

I.T. Report (January)

Laptop Replacement at Hughes Spring Head Start

- **Need for Replacement:**
Two laptops at Hughes Spring Head Start were identified as outdated and no longer met the operational needs of the staff. To address this, they were replaced with new, upgraded laptops. These new devices ensure that staff have reliable and efficient tools for their daily tasks.
- **Action Taken:**
The IT department successfully procured and delivered two new laptops to the facility. These devices were selected based on the specific needs of the Head Start program, ensuring they provide optimal performance for administrative tasks, communication, and other essential program activities.

Need for an Additional Phone Line at Bloomsburg Head Start

- **Current Communication Challenges:**
Bloomsburg Head Start has identified that the current phone system is insufficient to meet the growing communication needs of the staff. The existing phone line struggles to manage the high volume of calls, leading to communication delays and missed calls, which affect the overall efficiency of the facility.
- **Solution:**
To address these challenges, an additional phone line will be installed. This upgrade will allow staff to handle calls more efficiently and ensure seamless communication between departments and with external contacts.