

CSNT Head Start Director's Report PY05/FY24

December Report/November Data



How Are We Doing?

HEAD START Attendance - November 2024

- ✓ **455** Actual Enrollment (Under/Over 0 Student(s)) – Funded **465**
- ✓ **2.9%** Disability Students – **10%** Target
- ✓ **91%** Average Daily Attendance



HEAD START NFS/Indirect Costs/Admin Expenses Rate

- ✓ **\$1,545,537** NFS Collected – **(\$412,190)** NFS Over
- ✓ **\$293,942** Indirect Costs Collected
- ✓ **10%** Admin Expense Rate



HEAD START CACFP Meals/Reimbursements

- ✓ **\$14,621** Reimbursed This Month - **\$14,622** Reimbursed This Year
- ✓ **15** days of Service – **5,196** Meals Served

Listen with Curocity
Speak with Honesty
Act with Integrity



HEAD START Quality Assurance

- ✓ **84** Files Reviewed/**33** Classrooms Observed
- ✓ **0** Incomes Verified/**0** Interviews/**29** Community Contacts
- ✓ **Self-Assessment** – **4** Findings/**4** Corrections/**0** Remaining
- ✓ **Annual Detailed Monitoring** – **7** Findings/**7** Corrections/**0** Remaining

ANNOUNCEMENTS:

Completing end of grant year activities
Preparing for Detailed Monitoring to start after new year

CSNT Early Head Start Director's Report PY05/FY24

November Report/December Data



How Are We Doing?

EARLY HEAD START Attendance - November 2024

- ✓ **16** Actual Enrollment (Under/Over - 0 Student(s)) – Funded **16**
- ✓ **6.25%** Disability Students – **10%** Target
- ✓ **80%** Average Daily Attendance (**Colds/Flu/Viruses**)



EARLY HEAD START NFS/Indirect Costs/Admin Expenses Rate

- ✓ **\$22,158** NFS Collected - **\$60,785** NFS Needed
- ✓ **\$16,863** Indirect Costs Collected
- ✓ **7%** Admin Expense Rate



HEAD START CACFP Meals/Reimbursements

- ✓ **\$1,854** Reimbursed This Month - **\$1,854** Reimbursed This Year
- ✓ **15** days of Service – **658** Meals Served

Listen with Curocity
Speak with Honesty
Act with Integrity



HEAD START Quality Assurance

- ✓ **9** Files Reviewed/**5** Classrooms Observed
- ✓ **0** Incomes Verified/**0** Interviews/**3** Community Contacts
- ✓ **Self-Assessment** – **4** Findings/**4** Corrections/**0** Remaining
- ✓ **Annual Detailed Monitoring** – **7** Findings/**7** Corrections/**0** Remaining

ANNOUNCEMENTS:

Completing end of grant year activities
Preparing for Detailed Monitoring to start after new year



Office of Head Start - Head Start Services Snapshot

Community Services Of Northeast Texas, Inc. (2024-2025)

Date

12/9/2024

Funded Enrollment

Number of enrollment slots the program is funded to serve.

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Total Funded Enrollment	465	100.00%

Funded Enrollment by Program Option

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Center-based	465	100.00%
Home-based	0	0%
Family Child Care	0	0%
Locally Designed	0	0%

Detail - Center-based Funded Enrollment

	<i># of center-based funded enrollment slots</i>	<i>% of center-based funded enrollment slots</i>
Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	455	97.85%
Of these, the number that are available for the full-working-day and full-calendar-year	0	
Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	0	0%
Of these, the number that are available for 3.5 hours per day for 128 days	0	
Of these, the number that are available for a full working day	0	

Total Cummulative Enrollment

	<i># of participants</i>	<i>% of participants over Funded Enrollment</i>
Total Cumulative Enrollment	488	4.95%

Participants by Age

	<i># of participants</i>	<i>% of participants</i>
1 Year Old	0	0.00%
2 Years Old	0	0.00%
3 Years Old	219	44.88%
4 Years Old	268	54.92%
5 Years Old	1	0.20%

Homelessness Services

	<i># of children</i>	<i>% of children</i>
Total number of children experiencing homelessness that were served during the enrollment year	21	4.30%

Foster Care

	<i># of children</i>	<i>% of children</i>
Total number of enrolled children who were in foster care at any point in the program year	13	2.66%

Prior Enrollment of Children

	<i># of children</i>	<i>% of children</i>
The second year	156	31.97%
Three or more years	11	2.25%

Ethnicity And Race

	<i># of Hispanic or Latino Origin participants</i>	<i>% of Hispanic or Latino Origin participants</i>	<i># of Non-Hispanic or Non-Latino Origin participants</i>	<i>% of Non-Hispanic or Non-Latino Origin participants</i>
American Indian or Alaska Native	0	0.00%	4	0.82%
Asian	1	0.20%	2	0.41%
Black or African American	11	2.25%	228	46.72%
Native Hawaiian or Pacific Islander	0	0.00%	0	0.00%
White	21	4.30%	128	26.23%
Biracial or Multi-Racial	13	2.66%	44	9.02%
Other Race	36	7.38%	2	0.41%
Unspecified Race	0	0.00%	0	0.00%

Primary Language of Parents at Home

	<i># of children</i>	<i>% of children</i>
English	452	92.62%
Of these, the number of children acquiring/learning another language in addition to English	17	
Spanish	34	6.97%
Central American, South American, or Mexican Languages	0	0.00%
Caribbean Languages	0	0.00%
Middle Eastern or South Asian Languages	0	0.00%
East Asian Languages	1	0.20%
Native North American or Alaska Native Languages	0	0.00%
Pacific Island Languages	0	0.00%
European or Slavic Languages	0	0.00%
African Languages	0	0.00%
American Sign Language	0	0.00%
Other Languages	0	0.00%
Unspecified Languages	1	0.20%

Health Services

<i>Services to All Children at Beginning of Enrollment Year Compared to End of Enrollment Year (based on Cumulative Enrollment)</i>	<i># at Beginning of Enrollment Year</i>	<i>% at Beginning of Enrollment Year</i>	<i># at End of Enrollment Year</i>	<i>% at End of Enrollment Year</i>
Children with health insurance	442	90.57%	437	89.55%
Children with accessible health care	415	85.04%	379	77.66%
Children with up-to-date immunizations or all possible immunizations to date, or exempt	446	91.39%	441	90.37%
Children with accessible dental care	384	78.69%	346	70.90%

Disabilities Services

	<i># of children</i>	<i>% of children</i>
Children with an Individualized Education Program (IEP), indicating they were determined eligible to receive special education and related services	12	2.58%

Family Services

	<i># of families</i>	<i>% of families</i>
Total Number of Families	448	100.00%

	<i># of families</i>	<i>% of families</i>
Families Who Received at Least One Family Service	298	66.52%

