



# Annual Report

For Audited information as of 9-30-2022



**Children in Bowie, Camp, Cass, and Morris Counties got a Head Start with CSNT's Head Start and Early Head Start Programs!**

Children Served:

481

USDA-CACFP:

\$128,804



EHS Funds Expended:

\$204,231

HS Funds Expended:  
\$3,841,482

**Please call us so your child can have a Head Start too!**

**HEAD START/EARLY HEAD START SERVICE DATA**

Total number of children to be served based on Head Start/Early Head Start funding	481
Average number of children served daily (Head Start/Early Head Start)	HS 465 EHS 16
Average monthly enrollment (as a percentage of funded enrollment HS/EHS)	HS 87% EHS 77%
Percentage of eligible children served (Head Start/Early Head Start)	HS 78% EHS 1%

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**RECENT REVIEWS****The most recent review of the Head Start program revealed the following findings:**

- Comprehensive Education and Child Development Services - (No areas of non-compliance)
- Health & Safety - (No areas of non-compliance)
- Classroom Assessment Scoring System - Results within the benchmarks set by Head Start
- Family and Community Engagement - (No areas of non-compliance)
- Eligibility, Recruitment, Selection, Enrollment, Attendance (ERSEA) (no areas of non-compliance)
- Fiscal Infrastructure - (No areas of non-compliance)
- Leadership, Governance, and Management Systems - (No areas of non-compliance/one are of concern in supporting teachers in promoting school readiness by having specified degrees or courses)

**The most recent audit of Community Services of Northeast Texas, Inc. revealed the following:**

Material weakness identified in financial reporting	NO
Material weakness identified in control over federal awards	NO
Significant deficiencies identified	NONE
Audit findings required to be reported under 45 CFR Part 75 & 45 CFR Part 200	NONE
Auditee qualified as a low-risk auditee	NO
Financial findings and questioned costs	NONE

**HEAD START MEDICAL AND DENTAL SERVICE INFORMATION**

Percentage of enrolled children up-to-date on schedule of age appropriate preventive and primary health care (Head Start/Early Head Start)	HS 78% EHS 87%
Percentage of enrolled children receiving dental exams (Head Start/Early Head Start)	HS 68% EHS 94%
Percentage of enrolled children with up-to-date immunizations (Head Start/Early Head Start)	HS 92% EHS 100%
Percentage of enrolled children with an IEP (Head Start/Early Head Start)	HS 11% EHS 13%

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**PARENT ENGAGEMENT ACTIVITIES****CSNT, Inc. Head Start/Early Head Start coordinates the following activities to promote parent involvement:**

- Parent Committee meetings
  - Parent Trainings and Activities
  - Monthly Policy Council meetings
  - Volunteering in classrooms
  - Budget management training
  - Job search and counseling from local colleges
  - Local college and universities financial aid training
  - Partnering with Local Food Banks
  - Implementation of the FRED Reading Program
  - Implementation of the Read Across America Program
  - Participation in SHOP WITH A COP Program
  - Implementation of Father Engagement Activities
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**PREPARING CHILDREN FOR KINDERGARTEN**

**CSNT, Inc. Head Start/Early Head Start engages in the following efforts to prepare children for public school:**

- Provide a variety of learning styles and skill levels for school readiness
- Provide opportunities for children to be independent and self-directed
- Provide 'hands-on' activities
- Establish healthy eating habits and proper lunchtime procedures
- Provide orientation to Kindergarten Campus (when applicable)
- Track and analyze data on each child's development using state-adopted, research-based assessments
- Allow children to make a smooth transition into kindergarten, Head Start, or other receiving program
- Coordinate with school districts and receiving programs for records needed
- Initiate communication between Early Head Start, Head Start, and receiving program staff
- Initiate joint training with Head Start/Early Head Start teachers and receiving program staff
- Provide parent-teacher communication for children transitioning out of program

**EFFORTS IN BUILDING SCHOOL READINESS**

**CSNT, Inc. Head Start engages in the following efforts to prepare children for public school:**

- Participation in the Texas Kindergarten Readiness System
- Implementation of the Texas Pre-K Guidelines and the Head Start Early Learning Outcomes Framework
- Implementation of a state-adopted, developmentally appropriate, research-based curriculum
- At least 15 hours of classroom-focused professional development annually for teachers
- Implementation of the Classroom Assessment Scoring System
- Implementation of Campus School Readiness Teams
- Monitoring of school readiness goals
- Partnerships with local education agencies
- Assessment systems that track data on a student's progress on a continuum
- Creation of student progress reports based on data

**2022/2023 SCHOOL READINESS GOALS - Head Start**

Area Assessed	Goal	Progress
<b>Social &amp; Emotional Development</b>	Children will demonstrate an increasing ability to manage their own emotions and behaviors.	75%
<b>Perceptual, Motor, and Physical Development</b>	Children will demonstrate control of large and small muscles for movement, coordination and balance.	88%
<b>Approaches to Learning</b>	Children will demonstrate a positive approach to learning.	83%
<b>Language and Literacy</b>	Children will develop strong receptive and expressive language skills. Children will learn and demonstrate alphabet knowledge.	79%
<b>Cognitive Mathematics Development</b>	Children will learn and begin to use Math Concepts.	44%
<b>Parent Involvement Goals</b>	Families will work with child/children to complete weekly home activities.	86%

