



## CALL TO ASSEMBLY

*Please rise.*

- **Pledge of Allegiance (US)**

*I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*

- **Pledge of Allegiance (Texas)**

*Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

- **Community Action Promise**

*Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*

- **Our Mission**

*CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*

- **Our Community Services Vision**

*To be the leading organization in our region which empowers families to be self-reliant, educated, and healthy*

- **Our Head Start Vision**

*To provide a system of education and encouragement which results in school-readiness for young children and their families*

- **Invocation**

# Board Meeting

Tuesday, December 10, 2024 @ 12:00 Noon

Sweet Briar Farm

357 County Road 1132, Linden, Texas 75563

*Cecelia Huff, Board Chairperson*

*Michelle Morehead, CCAP, NCRT, NCRI, Executive Director*

*If you need assistance with physical accessibility to the meeting, please call 903-756-5596 x 201*

## 1. Call Meeting to Order

## 2. Establishment of a Quorum

## 3. Approval of Agenda 12/10/24 \*

## 4. Approval of Minutes 10/22/24 Meeting and 10/22/24 Nominating Committee Minutes\*

## 5. Chairman's Comments and Recognitions

## 6. Training

None

## 7. Committee Reports and Information

- A. Planning & Evaluation – Committee should meet before the January 2025 meeting.
- B. Personnel – Committee should meet before the January 2025 meeting.
- C. Finance – Committee should meet before the January 2025 meeting.
- D. Executive – This Committee meets only when necessary.
- E. Nominating – **Committee met on 10/22/24 at 11:00 AM. Nominations are on the 12/10/24 meeting agenda.**
- F. By Laws- Committee should meet before the January 2025 meeting.

The Chair may make changes to committee rosters and/or develop new committees.

**\*\*Committees, other than Executive Committee, get named by the Board Chairperson**

## 8. Action Items

### A. Seat new board member(s), if any\*

### B. Approve Consent Agenda\*

- 1) Head Start/EHS & PIR Reports..... (OS 5.9).....Berny Harris
- 2) Health and Mental Health Services Advisory Committee Action Items – Form 206 TB Questionnaire.....Misty Van Hooser
- 3) Community Services Report.....(OS 5.9).....Amy Perales
- 4) Human Resource Report.....(OS 5.9).....Jim Howard
- 5) Service & HS Transportation Reports..... (OS 5.9) .....Robert Norton

### C. Discuss/Approve 2025 Slate of Officers in lieu of election requires raising of hands\*

### D. Installation of 2025 Officers \*

### E. Appointment of Parliamentarian \*

## **9. Staff Reports**

- 1) Financial Reports -1.2.3.4.5.6.7.8.9.10..... (OS 8.7) ..... Shelley Mitchell
- 2) Information Technology Report.....(OS 5.9).....David Buford

## **10. Executive Director's Report**

### **11. Discussion Items**

#### **A. Discuss Head Start Program Data**

1. School Readiness Performance Fall 2024 Data
2. Parent, Family and Community Engagement Goals Fall 2024 Data
3. CLASS Fall 2024 Data
4. Program Goals Fall 2024 Data

## **12. Audience Comments**

## **13. Executive Session**

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and Section 551.074(1)(2) of the government codes

A. Consultation between the board and its attorney in those instances in which the board seeks the Attorney's advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality

B. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.

C. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.

D. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law

## **14. Required Action from Executive Session**

## **15. Adjourn Board Meeting**

\* Requires Board Vote

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