Specific Services

	<i># of families</i>	<i>% of families</i>
Emergency or Crisis Intervention	11	2.46%
Housing Assistance	3	0.67%
Asset Building Services	65	14.51%
Mental Health Services	8	1.79%
Substance Misuse Prevention	1	0.22%
Substance Misuse Treatment	0	0.00%
English as a Second Language (ESL) Training	10	2.23%
Assistance in enrolling into an education or job training program	20	4.46%
Research-based parenting curriculum	219	48.88%
Involvement in discussing their child's screening and assessment results and their child's progress	292	65.18%
Supporting transitions between programs	290	64.73%
Education on preventive medical and oral health	291	64.96%
Education on health and developmental consequences of tobacco product use	97	21.65%
Education on nutrition	294	65.63%
Education on postpartum care	3	0.67%
Education on relationship/marriage	7	1.56%
Assistance to families of incarcerated individuals	2	0.45%



Office of Head Start - Early Head Start Services Snapshot

Community Services Of Northeast Texas, Inc. (2024-2025)

Date

12/9/2024

Funded Enrollment

Number of enrollment slots the program is funded to serve.

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Total Funded Enrollment	16	100.00%

Funded Enrollment by Program Option

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Center-based	16	100.00%
Home-based	0	0%
Family Child Care	0	0%
Locally Designed	0	0%

Detail - Center-based Funded Enrollment

	<i># of center-based funded enrollment slots</i>	<i>% of center-based funded enrollment slots</i>
Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	16	100.00%
Of these, the number that are available for the full-working-day and full-calendar-year	0	
Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	0	0%
Of these, the number that are available for 3.5 hours per day for 128 days	0	
Of these, the number that are available for a full working day	0	

Total Cumulative Enrollment

	<i># of participants</i>	<i>% of participants</i>
Total Cumulative Enrollment	16	100.00%

Participants by Age

	<i># of participants</i>	<i>% of participants</i>
Under 1 Year Old	0	0.00%
1 Year Old	3	18.75%
2 Years Old	13	81.25%
3 Years Old	0	0.00%
Pregnant Women	0	0.00%

Homelessness Services

	<i># of children</i>	<i>% of children</i>
Total number of children experiencing homelessness that were served during the enrollment year	2	12.50%

Foster Care

	# of children	% of children
Total number of enrolled children who were in foster care at any point in the program year	2	12.50%

Prior Enrollment of Children

	# of children	% of children
The second year	7	43.75%
Three or more years	0	0.00%

Ethnicity And Race

	# of Hispanic or Latino Origin participants	% of Hispanic or Latino Origin participants	# of Non-Hispanic or Non-Latino Origin participants	% of Non-Hispanic or Non-Latino Origin participants
American Indian or Alaska Native	0	0.00%	0	0.00%
Asian	0	0.00%	0	0.00%
Black or African American	0	0.00%	10	62.50%
Native Hawaiian or Pacific Islander	0	0.00%	0	0.00%
White	2	12.50%	3	18.75%
Biracial or Multi-Racial	0	0.00%	0	0.00%
Other Race	1	6.25%	0	0.00%
Unspecified Race	0	0.00%	0	0.00%

Primary Language of Parents at Home

	# of children	% of children
English	14	87.50%
Of these, the number of children acquiring/learning another language in addition to English	0	0.00%
Spanish	2	12.50%
Central American, South American, or Mexican Languages	0	0.00%
Caribbean Languages	0	0.00%
Middle Eastern or South Asian Languages	0	0.00%
East Asian Languages	0	0.00%
Native North American or Alaska Native Languages	0	0.00%
Pacific Island Languages	0	0.00%
European or Slavic Languages	0	0.00%
African Languages	0	0.00%
American Sign Language	0	0.00%
Other Languages	0	0.00%
Unspecified Languages	0	0.00%

Health Services

<i>Services to All Children at Beginning of Enrollment Year Compared to End of Enrollment Year (based on Cumulative Enrollment)</i>	# at Beginning of Enrollment Year	% at Beginning of Enrollment Year	# at End of Enrollment Year	% at End of Enrollment Year
Children with health insurance	16	100.00%	15	93.75%
Children with accessible health care	15	93.75%	15	93.75%
Children with up-to-date immunizations or all possible immunizations to date, or exempt	15	93.75%	15	93.75%
Children with accessible dental care	13	81.25%	13	81.25%

Disabilities Services

	<i># of children</i>	<i>% of children</i>
Children with an Individualized Family Service Plan (IFSP), indicating they were determined eligible to receive early intervention services	0	0.00%

Family Services

	<i># of families</i>	<i>% of families</i>
Total Number of Families	16	100.00%

	<i># of families</i>	<i>% of families</i>
Families Who Received at Least One Family Service	7	43.75%

Specific Services

	<i># of families</i>	<i>% of families</i>
Emergency or Crisis Intervention	0	0.00%
Housing Assistance	0	0.00%
Asset Building Services	0	0.00%
Mental Health Services	0	0.00%
Substance Misuse Prevention	0	0.00%
Substance Misuse Treatment	0	0.00%
English as a Second Language (ESL) Training	1	6.25%
Assistance in enrolling into an education or job training program	0	0.00%
Research-based parenting curriculum	7	43.75%
Involvement in discussing their child's screening and assessment results and their child's progress	7	43.75%
Supporting transitions between programs	7	43.75%
Education on preventive medical and oral health	7	43.75%
Education on health and developmental consequences of tobacco product use	0	0.00%
Education on nutrition	7	43.75%
Education on postpartum care	0	0.00%
Education on relationship/marriage	0	0.00%
Assistance to families of incarcerated individuals	0	0.00%



**The Community Services Department
delivered 20 Christmas Food Boxes within the
counties we serve.**

**We served over 100 children this Christmas
with our Salvation Army Angel Tree Program in Cass
and Marion County**

**We are looking forward to some changes
happening in 2025.**

**We are a TEAM
Together Everyone Achieves More**



Wishing you a
Merry Christmas
and a Happy New Year!