**2021/2022 SCHOOL READINESS GOALS - Early Head Start**

Area Assessed	Goal	Progress
<b>Social &amp; Emotional Development</b>	Children will demonstrate the ability to interact with peers, cooperatate, and solve social problems.	100%
<b>Perceptual, Motor, and Physical Development</b>	Children will demonstrate control of large and small muscles for movement, coordination and balance.	82%
<b>Language and Literacy</b>	Children will develop strong receptive and expressive language skills. Children will learn and demonstrate alphabet knowledge.	97%
<b>Cognitive Mathematics Development</b>	Children will learn and begin to use Math Concepts.	97%
<b>Parent Involvement Goals</b>	Families will work with child/children to complete weekly home activities.	86%

**Families in Bowie, Camp, Cass, Delta, Franklin, Hopkins, Lamar, Marion, Morris, Rains, Red River, and Titus Counties were empowered to self-reliance in our Community Services Block Grant (CSBG) TOPS Program!**



**Let us help you become self-reliant too!**

**CSNT is “Doing the Most Good” for families in Cass and Marion Counties by administering Salvation Army funds! In 2022, 130 families were served by CSNT with Salvation Army funds.**



**If you live in Cass or Marion County and are in need of assistance,  
call us!**

**7,388 families in Bowie, Camp, Cass, Delta, Franklin, Hopkins, Lamar, Marion, Morris, Rains, Red River, and Titus Counties had running water, natural gas, propane, and electricity due to assistance provided by CSNT!**



**Call us if you need help with your utility bills!**

**Our Vet Services Now (VSN) Program, funded by Texas Veterans Commission (TVC) expended \$235,033.00 helping Northeast Texas Veterans!**



**If you are a Veteran and live in Bowie, Camp, Cass, Delta, Franklin, Gregg, Harrison, Hopkins, Lamar, Marion, Morris, Panola, Rains, Red River, Rusk, Smith, Titus, Upshur, or Wood County, contact us!**



**Tenant Based Rental Assistance serves families in Bowie, Camp, Cass, Delta, Franklin, Hopkins, Lamar, Marion, Morris, Rains, Red River and Titus Counties!**

Families  
Served:

46



Individuals

Served:

84

**Call us if you need assistance with your rent!**

# Programs operated and counties served:

## Head Start

*Operated in four counties*

Bowie      Camp      Cass      Morris

## Early Head Start

*Operated in one county*

Cass

## Children/Adult Care Food Program

*Operated in four counties*

Bowie      Camp      Cass      Morris

## Community Services Block Grant

*Operated in twelve counties*

Bowie      Camp      Cass      Delta      Franklin      Hopkins      Lamar      Marion      Morris      Rains      Red River      Titus

## Comprehensive Energy Assistance Program

*Operated in twelve counties*

Bowie      Camp      Cass      Delta      Franklin      Hopkins      Lamar      Marion      Morris      Rains      Red River      Titus

## Food Banks

*Operated in four counties*

Camp      Cass      Marion      Titus

## Salvation Army

*Operated in two counties*

Cass      Marion

## Tenant Based Rental Assistance

*Operated in twelve counties*

Bowie      Camp      Cass      Delta      Franklin      Hopkins      Lamar      Marion      Morris      Rains      Red River      Titus

## Targeting Local Communities (TLC)

*Operated in twelve counties*

Bowie      Camp      Cass      Delta      Franklin      Hopkins      Lamar      Marion      Morris      Rains      Red River      Titus

## Veterans Services Now

*Operated in nineteen counties*

Bowie    Camp    Cass    Delta    Franklin    Gregg    Harrison    Hopkins    Lamar    Marion    Morris    Panola    Rains    Red River    Rusk    Smith    Titus    Upshur    Wood

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## Offices, occupied buildings, and locations of operation in the following cities:

Atlanta	Hughes Springs	Mt Pleasant
Bloomburg	Linden	
Naples	New Boston	
Daingerfield	Texarkana	
Pittsburg	Jefferson	

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Community Services of Northeast Texas, Inc. currently employs 113 employees. The total payroll for fiscal year ending September 30, 2022 was \$4 million.

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CSNT, Inc. currently operates in 11 locations in a fourteen county area. Eight of the locations operate the Head Start program. Early Head Start is provided at one of the nine Head Start locations. CSNT has the ability to provide certain services in additional counties.

