH OF MAY 2025

Check Number	Effective Date	Vendor Name	Check Amount	Description
82109	05/28/25	LINDSAY HERGERT	46.20	Board Mileage
82110	05/28/25	VERIZON WIRELESS	2,356.52	Phone / Internet
V01707	05/28/25	AFLAC	2,008.24	Employee Insurance
V01708	05/28/25	BEN E KEITH CO	190.71	HS Grocery
V01709	05/28/25	BEN E KEITH CO	580.85	HS Grocery
V01710	05/28/25	BEN E KEITH CO	620.19	HS Grocery
V01711	05/28/25	BEN E KEITH CO	202.12	HS Grocery
V01712	05/28/25	BEN E KEITH CO	131.29	HS Grocery
V01713	05/28/25	BEN E KEITH CO	60.26	HS Grocery
V01714	05/28/25	BEN E KEITH CO	64.98	HS Grocery
V01715	05/28/25	BEN E KEITH CO	190.67	HS Grocery
V01716	05/28/25	BLUE CROSS BLUE SHIELD	35,877.18	Employee Insurance
V01717	05/28/25	CECELIA HUFF	80.08	Board Mileage
V01718	05/28/25	CENTERPOINT ENERGY ENTEX	65.32	Utilities
V01719	05/28/25	HEALTHJOY LLC	1,026.32	Employee Insurance
V01720	05/28/25	SOUTHWESTERN ELECTRIC POWER	162.34	Utilities
V01721	05/28/25	SOUTHWESTERN ELECTRIC POWER	513.09	Utilities
V01722	05/28/25	SOUTHWESTERN ELECTRIC POWER	38.80	Utilities
V01723	05/28/25	TEXARKANA ISD CATERING DEPT	2,047.58	HS Meals
V01724	05/28/25	TEXARKANA ISD CATERING DEPT	125.40	HS Meals
V01725	05/28/25	VESTIS GROUP , INC	30.91	HS Safety Mats
V01726	05/28/25	VESTIS GROUP , INC	27.47	HS Safety Mats
V01727	05/28/25	WILLIAM MICHAEL BERRY	6.44	Bldg Maint
V01728	05/28/25	WILLIE MITCHELL, JR.	1,680.00	CPR Training
V01729	05/28/25	WIPFLI LLP	2,241.25	Contracted HR Svcs
Report Total			1,045,925.72	



## CSNT Head Start Kitchen Appliances - Disposition Data

Location #'s of Kitchen Appliance(s) for Disposition	Description of Appliances(s) for Disposition	Disposition Process for Appliances(s)	Estimated Depreciated Value of Appliance(s)	Budget Line-Item for Estimated Monetary Gain	Total Estimated Monetary Gain from Disposition
Naples Head Start Kitchen #910	2010* Side-by-Side Refrigerator Tag#609	Selling to the Williams Chapel Church	\$500	Raw Food	\$500
Naples Head Start Kitchen #910	2014* Prep Table	Dispose of Item – Depreciated to \$0	\$0	NA	\$0
Naples Head Start Kitchen #910	2014* Portable Dishwasher	Dispose of Item – Depreciated to \$0	\$0	NA	\$0
Naples Head Start Kitchen #910	2024 Stove	Left in building as part of the lease agreement/a stove was in the building when leased	\$0	NA	\$0
Naples Head Start Kitchen #910	2018 Freezer	Moving to Pittsburg Head Start location			
					<b>Total Monetary Gain \$500</b>

\*These dates are estimates

**HEAD START 45 CFR SUBPART F 1303.70-75**  
**TRANSPORTATION WAIVER REQUEST**  
**DATA COLLECTION FORM**

Grant Number 06CH012925

School Year: 2025-2026

Legal Name of Grantee Community Services of Northeast Texas, Inc.

Name, Title and Signature of Authorized Official Requesting Waiver

Bernadette Harris, Quality Assurance Specialist

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Phone Number (903) 756-5596 Ext. 211

Fax Number (903) 756-3254

Email Address berny.harris@csntexas.org

1. Number of Children Served

Head Start 465

Early Head Start 16

2. Number of Children Provided Transportation Services:

Head Start 145

Early Head Start 0

a. Using Grantee Owned or Leased Vehicles 0

b. Through Grantee Contracted Transportation Services 0

c. Through District Partnership at No Cost to Grantee 145

3. Estimated Number of Children Who Will be Covered by Waiver:

Head Start 256

Early Head Start 0

4. Requesting Waiver Of:

X Child safety restraint systems requirement (45CFR 1303.71(d) 1303.72(e))

X Bus monitor requirement (45CFR 1303.72(c))

5. Waiver Request Applies to the Following:

X   Grantee             Delegate(s) (please list)

6. Grantee's Justification for Requesting a Waiver (attach no more than 5 pages).

Please explain fully as each request will be considered separately and waivers will not receive automatic approval.