Human Resources Report

Submitted by: Jim Howard - Human Resources Manager

Total Employee Count 92 as of 12/2/2024

	Total Employees	Full Time Includes alloc	Part Time Regular Emp	Sub/Temp	Information
Head Start	78	73	1	4	0 Termination
Early Head Start	3	3	0	0	
CSBG/CEAP	10	10	0	0	0 Terminations
ICP	7	7	0	0	0 Termination

Employee Attendance Report	Personal Leave	LWOP	Total Hours Absent	Information
Pay Period 11/3/2024 - 11/16/2024	Used	Used		
Head Start Staff	308.75	175.50	484.25	Unfilled Positions 2
Hours worked by Subs 185.00				
Early Head Start Staff	13.25	24.00	37.25	Unfilled Positions 0
Hours worked by Subs				
CSBG/CEAP Staff	34.75	0.50	35.25	Unfilled Positions 0
ICP Staff	22.50	0.00	22.50	
Number of Employer's Initial Report (DWC-1) Forms filed during this pay period			0	
Resulting in time lost: 0		Requiring medical attention:	0	

Employee Attendance Report	Personal Leave	LWOP	Total Hours Absent	Information
Pay Period 11/17/2024 - 11/30/2024	Used	Used		
Head Start Staff	400.75	96.25	497.00	
Hours worked by Subs				
Early Head Start Staff	13.75	0.00	13.75	
Hours worked by Subs -				
CSBG/CEAP Staff	24.25	0.00	24.25	
ICP Staff	13.75	0.00	13.75	
Number of Employer's Initial Report (DWC-1) Forms filed during this pay period			0	
Resulting in time lost: 0		Requiring medical attention:	0	

LWOP Savings	\$ 4,529.66	\$ 15.29	296.25	14.15 average hourly rate
HS Sub Usage Expense	\$ 1,850.00	\$ 10.00	185	\$10.75 average hourly sub rate
Savings for both periods	\$ 2,679.66			

Change in Potential Liability with Leave Earned and Used \$ 3,653.65

Service Department Report

NOV 2024

Service Department

Department makeup

3 full time employees

0 temporary employees

0 Head Start employees under temporary supervision.

Head Start Transportation

Cost per child to transport:

Transportation Costs:

	Children	Staff	Children	Staff
Vehicle Maintenance cost (Campus)			YTD =	
Vehicle Maintenance cost (Buses)			YTD =	
Vehicle Maintenance cost (Exec. Office)			YTD =	
Vehicle fuel cost (Gas Campus)		178.12	YTD =	3774.76
Vehicle fuel cost (Exec. Office)		606.64	YTD =	14255.12
Vehicle fuel cost (BUS CAMPUS)		25.90	YTD =	2107.00
Vehicle insurance cost (Buses)			YTD =	
Vehicle driver cost buses			YTD =	
Total transportation cost:		1626.55		
Total number transported:		0		

Monthly Vehicle Cost Summary

Aug

By Program

	Fuel	Repairs	
TBRA	23.11	-	
CSBG	412.55	202.10	
CEAP	-	-	
VSN	-	-	
			<u>637.76</u>

By Location

	Fuel	Repairs	
Jefferson	34.12	5.65	
Linden	152.77	102.87	
Linden Shop	248.77	-	
Daingerfield	-	-	
			<u>544.18</u>

By Vehicle

#	Fuel	Repairs	Total	Location
801	199.10	-	199.10	Linden Shop
844	-	102.87	102.87	Linden
888	-	-	-	Linden
881	-	-	-	Linden
882	-	-	-	Linden
883	49.67	-	49.67	Linden Shop
884	-	-	-	Linden
885	-	-	-	Daingerfield
886	34.12	5.65	39.77	Jefferson
887	89.26	-	89.26	Linden
838	63.51	-	63.51	Linden
			<u>544.18</u>	

Head Start

Financial Report for the month of December 2024

(November 2024 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2024</i>							
Personnel	\$2,259,638.00	\$331,660.90	\$2,258,670.24	\$967.76	\$188,303.17	\$2,259,638.00	\$967.76
Fringe Benefits	\$559,846.00	\$49,868.03	\$494,975.41	\$64,870.59	\$46,653.83	\$559,846.00	\$64,870.59
Travel (4120)	\$10,000.00	\$2,807.08	\$17,005.46	(\$7,005.46)	\$833.33	\$10,000.00	(\$7,005.46)
Equipment	\$48,000.00	\$0.00	\$47,138.50	\$861.50	\$4,000.00	\$48,000.00	\$861.50
Supplies	\$245,000.00	\$52,025.65	\$203,808.15	\$41,191.85	\$20,416.67	\$245,000.00	\$41,191.85
Contractual	\$291,066.00	\$0.00	\$291,066.00	\$0.00	\$24,255.50	\$291,066.00	\$0.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$30,381.00	\$4,723.75	\$16,495.62	\$13,885.38	\$2,531.75	\$30,381.00	\$13,885.38
Other (4122)	\$1,049,075.00	\$106,268.20	\$1,095,259.27	(\$46,184.27)	\$87,422.92	\$1,049,075.00	(\$46,184.27)
Total	\$4,493,006.00	\$547,353.61	\$4,424,418.65	\$68,587.35	\$374,417.17	\$4,493,006.00	\$68,587.35
T&TA	\$40,381.00	\$7,530.83	\$33,501.08	\$6,879.92	\$3,365.08	\$40,381.00	\$6,879.92
Total							
USDA Reimbursements through October 2024							\$113,629.97
Estimated USDA Reimbursement for November 2024							\$12,767.74
							<u>\$194,985.06</u>
							Resulting (over)/under with USDA

* Total Over/Under without USDA

Accruals: \$4.00
 Actual year end payroll accrual \$95,000.00

Further Analysis	
Number of children	465
Number of classrooms	26

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$172,807.92	\$21,052.06	\$170,169.95	\$14,400.66	\$172,807.92	\$2,637.98
Per Child	\$9,662.38	\$1,177.10	\$9,514.88	\$805.20	\$9,662.38	\$147.50

IN-KIND (Non-Federal Share)				
	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$1,133,347.00	\$145,313.10	\$1,545,537.12	(\$412,190.12)

Early Head Start

Financial Report for the month of December 2024

(November 2024 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2024</i>							
Personnel	\$150,316.00	\$19,489.85	\$142,326.97	\$7,989.03	\$12,526.33	\$150,316.00	\$7,989.03
Fringe Benefits	\$37,191.00	\$1,640.42	\$26,124.89	\$11,066.11	\$3,099.25	\$37,191.00	\$11,066.11
Travel (4120)	\$2,190.00	\$331.68	\$1,916.36	\$273.64	\$182.50	\$2,190.00	\$273.64
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$15,250.00	\$3,529.33	\$8,930.11	\$6,319.89	\$1,270.83	\$15,250.00	\$6,319.89
Contractual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$3,067.00	\$485.46	\$2,698.21	\$368.79	\$255.58	\$3,067.00	\$368.79
Other (4122)	\$55,997.00	\$3,646.51	\$40,641.61	\$15,355.39	\$4,666.42	\$55,997.00	\$15,355.39
Total	\$264,011.00	\$29,123.25	\$222,638.15	\$41,372.85	\$22,000.92	\$264,011.00	\$41,372.85
T&TA	\$5,257.00	\$817.14	\$4,614.57	\$642.43	\$438.08	\$5,257.00	\$642.43
Total							
USDA Reimbursements through October 2024							\$17,443.11
Estimated USDA Reimbursement for November 2024							\$1,853.86
							<u>\$60,669.82</u>
							Resulting (over)/under with USDA

* Total Over/Under without USDA

Accruals:

