

Community Services of Northeast Texas, Inc.
Board Meeting MINUTES
December 10, 2024
304 E Houston Street, Linden, Texas 75563

Board Members

Angela Thompson – Absent

Representing Bowie County, Poverty Sector

John Baxter, Treasurer - Present

Representing Texana Bank, Private Sector

Cecelia Huff, Board Chair - Present

Representing Bowie County, Poverty Sector

Ross Hyde - Present

Representing Titus County, Private Sector

Harmony Roberson - Present

Representing Cass County, Poverty Sector

Dr. Arcolia Jenkins - Present

Representing Creating Opportunities in Marion County, Private Sector

Lindsay Hergert - Present

Representing Cass County Judge Travis Ransom, Public Sector

Judge Doug Reeder, Vice-Chair - Present

Morris County Judge, Public Sector

Keri Winters, Secretary - Present

Representing Linden-Kildare Consolidated Independent School District, Private Sector

Martavius Jones, Parliamentarian - Absent

Representing Camp County as Policy Council Liaison, Poverty Sector

CALL TO ORDER

Cecelia Huff, Chairman called the meeting to order at 12:18 p.m.

Quorum: established 8 of 10, members present.

AGENDA

Motion: John Baxter, moved to accept the 12/10/2024 agenda as presented

Second: Arcolia Jenkins

All in favor voted aye, none opposed, the motion carried unanimously

MINUTES

Motion: Lindsay Hergert, moved to accept the 10/22/2024 minutes and 10/22/2024 Nominating Committee Meeting Minutes as presented.

Second: Harmony Roberson

All in favor voted aye, none opposed, the motion carried unanimously

CHAIRMAN'S COMMENTS AND RECOGNITIONS

Cecelia Huff shared an affirmation with the Board Members. She let the members know that their voice matters.

TRAINING / PRESENTATIONS

None

COMMITTEE REPORTS

- A. Planning & Evaluation – Committee should meet before the January 2025 meeting.
- B. Personnel – Committee should meet before the January 2025 meeting.
- C. Finance – Committee should meet before the January 2025 meeting.
- D. Executive – This Committee meets only when necessary
- E. Nominating – **Committee met on 10/22/2024 at 11:00am. Report on 2025 Slate of Officers recommendations. Nominations are on the December 10, 2024 agenda.**
- F. By Laws- Committee should meet before the January 2025 meeting.

The Chair may make changes to committee rosters and/or develop new committees.

****Committees, other than Executive Committee, get named by the Board Chairperson**

Action Items

- A. **Seat New Board Member(s)**

None

B. Approve Consent Agenda*

- 1) Head Start/EHS & PIR Reports..... (OS 5.9).....Berny Harris
- 2) Health and Mental Health Services Advisory Committee Action Items – Form 206 TB Questionnaire.....Misty Van Hooser
- 3) Community Services Report.....(OS 5.9).....Amy Perales
- 4) Human Resource Report.....(OS 5.9).....Jim Howard
- 5) Service & HS Transportation Reports..... (OS 5.9)Robert Norton

Motion: Ross Hyde

Second: Lindsay Hergert

All items reviewed and when asked, the Board stipulated that no further discussion was needed on the consent agenda and no items were requested to be removed.

All in favor voted aye, none opposed, the motion carried unanimously

C. Discuss/Approve 2025 Slate of Officers in lieu of election requires raising of hands*

Cecelia Huff stated the slate of officers as follows:

Chairperson – Cecelia Huff

Vice Chairperson – Doug Reeder

Treasurer – John Baxter

Secretary – Keri Winters

Motion: Doug Reeder made a motion to accept as presented

Second: Keri Winters

All in favor voted aye, none opposed, the motion carried unanimously

D. Installation of Officers *

The officers were installed for the 2025 year.

Motion: John Baxter made a motion to accept as presented

Second: Ross Hyde

All in favor voted aye, none opposed, the motion carried unanimously

E. Discuss/Approve Appointment of Parliamentarian*

Cecelia Huff, Board Chair, appointed Martavius Jones as Parliamentarian.

Motion: John Baxter made a motion to accept as presented

Second: Harmony Roberson

All in favor voted aye, none opposed, the motion carried unanimously

9. Staff Reports

1. Financial Reports -1.2.3.4.5.6.7.8.9.10..... (OS 8.7) Shelley Mitchell
Shelley Mitchell gave the financial reports as presented.
2. Information Technology Report.....(OS 5.9).....David Buford
David Buford gave the information technology report as presented.

10. Executive Director's Report

Bernie Yancey, Deputy Executive Director stated that the annual financial audit was completed last week and as of now there appears to be no findings. He thanked each member for taking the time to serve on the board.

11. Discussion Items

A. Discuss Head Start Program Data

1. School Readiness Performance Fall 2024 Data

Frances Evans gave the School Readiness Fall Report as presented.

2. Parent, Family and Community Engagement Goals Fall 2024 Data

Misty Van Hooser gave the Parent, Family and Community Engagement Goals as presented.

3. CLASS Fall 2024 Data

Bernadette Harris gave the CLASS Fall Report as presented.

4. Program Goals Fall 2024 Data

Bridgette Parton gave the Program Goals Fall Report as presented.

AUDIENCE COMMENTS

None

EXECUTIVE SESSION

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and section 551.074(1)(2) of the government code.

None

- a. Consultation between the board and its attorney in those instances in which the board seeks the Attorney's advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality.
- b. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.
- c. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.
- d. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law.

REQUIRED ACTION FROM EXECUTIVE SESSION

None

ADJOURN

Motion: Keri Winters motioned to adjourn at 12:36 pm

Second: Doug Reeder

Hearing no descent, adjournment passed.

Approved by: _____, on _____, 2025
(Board Secretary) (Date)