

Community Services of Northeast Texas, Inc.  
Board Meeting MINUTES  
July 23, 2024  
Linden Administrative Conference Room

**Board Members Present**

Cecelia Huff, Board Chair

*Representing Bowie County, Poverty Sector*

Judge Doug Reeder, Vice-Chair

*Morris County Judge, Public Sector*

Angela Thompson

*Representing Bowie County, Poverty Sector*

Martavius Jones - Parliamentarian

*Representing Camp County, Poverty Sector*

Ross Hyde

*Representing State Representative, Gary VanDeaver, Public Sector*

Keri Winters, Secretary

*Representing Linden-Kildare CISD, Private Sector*

Dr. Arcolia Jenkins

*Representing Creating Opportunities in Marion County, Private Sector*

**Board Members Absent**

Sandra Wright

*Representing Marion County Judge Leward Lafleur, Public Sector*

John Baxter, Treasurer

*Representing Texana Bank, Private Sector*

Harmony Roberson

*Representing Cass County, Poverty Sector*

Lindsay Hergert

*Representing Cass County Judge Travis Ransom, Public Sector*

## **CALL TO ORDER**

Cecelia Huff, Board Chair called the meeting to order at 12:12 p.m.  
Quorum: established 7 of 11, members present.

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## **AGENDA**

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Motion: Keri Winters, Secretary, moved to accept the 8/27/2024 agenda as presented.  
Second: Ross Hyde  
All in favor voted aye, none opposed, the motion carried unanimously

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## **MINUTES**

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Motion: Martavius Jones, Parliamentarian, moved to accept the 7/23/2024 minutes  
Second: Angela Thompson  
All in favor voted aye, none opposed, the motion carried unanimously

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## **CHAIRMAN'S COMMENTS AND RECOGNITIONS**

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Cecelia Huff, Board Chairman turned the floor over to Angela Thompson. Angela presented CSNT with Recognition and Appreciation of Support from Atlanta Independent School District and Daingerfield-Lone Star Independent School District ACE Afterschool Program.

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## **TRAINING / PRESENTATIONS**

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The History of Community Action presented by Bernie Yancey and Amy Perales – Michelle Morehead shared that she, Bernie Yancey and Amy Perales went to the Lyndon B. Johnson Library for a History Lesson on the History of Community Action. Amy Perales put together a slideshow presentation of pictures from the trip. Mr. Bernie commented on how much work was put into getting the Civil Rights Activists to assist with passing the Equal Opportunities Act bill through legislation.

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## **COMMITTEE REPORTS**

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- A. Planning & Evaluation – No current report required at this time
- B. Personnel – No current report required at this time
- C. Finance – No current report required at this time
- D. Executive – This Committee meets only when necessary
- E. Nominating – No current report required at this time
- F. By Laws- No current report required at this time

The Chair may make changes to committee rosters/develop new committees.

**\*\*Committees, other than the Executive Committee, get named by the Board Chairperson**

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**Action Items**

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**A. Seat New Board Member(s)**

None

**B. Approve Consent Agenda\***

- 1) Head Start/EHS & PIR Reports..... (OS 5.9).....Berny Harris
- 2) Community Services Report.....(OS 5.9).....Bernie Yancey
- 3) Human Resource Report.....(OS 5.9).....Charlotte Hall
- 4) Service & HS Transportation Reports..... (OS 5.9) .....Robert Norton

Motion: Martavius Jones, Parliamentarian, made a motion to accept as presented.

Second: Doug Reeder, Vice Chairperson

All items reviewed and when asked, the Board stipulated that no further discussion was needed on the consent agenda and no items were requested to be removed.

All in favor voted aye, none opposed, the motion carried unanimously

**C. Discuss/Approve Organization-Wide Budget**

Michelle Morehead stated that the item needed to be tabled until next month.

Motion: Keri Winters, Secretary made a motion to table the Organization-Wide Budget until the next meeting

Second: Arcolia Jenkins

All in favor voted aye, none opposed, the motion carried.

**9. Staff Reports**

- A. Financial Reports -1.2.3.4.5.6.7.8.9.10..... (OS 8.7) ..... Shelley Mitchell

Shelley Mitchell gave the financial reports as presented.

**10. Executive Director's Report**

Michelle Morehead reported to the board about new Executive Director's training that she attended. Executive Directors with less than five years of experience are encouraged to attend. The training is sponsored by Texas Department of Housing and Community Affairs. She stated that there were homework assignments each day and the Directors were held accountable for the homework. She is excited for what is to come. Michelle then announced the new Deputy Executive Director to the members, Mr. Bernie Yancey. He has been with the agency for one year and has excelled in the positions of Facilities Maintenance, Service Manager and Community Services Director. We look forward to his dedication in his new position as the Deputy Executive Director. Michelle let the members know that the phone system has been fixed, there will three people available to take calls during business hours. The Houston Street lease will be up November 30, 2024. There are only Re-Entry Case Managers working in the Houston Street office occasionally. We no longer have the

Veteran’s Program. The Community Services Division is located in Mount Pleasant and the Case Managers have a fleet of vehicles they can use to go out into the communities we serve.

**11. Discussion Items**

None

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**AUDIENCE COMMENTS**

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None

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**EXECUTIVE SESSION**

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The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and section 551.074(1)(2) of the government code.

None

- a. Consultation between the board and its attorney in those instances in which the board seeks the Attorney’s advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality.
- b. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.
- c. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.
- d. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law.

**REQUIRED ACTION FROM EXECUTIVE SESSION**

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None

**ADJOURN**

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Motion: Martavius Jones, Parliamentarian motioned to adjourn at 12:41 pm  
Second: Keri Winters, Secretary  
Hearing no descent, adjournment passed.

Approved by: \_\_\_\_\_, on \_\_\_\_\_, 2024  
(Board Secretary) (Date)