Actual year end payroll accrual \$0.00

Further Analysis	
Number of children	16
Number of classrooms	2

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$132,005.50	\$14,561.63	\$111,319.08	\$11,000.46	\$132,005.50	\$20,686.43
Per Child	\$16,500.69	\$1,820.20	\$13,914.88	\$1,375.06	\$16,500.69	\$2,585.80

IN-KIND (Non-Federal Share)				
	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$67,318.00	\$2,018.29	\$22,157.90	\$45,160.10

HEAD START and EARLY HEAD START NUTRITION PROGRAM

December 2024 Financial Report

For the month of November 2024

CACFP

		<u>Expenditures</u>	<u>Total To Date</u>
Operating Labor	\$	12,201.00	17,448.04
Administrative Labor		2,246.09	2,832.63
Food		22,475.29	31,357.36
Supplies & Equipment		10,384.13	10,643.96
Purchased Services		-	0.00
Financial Costs		-	0.00
Media Costs		-	0.00
Operating Org Cost		-	625.00
Other		-	0.00
Total	\$	47,306.51	\$ 62,906.99

TDHS REVENUE 14,621.60 35,195.28
(Income Starts October 2024)

CSBG 2024

Financial Report for the month of December 2024

CSBG Current Program (November 2024 Expenditures)

% of contract	92%
% of money	68%

Funding Source	Amount Funded	Expenditures	Total To Date	Balance	Monthly	YTD	(Over)/Under
					Budget	Budget	
<i>Community Services Block Grant (CSBG) 12 month program ending 12/31/2024</i>							
Personnel	\$0.00	12,997.40	\$140,561.61	(\$140,561.61)	\$0.00	\$0.00	(\$140,561.61)
Fringe Benefits	0.00	2,688.06	\$23,478.63	(23,478.63)	0.00	0.00	(23,478.63)
Travel*	0.00	215.29	\$4,799.86	(4,799.86)	0.00	0.00	(4,799.86)
Equipment	0.00	139.52	\$2,213.17	(2,213.17)	0.00	0.00	(2,213.17)
Supplies	0.00	505.83	\$3,922.12	(3,922.12)	0.00	0.00	(3,922.12)
Contractual	0.00	342.09	\$3,564.97	(3,564.97)	0.00	0.00	(3,564.97)
Other	0.00	6,159.18	\$98,208.94	(98,208.94)	0.00	0.00	(98,208.94)
Indirect Costs	0.00	0.00	\$20,447.22	(20,447.22)	0.00	0.00	(20,447.22)
Total	\$436,850.00	\$23,047.37	\$297,196.52	\$139,653.48	\$36,404.17	\$400,445.83	\$103,249.31

CEAP 2024

Financial Report for the month of December 2024

CEAP Current Program (November 2024 Expenditures)

% of contract	92%
% of money	93%

	Amount Funded	Expenditures	Total To Date	Balance		Contract Budget		
						Minimum	Maximum	
Administration*	\$267,080.00	7,409.16	\$266,574.63	\$505.37	8%	\$22,256.67	min \$212,789.53	max (\$53,785.10)
Household Crisis**	1,486,900.00	(2,185.35)	\$77,691.56	1,409,208.44		296,752.80	min 1,486,900.00	max 1,409,208.44
Utility Assistance**	1,486,900.00	75,508.17	\$2,889,836.48	(1,402,936.48)		296,752.80	min 1,486,900.00	max (1,402,936.48)
Program Services	455,793.00	19,026.03	\$197,964.85	257,828.15	7%	37,982.75	min 253,239.43	max 55,274.58
Training Travel	2,500.00	0.00	\$21.71	2,478.29		0.00	min 2,500.00	max 2,478.29
Total	\$3,699,173.00	\$99,758.01	\$3,432,089.23	\$267,083.77		\$653,745.02	\$3,442,328.96	\$10,239.73

*Cannot be over-budget by end of contract **Must be at least 10% of total expenditures

Compliance calculation used, Admin = 6.0% of total grant, Program Services = 6.25% of direct expenditures

Admin with Future Payments 7.8%

CSBG D 2024 -2025

Financial Report for the month of December 2024

CSBG Current Program (November 2024 Expenditures)

% of contract	58%
% of money	18%

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>Community Services Block Grant Discretionary (CSBG D) 12 month program ending 04/30/2025</i>							
Personnel	\$5,600.00	1,059.86	\$4,302.63	\$192.09	\$466.67	\$3,266.67	(\$1,035.96)
Fringe Benefits	3,120.00	47.70	\$250.49	2,869.51	260.00	1,820.00	1,569.51
Travel*	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00
Equipment	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00
Supplies	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00
Contractual	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00
Direct Client Services	81,280.00	0.00	\$13,068.67	68,211.33	6,773.33	47,413.33	34,344.66
Indirect Costs	10,000.00	0.00	\$0.00	10,000.00	833.33	5,833.33	5,833.33
Total	\$100,000.00	\$1,107.56	\$17,621.79	\$82,378.21	\$8,333.33	\$58,333.33	\$40,711.54

CEAP SUPPLEMENTAL

Financial Report for the month of December 2024

CEAP Current Program (November 2024 Expenditures)

% of contract	92%
% of money	85%

<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>		<u>Contract Budget</u>			
					Minimum	Maximum		
Administration*	\$12,514.00	0.00	\$10,067.00	\$2,447.00	7%	\$1,042.83 min	\$9,182.28 max	(\$884.72)
Household Crisis**	69,719.00	0.00	\$0.00	69,719.00		13,803.42 min	69,719.00 max	69,719.00
Utility Assistance**	69,719.00	(620.83)	\$138,034.21	(68,315.21)		13,803.42 min	69,719.00 max	(68,315.21)
Program Services	21,372.00	0.00	\$0.00	21,372.00	0%	1,781.00 min	11,042.74 max	11,042.74
Training Travel	0.00	0.00	\$0.00	0.00		0.00 min	0.00 max	0.00
Total	\$173,324.00	(\$620.83)	\$148,101.21	\$25,222.79		\$30,430.68	\$159,663.01	\$11,561.80

CSBG D 2024-2025 - 2

Financial Report for the month of December 2024

CSBG Current Program (November 2024 Expenditures)

% of contract	40%
% of money	54%

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>Community Services Block Grant Discretionary (CSBG D) 10 month program ending 05/31/2025</i>							
Personnel	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00
Travel*	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00
Equipment	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00
Supplies	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00
Other	1,428.00	0.00	\$775.00	653.00	142.80	571.20	(203.80)
Direct Client Services	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00
Total	\$1,428.00	\$0.00	\$775.00	\$653.00	\$142.80	\$571.20	(\$203.80)

Community Services of Northeast Texas, Inc.