## Revenue

### Federal Awards

Head Start	\$	3,841,482
Early Head Start		204,231
Community Services Block Grant		355,061
Community Services Block Grant - CARES		17,902
Community Services Block Grant - DISCRETIONARY		29,529
Comprehensive Energy Assistance Program		5,100,619
Comprehensive Energy Assistance Program - CARES		206
Comprehensive Energy Assistance Program - ARP		2,832,431
LHWAP		46,866
Tenant Based Rental Assistance Program		198,943
SS Administration		37,708

### Fee-for-service contracts

Veterans Services Now		235,033
USDA-CACFP		128,804

### Private & State Funds

Salvation Army		1,239
Targeting Local Communities		7,727
Cash Donations		1,013
In-kind donations		1,570,739

**Total revenue all categories** \$ **14,609,534**

Community Services of Northeast Texas, Inc. is a 501(c)3 charity, and as such retains no earnings from Federal awards, and all revenues are expended according to federal, state, and local regulations.

## Expenditures

	Head Start	Early Head Start	CSBG	CEAP	All others	Org. Total
Personnel	1,954,505	121,598	119,581	291,919	476,798	2,964,400
Fringe Benefits	481,536	47,961	44,535	79,501	55,167	708,700
Travel	2,428	0	3,465	5,523	16,976	28,392
Equipment <sup>1</sup>	155,265	18,590	35,247	2,798	-125,741	86,160
Supplies <sup>2</sup>	203,689	18,184	21,351	8,490	8,936	260,650
Contractual services <sup>3</sup>						
Other (rent, utilities, operating expenses) <sup>4</sup>	2,708,171	35,835	178,313	7,545,024	-167,939	10,299,403
Direct assistance services to, or on behalf of clients	5,505,594	242,168	402,492	7,933,256	264,197	14,347,705

<sup>1</sup> For Head Start, this line item includes vehicles and equipment over the cost of \$5,000

<sup>2</sup> Supplies in 'all others' includes all consumable and food costs for the nutrition programs

<sup>3</sup> This line item is for contracted services outside the normal scope of program operation

<sup>4</sup> The 'Other' category is used for all programs to include non-delineable items including, but not limited to rent, space costs, utilities, telephone, publications, fees, printing, legal, audit, insurance, fuel, repairs, travel costs not previously stated, building maintenance, safety costs, memberships, and all other standard operating costs.

Note: Revenue amounts represent program funding; expense amounts represent fiscal year amounts and may not equal entire program funding amounts

## PROPOSED BUDGETS

### Head Start

### Early Head Start

Personnel	\$	2,190,549	Personnel	\$	146,590
Fringe Benefits		536,685	Fringe Benefits		35,914
Travel (4120)		10,000	Travel (4120)		2,190
Equipment		48,000	Equipment		0
Supplies (4122)		631	Supplies (4122)		200
Supplies		245,000	Supplies		15,000
Contractual		291,066	Contractual		0
Facilities / Construction		0	Facilities / Construction		0
Other (4120)		29,750	Other (4120)		2,867
Other (4122)		639,560	Other (4122)		34,650
Indirect Costs		438,985	Indirect Costs		25,795
<b>Total</b>	<b>\$</b>	<b>4,430,226</b>	<b>Total</b>	<b>\$</b>	<b>263,206</b>

### Community Services Block Grant

Personnel	\$	153,908
Fringe Benefits		36,609
Travel		2,392
Equipment		33,925
Supplies		7,169
Contractual		4,699
Other		157,822
Indirect Costs		42,935
<b>Total</b>	<b>\$</b>	<b>439,458</b>

### Comprehensive Energy Assistance Program

Administration	\$	214,655
Household Crisis		1,194,821
Utility Assistance		1,194,821
Program Services		366,259
Travel		2,500
<b>Total</b>	<b>\$</b>	<b>2,973,056</b>



Community Services of Northeast Texas, Inc. is a non-profit, private Community Action Agency that is part of the original War on Poverty, declared by President Lyndon B. Johnson, and initiated by the Economic Opportunity Act of 1964.

CSNT, Inc.'s Executive Director, Michelle Morehead, grew up all over Texas and lived in North Carolina for a very short period as a child. Michelle got married to her high school sweetheart at 18 years old and began her adult life in a small town north of College Station, Texas. Her greatest personal accomplishment has been raising her three children, ages now, 25, 22, and 16.

She began working in a Head Start program in November of 2006 as a temporary Teacher's Assistant. After working as an assistant for a year, Michelle was asked to be a permanent employee. She worked her way up to Teacher and held many different roles in the Head Start division of the agency. After spending eight years learning and growing in Head Start, Michelle moved to the Community Services division becoming a Senior Case Manager. She spent seven years learning everything she could about the Community Services division and about how the community action agency functions. Every time an opportunity came to learn something new, she took it.

In 2021, Michelle and her family moved to Northeast Texas. Michelle became the Deputy Executive Director of CSNT, Inc. In 2023, she met her greatest professional goal so far when she transitioned to Executive Director after the retirement of the previous Executive Director.

CSNT, Inc. has been fighting the War on Poverty since 1965 and will continue to fight under Michelle's leadership. CSNT has an amazing team that considers every day as a new opportunity to help someone through a crisis and to help break the cycle of generational poverty.

**Please help us break the cycle by calling for assistance, by volunteering your time, or by donating to CSNT. For more information, call (903)756-5596.**