If requesting waivers of both 45 CFR 1303.71(d), child safety restraint systems requirement, and 45 CFR 1303.72(e), bus monitor requirement, you must provide justification for each requirement.

Community Services of Northeast Texas, Inc. has entered into partnerships with eight of our local Independent School Districts. One of the benefits of these partnerships is the ability of the school districts to transport children to and from the school campuses where they receive Head Start services. Currently, the State of Texas does not require the use of age and weight appropriate safety restraints and/or bus monitors on school buses.

Granting a waiver in these areas will the Head Start Program to provide a beneficial service to the families served in partnership with the school districts as well as reducing the cost on the program to provide safe, reliable transportation to the children served.

The waiver that Community Service of Northeast Texas, Inc. is requesting is for children who are enrolled at Head Start locations where there is a partnership with the local ISD. The children the waiver would cover will be transported on multiple bus routes at the various ISD locations and while we have an idea of how many children might be transported at each campus, we will not know the route# or number of children on that route until school is in session. I would also note that this number can fluctuate during the school year as our enrollment changes due to children dropping out or entering the program and their individual needs being met.

In the matter of the local school systems outfitting their buses with age appropriate child restraint systems, none have chosen to do this at this time. This is not a requirement in the State of Texas for public school transportation. We provide our school district partners with a copy of the wavier.

The ISD locations and the estimated number of children the wavier would cover are as follows;

School District and Location	Estimated # of Children Transported	Estimated number of buses and routes
Atlanta ISD Atlanta, TX	59 children approximately needing transportation	15 bus routes with 4 or less children on each bus
Bloomburg ISD Bloomburg, TX	11 children approximately needing transportation	6 bus routes with 2 or less children on each bus
Daingerfield/Lone Star ISD Daingerfield, TX	17 children approximately needing transportation	12 bus routes with 2 or less children on each bus
Hughes Springs ISD Hughes Springs, TX	12 children approximately needing transportation	17 bus routes with 1 or less children on each bus
Pittsburg ISD Pittsburg, TX	59 children approximately needing transportation	15 bus routes with 4 or less children on each bus
Texarkana ISD Texarkana, TX	95 children approximately needing transportation	12 bus routes with 8 or less children on each bus

In the event that the local ISD may provide transportation services for field trips to and from the campus, this wavier would also cover these trips.



## CSNT Head Start Kitchen Appliances - Disposition Data

Location #'s of Kitchen Appliance(s) for Disposition	Description of Appliances(s) for Disposition	Disposition Process for Appliances(s)	Estimated Depreciated Value of Appliance(s)	Budget Line-Item for Estimated Monetary Gain	Total Estimated Monetary Gain from Disposition
New Boston Head Start Kitchen #918	2012* Refrigerator 2019 Freezer 2025 Dishwasher 2024 Stove	Left in building as per the lease agreement with the landlord	NA	NA	NA
New Boston Kitchen #918	2014* Prep Table	Move to Pittsburg Head Start Kitchen	\$0	NA	\$0
New Boston Kitchen #918	2020 Small Freezer	Move to Pittsburg Head Start Kitchen	\$0	NA	\$0
New Boston Kitchen #918	2019 Microwave	Move to Pittsburg Head Start Kitchen	\$0	NA	\$0
					<b>Total Monetary Gain \$0</b>

\*These dates are estimates

Documentation of Request for Disposition Head Start Vehicles			
Date	Description of Item(s)	Disposition/Estimated Value	Budget Line Item
6/22/2025	Vehicle # 830 VIN: 1GNDV231X8D136182 2008 Chevrolet Uplander	Sealed Bid Kelley Blue Book does not provide estimated values on vehicles in poor condition. Bid will start at \$500.00	Vehicle Repairs (090-Admin)
Estimated Total Value:			\$500.00

Location	Description of Vehicle	Condition (Poor, Fair, Good, Excellent)	Disposition Process	Policy Council and Governing Board Approval Date	Estimated Monetary Value
Bloomburg Head Start	Vehicle # 830 VIN: 1GNDV231X8D136182 2008 Chevrolet Uplander	Poor	Private sale by sealed bid		Kelley Blue Book does not provide estimated values on vehicles in poor condition. Bid will start at \$500.00