Credit Usage Report

Board Report -December 2024

Sam's Club

Purchases for			-
Payment due by	Pd on		-
Balance			<u>-</u>

American Express

Purchases for			-
Payment due by ---	Pd on		0.00
Balance			<u>-</u>

Texana Bank Line of Credit

Program			
Highest November 2024 Balance	-		
Current balance	-	-	
Exp pay off date			

Local Admin In House Line of Credit

Program	CSBG A	VSN	
Highest November 2024 Balance	12,007.54	19,319.00	
Current balance	12,007.54	19,319.00	
Exp pay off date			

CSNT Line of Credit

Program			
Highest November 2024 Balance	-		
Current balance	-		
Exp pay off date			

CHECK REGISTER FOR NOVEMBER 2024

Check Number	Effective Date	Vendor Name	Check Amount	Description
80496	11/30/2024	HIEM Legacy Corp (Magnolia Garden)	(750.00)	Client Assistance
81157	11/7/2024	A & R SERVICE CENTER LLC	79.00	Vehicle Repair
81158	11/7/2024	AMY PERALES	250.00	Travel Per Diem
81159	11/7/2024	AT&T	1,206.29	Utilities
81160	11/7/2024	B & S TRUE VALUE HARDWARE	17.58	Bldg Maint
81161	11/7/2024	BERNIE YANCEY	285.40	Travel Per Diem
81162	11/7/2024	BLOOMBURG WATER SUPPLY	63.92	Utilities
81163	11/7/2024	CARLIN JOHNSON PETTY CASH CUSTODIAN	10.57	Petty Cash
81164	11/7/2024	CITY OF HUGHES SPRINGS	450.90	Utilities
81165	11/7/2024	CITY OF JEFFERSON WATER .	63.11	Utilities
81166	11/7/2024	CITY OF NEW BOSTON	153.73	Utilities
81167	11/7/2024	CITY OF PITTSBURG	345.35	Utilities
81168	11/7/2024	CLUBBS PLUMBING	270.00	Bldg Maint
81169	11/7/2024	COMMUNITY ACTION PARTNERSHIP	3,593.00	Membership & training
81170	11/7/2024	FELICIA WILLIAMS PETTY CASH CUSTODIAN	13.34	Petty Cash
81171	11/7/2024	HEALTHJOY LLC	871.50	Employee Insurance
81172	11/7/2024	KAYE NELMS PETTY CASH CUSTODIAN	29.44	Petty Cash
81173	11/7/2024	LW ONEY HOUSE MOVING INC	5,500.00	Bldg Maint - Houston Street
81174	11/7/2024	MCI	68.39	Phone / Internet
81175	11/7/2024	MICHELLE MOREHEAD	250.00	Travel Per Diem
81176	11/7/2024	MOORE PEST CONTROL	70.00	Bldg Maint- Pest Control
81177	11/7/2024	MOUNTAIN VALLEY OF TEXARKANA	111.00	Bottle Water
81178	11/7/2024	ODP BUSINESS SOLUTIONS, LLC	2,082.63	Office Supplies
81179	11/7/2024	RELIABLE ALARM SERVICE, LLC	45.00	Bldg Maint - Alarm Svcs
81180	11/7/2024	REPUBLIC SERVICES #070	116.63	Utilities
81181	11/7/2024	S.W. ARKANSAS TELE. CO-OP	217.23	Phone / Internet
81182	11/7/2024	SHARON PANNELL- HARRIS	2,150.00	Client Assistance
81183	11/7/2024	SOUTHWESTERN ELECTRIC POWER	1,608.98	Utilities
81184	11/7/2024	TEXANA CSBG-D	173.27	Grant Refund
81185	11/7/2024	TRICO LUMBER CO.	58.44	Bldg Maint
81186	11/7/2024	VANCO SYSTEMS, INC.	194.90	Copier Lease/copier charges
81187	11/7/2024	VESTIS GROUP , INC	120.14	HS Safety Mats
81188	11/7/2024	WASTE MANAGEMENT CORPORATE SERVICES, INC.	202.19	Utilities
81189	11/7/2024	WILLIAM MICHAEL BERRY	200.00	Bldg Maint
81190	11/13/2024	AEP-SWEPKO-EA	2,300.00	Client Assistance
81191	11/13/2024	AEP-SWEPKO-EA	1,631.98	Client Assistance
81192	11/13/2024	AEP-SWEPKO-EA	2,163.87	Client Assistance
81193	11/13/2024	AEP-SWEPKO-EA	2,200.00	Client Assistance
81194	11/13/2024	AEP-SWEPKO-EA	2,400.00	Client Assistance
81195	11/13/2024	AEP-SWEPKO-EA	659.82	Client Assistance
81196	11/13/2024	AEP-SWEPKO-EA	444.69	Client Assistance
81197	11/13/2024	AEP-SWEPKO-EA	1,866.14	Client Assistance
81198	11/13/2024	AEP-SWEPKO-EA	307.57	Client Assistance
81199	11/13/2024	AEP-SWEPKO-EA	1,886.00	Client Assistance
81200	11/13/2024	AEP-SWEPKO-EA	1,008.33	Client Assistance
81201	11/13/2024	AEP-SWEPKO-EA	1,159.37	Client Assistance
81202	11/13/2024	AEP-SWEPKO-EA	1,184.20	Client Assistance
81203	11/13/2024	AEP-SWEPKO-EA	934.29	Client Assistance
81204	11/13/2024	AEP-SWEPKO-EA	562.26	Client Assistance
81205	11/13/2024	AEP-SWEPKO-EA	1,939.83	Client Assistance
81206	11/13/2024	AEP-SWEPKO-EA	1,850.04	Client Assistance
81207	11/13/2024	AEP-SWEPKO-EA	2,400.00	Client Assistance
81208	11/13/2024	AEP-SWEPKO-EA	307.26	Client Assistance
81209	11/13/2024	AEP-SWEPKO-EA	1,899.08	Client Assistance
81210	11/13/2024	AEP-SWEPKO-EA	2,400.00	Client Assistance

