



## CALL TO ASSEMBLY

*Please rise.*

- **Pledge of Allegiance (US)** *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*
- **Pledge of Allegiance (Texas)** *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
- **Community Action Promise** *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*
- **Our Mission** *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*
- **Our Community Services Vision** *To be the leading organization in our region which empowers families to be self-reliant, educated, and healthy*
- **Our Head Start Vision** *To provide a system of education and encouragement which results in school-readiness for young children and their families*
- **Invocation**

# Board Meeting

Tuesday, April 22, 2025 @ 12:00 Noon

ETEC

510 Bonham, Jefferson, Texas 75657

*Cecelia Huff, Board Chairperson*

*Michelle Morehead, CCAP, NCRT, NCRI, Chief Executive Officer*

*If you need assistance with physical accessibility to the meeting, please call 430-218-8277*

## 1. Call Meeting to Order

## 2. Establishment of a Quorum

## 3. Approval of Agenda 4/22/2025\*

## 4. Approval of Minutes 3/25/2025 Board Meeting, 4/10/2025 Committee Meetings

## 5. Chairman's Comments and Recognitions – Birthdays: RH- April 13<sup>th</sup> and AT – April 17<sup>th</sup>

## 6. Training

None

## 7. Committee Reports and Information

A. Planning & Evaluation – Committee met on April 10, 2025.

B. Personnel – Committee met on April 10, 2025. Report given by committee member.

C. Finance – Committee met on April 10, 2025. Report will be given for approval as a separate agenda item.

D. Executive – This Committee meets only when necessary.

E. Nominating – This Committee meets annually in October.

F. By Laws- Committee met on April 10, 2025. Report will be given for approval as a separate agenda item.

The Chair may make changes to committee rosters and/or develop new committees.

**\*\*Committees, other than Executive Committee, get named by the Board Chairperson**

## 8. Action Items

### A. Seat new board member(s), if any\*

Karen Jones, Marion County Tax Assessor-Collector, Public Sector

Jason Wright, Appointee for Senator Ted Cruz, Public Sector

Teresa Thompson, Private Sector

### B. Approve Consent Agenda\*

- 1) Head Start/EHS & PIR Reports..... (OS 5.9).....Berny Harris
- 2) Community Services Report.....(OS 5.9).....Amy Perales
- 3) Human Resource Report.....(OS 5.9).....Jim Howard
- 4) Service & HS Transportation Reports.....(OS 5.9) .....Robert Norton
- 5) Information Technology Report.....(OS 5.9).....David Buford

**C. Discuss/Approve Finance Manual – Shelley Mitchell, Finance Committee (John Baxter)**

**D. Discuss/Approve Bylaws – Michelle Morehead, Bylaws Committee (John Baxter)**

**E. Discuss/Approve 2025-2026 School Calendars**

1. Atlanta
2. Bloomburg
3. Daingerfield
4. Hughes Springs
5. Naples
6. Pittsburg
7. Texarkana
8. Hughes Springs Early Head Start

**F. Discuss/Approve Parent Handbook 2025-2026**

**G. Discuss/Approve Playground Disposition**

- 1) Naples
- 2) New Boston
- 3) Texarkana

**9. Staff Reports**

- 1) Financial Reports -1.2.3.4.5.6.7.8.9.10..... (OS 8.7) ..... Shelley Mitchell

**10. Chief Executive Officer’s Report**

**11. Discussion Items**

**A. Discuss Head Start Partnership Opportunities**

**12. Audience Comments**

**13. Executive Session**

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and Section 551.074(1)(2) of the government codes

**Head Start Director Approval**

A. Consultation between the board and its attorney in those instances in which the board seeks the Attorney’s advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality

B. Discussion with respect to the purchase, exchange, lease, or value or real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.

C. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.

D. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law

**14. Required Action from Executive Session**

**15. Adjourn Board Meeting**

\* Requires Board Vote

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