

Justification
Head Start Nutrition Operating Manual
Grant #06CH011282/05

Date	Description
5/28/2024	CSNT Head Start is adding the following to the Nutrition Operating Manual. The additional wording comes from the Nutrition Contracts with School District Partners.

Additional Wording Added:

Meal Time Section:

2. Children are encouraged to taste all foods but not forced to eat anything. Teachers model appropriate family style behaviors, including tasting all foods. Teacher's plates have to look like the student's plates; they receive the full-balanced meal to be eaten with the children. **No more than two teaching staff should eat with the children. Teaching staff are not allowed to eat the meal at a later time.**

Meal Service Section:

n. Family style meals will be observed with teaching staff eating the same meal as the children. **(No more than two teaching staff should eat with the children).**

The additional wording in yellow is found in the Nutrition Contract and has been added to the Nutrition Operating Manual.

Justification
Head Start Education Operating Manual
Grant #06CH011282/05

Date	Description
5/28/2024	CSNT Head Start is updating the Professional Development Assessment (Classroom Assessment Scoring System) section found in the Education Operating Manual. The update will include the following:

Update:

1. The CLASS Specialist Title has been changed to **Education Specialist**
2. Added the following wording for **video observations** – “These observations can be scored in-person or videoed and scored at a later date. After videos are used for scoring and mentoring, they will be deleted. No videos will be kept longer than one school year unless otherwise authorized.”
3. The wording “Teachstone Platform” was changed to “**Child Plus Database System.**”
4. Added the following wording “**Coaching Companion Videos**” to the information guiding Professional Development.

The wording in yellow is found in the Education Operating Manual.