CHECK REGISTER FOR NOVEMBER 2024

Check Number	Effective Date	Vendor Name	Check Amount	Description
81211	11/13/2024	AEP-SWEPKO-EA	1,702.40	Client Assistance
81212	11/13/2024	AEP-SWEPKO-EA	2,157.45	Client Assistance
81213	11/13/2024	AEP-SWEPKO-EA	2,200.00	Client Assistance
81214	11/13/2024	AEP-SWEPKO-EA	1,662.99	Client Assistance
81216	11/13/2024	BEN E KEITH CO	12,274.86	HS Grocery
81217	11/13/2024	BERNADETTE HARRIS	186.17	Travel Per Diem
81218	11/13/2024	BLUE MARLIN INVESTMENT PROPERTIES, LLC	858.00	Client Assistance
81219	11/13/2024	BRENDA DAVIS	1,322.58	Employee Mileage
81220	11/13/2024	CANDIE HARRIS PETTY CASH CUSTODIAN	38.14	Petty Cash
81221	11/13/2024	CENTERPOINT ENERGY	3,822.96	Client Assistance
81222	11/13/2024	COLEMAN MOTORS, INC.	6,567.87	Vehicle Repair
81223	11/13/2024	FRONTIER	2,372.94	Client Assistance
81224	11/13/2024	GREEN MOUNTAIN ENERGY	3,486.10	Client Assistance
81225	11/13/2024	H&H AIR SPECIALTIES LLC	316.25	Bldg Maint
81226	11/13/2024	Intellicorp Records	340.40	Other Employee Costs
81227	11/13/2024	J & S DUMPSTERS	598.00	Bldg Maint - Houston Street
81228	11/13/2024	KAYE NELMS PETTY CASH CUSTODIAN	56.30	Petty Cash
81229	11/13/2024	KIM'S CONVENIENCE STORES	64.93	Vehicle Fuel
81230	11/13/2024	LOLA MCGEE	533.00	HS Consultant
81231	11/13/2024	MOUNTAIN VALLEY OF TEXARKANA	255.00	Bottle Water
81232	11/13/2024	NORTH TEXAS TOLLWAY AUTHORITY	14.58	Toll Fees
81233	11/13/2024	PITTSBURG CORNER EXPRESS	184.72	Vehicle Fuel
81234	11/13/2024	SOUTHWESTERN ELECTRIC POWER	710.73	Utilities
81235	11/13/2024	SUMMIT UTILITIES OF ARKANSAS	2,595.49	Client Assistance
81236	11/13/2024	TARA ENERGY	1,426.82	Client Assistance
81237	11/13/2024	THE PROPANE CO.	700.00	Client Assistance
81238	11/13/2024	TxTag	5.65	Toll Fees
81239	11/13/2024	UPSHUR RURAL ELEC. CORP.	8,236.86	Client Assistance
81240	11/13/2024	VESTIS GROUP , INC	119.71	HS Safety Mats
81241	11/13/2024	WILLIAM MICHAEL BERRY	26.86	Bldg Maint
81242	11/14/2024	BLUE CROSS BLUE SHIELD	68.41	Employee Insurance
81243	11/14/2024	BLUE CROSS BLUE SHIELD	68.41	Employee Insurance
81244	11/19/2024	A & R SERVICE CENTER LLC	132.40	Vehicle Repair
81245	11/19/2024	AFLAC	2,270.00	Employee Insurance
81246	11/19/2024	ALISHA OLIVER PETTY CASH CUSTODIAN	26.75	Petty Cash
81247	11/19/2024	AMY PERALES	50.00	Other Employee Costs
81248	11/19/2024	AREA WIDE PROPERTIES	1,400.00	Rent
81249	11/19/2024	ATLANTA ISD	700.00	Rent
81250	11/19/2024	ATMOS ENERGY	1,284.39	Client Assistance
81251	11/19/2024	B & S TRUE VALUE HARDWARE	31.48	Bldg Maint
81252	11/19/2024	BEN E KEITH CO	3,801.81	HS Grocery
81253	11/19/2024	CASS COUNTY CITIZENS JOURNAL-SUN	1,550.90	Advertising
81254	11/19/2024	CIRRO ENERGY	566.20	Client Assistance
81255	11/19/2024	CITY OF CUMBY	68.65	Client Assistance
81256	11/19/2024	CITY OF LINDEN	416.95	Utilities
81257	11/19/2024	CONN AUTO SUPPLY	9.45	Vehicle Repair
81258	11/19/2024	FELICIA WILLIAMS PETTY CASH CUSTODIAN	15.67	Petty Cash
81259	11/19/2024	GREG'S MIRACLE MART	399.45	Vehicle Fuel
81260	11/19/2024	H&H AIR SPECIALTIES LLC	1,550.00	Bldg Maint
81261	11/19/2024	HIGGINBOTHAM COBRA ADMINISTRATION	65.90	Employee Insurance
81262	11/19/2024	HUGHES SPRINGS ISD	1,190.00	Rent & HS meals
81263	11/19/2024	LAMAR CO-OP	998.83	Client Assistance
81264	11/19/2024	LINDEN FUEL CENTER	1,085.47	Vehicle Fuel
81265	11/19/2024	LOVING GUIDANCE LLC	13,572.30	HS Classroom Supplies
81266	11/19/2024	MISTY VAN HOOSER	17.69	Travel Per Diem

CHECK REGISTER FOR NOVEMBER 2024

Check Number	Effective Date	Vendor Name	Check Amount	Description
81267	11/19/2024	MOORE PEST CONTROL	260.00	Bldg Maint- Pest Control
81268	11/19/2024	MY ALARM CENTER, LLC.	42.79	Bldg Maint - Alarm Svcs
81269	11/19/2024	ODP BUSINESS SOLUTIONS, LLC	392.16	Office Supplies
81270	11/19/2024	OPTIMUM FOODS	1,773.88	HS Emergency food
81271	11/19/2024	PEST-PRO SERVICES INC	195.00	Bldg Maint- Pest Control
81272	11/19/2024	PRO PLAYGROUNDS	13,932.00	HS playground equipment
81273	11/19/2024	R. MORGAN, LLC	1,000.00	Rent
81274	11/19/2024	RELIANT ENERGY	1,431.51	Client Assistance
81275	11/19/2024	TEXARKANA ISD CATERING DEPT	3,982.65	HS meals
81276	11/19/2024	TOSHIBA FINANCIAL SERVICES	444.18	Copier Lease/copier charges
81277	11/19/2024	TRICO LUMBER CO.	66.62	Bldg Maint
81278	11/19/2024	TURNER DAVID K	1,150.00	Rent
81279	11/19/2024	ULINE	2,233.12	Bldg Maint - Shelves
81280	11/19/2024	VERIZON WIRELESS	2,351.10	Phone / Internet
81281	11/19/2024	VESTIS GROUP , INC	88.80	HS Safety Mats
81282	11/19/2024	WILLIAM MICHAEL BERRY	108.38	Bldg Maint
81283	11/19/2024	WILLIAMS CHAPEL BAPTIST CHURCH	1,000.00	Rent
81284	11/19/2024	WINDSTREAM	672.75	Phone / Internet
81285	11/21/2024	LINDEN LION'S CLUB	50.00	Advertising
81286	11/22/2024	MUTUAL OF OMAHA PAYMENT PROCESSING CENTER	5,339.10	Employee Insurance
V00088	11/7/2024	ABERNATHY COMPANY	381.09	Janitorial Supplies
V00089	11/7/2024	CENTERPOINT ENERGY ENTEX	51.58	Utilities
V00090	11/7/2024	CENTERPOINT ENERGY ENTEX	57.81	Utilities
V00091	11/7/2024	TEXARKANA INDEPENDENT SCHOOL DISTRICT	77,088.00	HS Teaching contract
V00092	11/7/2024	TEXARKANA INDEPENDENT SCHOOL DISTRICT	34,320.00	HS Teaching contract
V00093	11/13/2024	ABERNATHY COMPANY	1,099.00	Janitorial Supplies
V00094	11/13/2024	ABERNATHY COMPANY	750.00	Janitorial Supplies
V00095	11/13/2024	BOWIE CASS	1,069.86	Client Assistance
V00096	11/13/2024	BOWIE CASS	712.16	Client Assistance
V00097	11/13/2024	BOWIE CASS	1,607.93	Client Assistance
V00098	11/13/2024	BOWIE CASS	1,019.49	Client Assistance
V00099	11/13/2024	BOWIE CASS	1,715.04	Client Assistance
V00100	11/13/2024	BOWIE CASS	1,503.47	Client Assistance
V00101	11/13/2024	CENTERPOINT ENERGY ENTEX	60.88	Utilities
V00102	11/13/2024	ETEX TELEPHONE CORP, INC.	546.85	Phone / Internet
V00103	11/13/2024	FARMER ELECTRIC	1,600.00	Client Assistance
V00104	11/13/2024	HOPE FIRE EXTINGUISHER SERVICE, INC/ KLEEN KING	28.95	Bldg Maint - Alarm Svcs
V00105	11/19/2024	AEP-SWEPKO-EA	2,200.00	Client Assistance
V00106	11/19/2024	AEP-SWEPKO-EA	950.59	Client Assistance
V00107	11/19/2024	AEP-SWEPKO-EA	2,200.00	Client Assistance
V00108	11/19/2024	AEP-SWEPKO-EA	2,400.00	Client Assistance
V00109	11/19/2024	BOWIE CASS	1,187.03	Client Assistance
V00110	11/19/2024	BOWIE CASS	758.75	Client Assistance
V00111	11/19/2024	BOWIE CASS	805.46	Client Assistance
V00112	11/19/2024	CENTERPOINT ENERGY ENTEX	65.80	Utilities
V00113	11/19/2024	CENTERPOINT ENERGY ENTEX	51.41	Utilities
V00114	11/19/2024	ETEX TELEPHONE CORP, INC.	5,552.91	Phone / Internet
V00115	11/19/2024	GLENN B. LANIER	240.00	Rent
V00116	11/19/2024	SOUTHWESTERN ELECTRIC POWER	235.65	Utilities
V00117	11/19/2024	SOUTHWESTERN ELECTRIC POWER	248.95	Utilities
V00118	11/19/2024	SOUTHWESTERN ELECTRIC POWER	454.06	Utilities
V00119	11/19/2024	SOUTHWESTERN ELECTRIC POWER	230.42	Utilities
V00120	11/19/2024	SOUTHWESTERN ELECTRIC POWER	117.64	Utilities
V00121	11/19/2024	SOUTHWESTERN ELECTRIC POWER	60.28	Utilities
V00122	11/19/2024	SOUTHWESTERN ELECTRIC POWER	169.54	Utilities

1045 - TEXANA
 ACCOUNTS
 PAYABLE
 DISBURSEMENT
 2

CHECK REGISTER FOR NOVEMBER 2024

Check Number	Effective Date	Vendor Name	Check Amount	Description
V00123	11/19/2024	SOUTHWESTERN ELECTRIC POWER	37.65	Utilities
V00124	11/19/2024	TEXARKANA INDEPENDENT SCHOOL DISTRICT	3,882.00	Rent
ACCOUNTS PAYABLE DISBURSEMENT TOTAL			319,779.82	

1080 - TEXANA
 NEW PAYROLL
 CASH ACCOUNT

Check Number	Effective Date	Vendor Name	Check Amount	Description
6561	11/22/2024	LASHONDRA GREEN	817.85	Payroll correction
PAYROLL TOTAL			817.85	
Report Total			320,597.67	

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet

As of 11/30/2024

Assets

CASH IN BANK CHECKING	0.00
HEAD START CHECKING	1,000.00
DHS MEALS CHECKING	0.00
CSBG/CEAP/WX CHECKING	0.00
WEATHERIZATION CHECKING	0.00
DISBURSEMENTS CHECKING	0.00
FEMA CHECKING	0.00
ETCOG CHECKING	0.00
OLD - CEAP CHECKING (Do Not Use)	0.00
CEAP CHECKING (Do Not Use)	0.00
PAYROLL CASH ACCOUNT	0.00
IP Grant Checking	0.00
HOUSING CHECKING	0.00
LOCAL ADMIN CHECKING	0.00
CASH DONATIONS - LINDEN	0.00
CSBG Checking	0.00
CEAP Checking	0.00
Upshur Rural Checking	0.00
TLC Checking	0.00
CSBG 2012 SP	0.00
JEFFERSON CHECKING	0.00
BECKVILLE SR. CHECKING	0.00
CARTHAGE SR. CHECKING	0.00
HALLSVILLE SR. CHECKING	0.00
MARSHALL SR. CHECKING	0.00
WESTEND CHECKING	0.00
PITTSBURG SR. CHECKING	0.00
WASKOM SR. CHECKING	0.00
NEWSOME SR. CHECKING	0.00
CEAP UB CASH ACCOUNT	0.00
SALVATION ARMY CHECKING	1,242.54
HS ARRA CHECKING	0.00
CSBG ARRA CHECKING	0.00
CHILD CARE WELLNESS CHECKING	0.00
CSBG UB CHECKING	0.00
PARENT FUND CHECKING	0.00
CBA UNITED HEALTH	0.00
CBA CIGNA HEALTH SPRING	0.00
CSBG DISCRETIONARY	0.00
TEXANA ACCOUNTS PAYABLE DISBURSEMENT	128,532.03
TEXANA ACCOUNTS PAYABLE DISBURSEMENT 2	25,602.68
NEW DISBURSEMENT CHECKING	(28,275.06)
TEXANA CSBG A CHECKING	35,173.43
TEXANA CSBG B CHECKING	26,236.68
TEXANA CSBG DISCRETIONARY CHECKING	13,229.17
TEXANA HEAD START CHECKING	21,573.68
TEXANA CEAP A CHECKING	10,332.50

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet

As of 11/30/2024

TEXANA CEAP B CHECKING	70,215.64
TEXANA CBA UNITED HEALTH CARE CHECKING	0.00
TEXANA CBA CIGNA HEALTH SPRING CHECKING	0.00
TEXANA UPSHUR RURAL CHECKING	24,035.98
TEXANA TLC CHECKING	28,717.99
TEXANA LOCAL ADMINISTRATIVE CHECKING	64,775.96
TEXANA PAYROLL CASH ACCOUNT	0.00
TEXANA CLIENT FUNDS FOR SSA BENEFITS	0.00
TEXANA TBRA CHECKING	25,707.78
TEXANA POSTAL ACCOUNT CHECKING	35.94
TEXANA VET SERVICES NOW	0.00
TEXANA BANK YOUTH EMPOWERMENT CHECKING	20,671.68
TEXANA CSBG CARES CHECKING	0.00
TEXANA CEAP CARES CHECKING	0.00
TEXANA NEW PAYROLL CASH ACCOUNT	(73,372.92)
TEXANA EARLY HEAD START CHECKING	435.66
TEXANA CEAP ARP CHECKING	0.00
TEXANA INDIRECT COST RATE CHECKING	224,690.54
TEXANA ATMOS ENERGY 'SHARE THE WARMTH' PROGRAM CHECKING	25,519.10
TEXANA ORGANIZATION PAYEE FUNDS	0.00
TEXANA LOW INCOME HOUSEHOLD WATER ASSISTANCE CHECKING	0.00
TEXANA TEXAS HOMEOWNER ASSISTANCE FUND	0.00
TEXANA IN HOUSE LINE OF CREDIT CHECKING	100,000.00
ACCOUNTS RECEIVABLE - AISD	0.00
ACCOUNTS RECEIVABLE - Employee Reimbursement	0.00
ACCOUNTS RECEIVABLE - LKISD	0.00
ACCOUNTS RECEIVALBE - Bisd	0.00
ACCOUNTS RECEIVABLE	0.00
GRANT RECEIVABLE	223,514.52
GRANT RECEIVABLE-ATC	0.00
GRANT RECEIVABLE-TIT	0.00
INDIRECT COST RECEIVABLE	57,324.85
EMPLOYEE ADVANCE	0.00
GRANTS RECEIVABLE - USDA	16,904.18
PROMISES TO GIVE	0.00
DUE FROM OTHER FUNDS	0.00
DUE FROM DHS MEALS	0.00
DUE FROM WEATHERIZATION	0.00
DUE FROM FEMA	0.00
DUE FROM ETCOG	0.00
DUE FROM CEAP	0.00
DUE FROM DHS TRANSPORTATION	0.00
DUE FROM HOUSING	0.00
DUE FROM LOCAL ADMIN	0.00
RENTAL HOME DEPOSITS	0.00
ACCUMULATED AMORTIZATION	(119,108.23)
PREPAID RENT	8,554.50
Prepaid Expense	0.00
PREPAID WORKERS COMP	0.00
PREPAID INSURANCE	(7,640.82)

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet

As of 11/30/2024

PREPAID MAINTENANCE		0.00
	Total Current Assets	925,630.00
Long Term Assets		
PROPERTY & EQUIPMENT		3,071,902.39
LAND		0.00
BUILDINGS		0.00
EQUIPMENT		0.00
ACCUMULATED DEPRECIATION		(1,671,641.11)
RIGHT TO USE ASSETS		407,969.68
		1,808,230.96
	Total Assets	2,733,860.96
Current Liabilities		
ACCOUNTS PAYABLE		0.00
ACCOUNTS PAYABLE-OLD BOX		0.00
ACCOUNTS PAYABLE - REALWORLD		0.00
ACCOUNTS PAYABLE - ACCR & ADJ		0.00
ACCOUNTS PAYABLE - VALLEY		0.00
GRANT PAYABLE		0.00
NEW ACCOUNTS PAYABLE		0.00
TEXANA ACCOUNTS PAYABLE		79,040.44
STATE UNEMPLOYMENT TAXES		0.00
Sales Tax Payable		0.00
WORKERS COMP PAYABLE		0.00
SUPPLEMENTAL INSURANCE PAYABLE		(189.91)
EMPLOYEE PORTION HLTH INS PAYABLE		3,609.42
Employee Insurance Repayment		0.00
Short Term Disability Payable		(35.37)
Long Term Disability Payable		(45.75)
DENTAL INSURANCE PAYABLE		(353.47)
VISION INSURANCE PAYABLE		(24.72)
HSA CONTRIBUTIONS PAYABLE		0.00
CAFETERIA PLAN PAYABLE		0.00
AUL CONTRIBUTIONS PAYABLE		0.00
LIFE/DISABILITY INSURANCE		(152.51)
COBRA PREMIUMS PAYABLE		0.00
RETIREMENT PAYABLE		0.00
GARNISHED WAGES PAYABLE		0.00
INSURANCE W/H		0.00
MISCELLANEOUS PAYABLE		0.00
PAYROLL LIABILITIES - AUDIT		0.00
ACCRUED LIABILITIES		0.00
NOTE PAYABLE		150,000.00
DEFERRED REVENUE		0.00
RECIPROCAL ADJUSTMENT - ACCT 2000		0.00
RECIPROCAL ADJUSTMENT - ACCOUNT 2007		0.00
ACCRUED INTEREST PAYABLE		0.00
ACCRUED PAYROLL		95,641.61
ACCRUED VACATION		65,105.59
LEASE PAYABLE		289,723.19
CONTIGENT LIABILITY		0.00

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet

As of 11/30/2024

CONTINGENCY WX-QUESTIONED COST	0.00
DUE TO OTHER FUNDS	0.00
DUE TO HEADSTART	0.00
DUE TO DHS MEALS	0.00
DUE TO CSBG	0.00
DUE TO FEMA	0.00
DUE TO DHS TRANSPORTATION	0.00
DUE TO LOCAL ADMIN	0.00
DUE TO STATE	0.00
Total Current Liabilities	<u>682,318.52</u>
Net Assets	
NET ASSETS	77,362.36
NET ASSETS - EQUIPMENT	0.00
NET ASSETS - NON FEDERAL	0.00
NET ASSETS - SFSP	0.00
NET ASSETS - CHIPS	0.00
NET ASSETS - PROPERTY	0.00
PRIOR PERIOD ADJUSTMENTS	0.00
Total Current Net Assets	<u>77,362.36</u>
Excess Revenues over Expenditures	<u>1,974,180.08</u>
Total Liabilities and Net Assets	<u><u>2,733,860.96</u></u>

I.T. Report (December)

This report provides a summary of the status of IT equipment and systems within the organization. After conducting a thorough review of all technological resources, we have confirmed that most equipment is functioning as expected. A few devices have been identified as broken or malfunctioning and will be replaced or repaired accordingly to ensure continued smooth operation.

Overall Equipment Status: Most of the IT infrastructure, including computers, servers, printers, and network equipment, is functioning well. Systems operate within optimal performance parameters, with no widespread issues affecting overall productivity.

Broken or Malfunctioning Equipment: Workstations: A small number of desktop computers and laptops are experiencing hardware issues, such as slow performance or failure to power on. **Printers:** Two office printers have been reported as non-functional due to hardware malfunctions. **Network Equipment:** One of the switches is showing signs of intermittent connectivity issues.

Preventative Measures: Routine maintenance checks will be scheduled quarterly to ensure that all equipment is operating properly and to identify any potential issues before they impact users.

The IT department has reviewed all major equipment, and the status of the systems is generally in good condition. The broken or malfunctioning equipment will be replaced or repaired as outlined above. Once these issues are addressed, we expect to see continued stability and performance.